

**MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING  
held on Monday 14<sup>th</sup> June 2010 at 8pm in The Village Hall, Frieth**

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Present: Cllrs Mr T. Nixey, Mr R. Baird, Mrs L. Mann, Mr J. Jackson, Mrs E. Robinson, Mr A. Armstrong, Mrs S Walker Allies, Dr M. Elliott Mrs S Henson, Clerk

2 members of the public

Apologies for absence were accepted from: Cllr Mr D. White, Dist Cllr Emmett

- Minute 7750                    To confirm and sign the Annual Parish Council Minutes, the May Parish Council Minutes and the Annual Parish Meeting Minutes  
The Minutes for the May meetings were agreed by Councillors and signed by the Chairman.
- Minute 7751                    Declaration of personal or prejudicial interests  
Cllr Dr Elliott declared a personal interest in the item on the JCC.  
Cllr Armstrong declared a prejudicial interest on the application for Russell's Farm House  
Cllr Nixey declared a prejudicial interest in the item relating to the Chairman's Allowance.
- Minute 7722                    Progress on items from the previous minutes  
1.Clerk has spoken to Mr Hawes and left a message for Mr Aird re posts at Mill End vision splay and still no quotes have been received. The Clerk will contact another supplier.
- Action: Clerk
- Minute 7726                    2. South Central Ambulance Service has replied to our letter and can now confirm that all the systems for implementation of the AEDs if a 999 call is received are now in place. We will continue with publicity awareness  
Action: Cllrs Mrs Walker Allies/ Nixey                    Cllr Mrs Walker Allies has been in contact with the school re awareness sessions on AED's for the autumn term.
- Minute 7744                    13.Clerk has resubmitted for Watery Lane in the delegated budget for 2011/2012. The Clerk will also bid for two grit bins for Frieth Hill and another for Pheasants Hill for 2010/2011.
- Minute 7746                    Broadband Notices were put up and then the cheque was mailed.
- Minute 7748                    1. BCC are almost up to date with the pothole repairs and post winter maintenance. The reported potholes have been repaired in Ellery Rise.  
3. Cllr Baird has started work on the removal of trees on the Kenrick memorial  
4. The Children's Charity has found an alternative site.
- Minute 7752                    Correspondence received from 11<sup>th</sup> May - 14<sup>th</sup> June 2010  
Action: Clerk                    1. Email from Mr & Mrs Chanter re the banksmans hut at Cherries Corner –issued to all Councillors and a letter of response was agreed.  
2. Copy email from BCC Highways re traffic relating to Hatchett Wood – factually incorrect in that Cherries Corner is Highways land.  
3. Letter to Chairman of PC re the JCC – issued to Councillors  
4. JCC Minutes – issued to all councillors.  
5. Notification that BCC are currently reviewing Bucks Country Parks and Green Spaces policy.  
6. BCC Parish Consultation Policy – we will continue to receive hard copies of documents.  
7. Air Ambulance plea for funding  
8. The Playing Field Magazine  
9. Chiltern News magazine
- Action: July agenda

- Action: Clerk
10. War Memorials Trust Magazine
  11. Copy of response from South Central Ambulance
  12. WDC notification of a consultation starting on 25<sup>th</sup> June on the Delivery and Site Allocation Development Plan due to change of government and the abolition of SEERA.
  13. BCC notification that an exemption certificate is required if the Parish Council wish to use BCC road planings.
  14. BCC Service Level Agreement for BCC Pension Fund's Pension Administration Strategy.
  15. Information from Chilterns Conservation Board on Parish Council status in the HS2 proposals.
  16. BCC Winter Maintenance Feedback form
  17. Email from Wycombe Air Park Action Group requesting that the Parish Council does not change its stance re attendance at the JCC meetings.
  18. Letter from Mr Heath, Grebe Cottage stating that he has made a compromise with The National Trust re the height of his building and which the Parish Council had supported.
  19. Email from Alan Baverstock, BCC Speed Review – in response to our correspondence supporting the residents of Varnells Terrace – he states that moving the sign will be part of the reviews recommendations but that it appears nothing will change until the actual review in 2011.
- Action: Clerk
20. Email from BCC stating that a site visit will be arranged to agree on a sign for the Parish Play Area
  21. BCC Notification of road closure – Main Road, Rotten Row – from 24<sup>th</sup> August – 26<sup>th</sup> August for BT works.

Minute 7753

PlanningApplications

**SN/10/05891/FUL – Faylands, Colstrove Lane** – demolition of existing dwelling and ancillary outbuildings and erection of a single storey 3 bed dwelling – no objection to the application, however we would insist that a Traffic Management Plan is developed as this property is on a single track road which is exceedingly steep at one end and has right angled bends and a bridge for access from the other end. Currently the road is not heavily used and is in a relatively good condition however heavy construction traffic could cause major problems. The Parish Council has a meeting planned with Bucks CC and the applicant to discuss our concerns. All traffic must approach the site from the Skirmett/Hambleden Road

**TPOPTA/10/05971/FUL – Russell's Farm House, Rockwell End** – erection of two storey infill extension to rear – no objection however it has become a very large property on the site

**SH/10/05983/FUL – Hillswood, Frieth Hill** – construction of conservatory to rear and side of house – no objection as long as the neighbouring property will not be affected by the finished structure

**PM/10/06001/FUL & 06002/LBC – Crooked Chimney Cottage, Skirmett** – construction of single storey rear extension

We feel that any permission should be conditional on the demolition of the existing extension to the rear of the cottage. Conservation Officer's comments on the previous application 08/06606/LBC 'the great benefit in Listed building terms is the removal of the highly intrusive modern south block whose roof is above the medieval cruck-frame house'.

**TPOPTA/10/06131/FUL – Hill House, Fingest Road** – single storey extensions at front and rear, first floor side extension and associated alterations (alt scheme to pp 10/05501/FUL) – no objection

**JAI/10/06172/AGI – The Quarry, Dairy Lane** – prior notification application for erection of replacement general purpose agricultural storage building – for consideration

**TPOPTA/10/06071/FUL - Beech Grove, Chisbridge Lane** – erection of storage container for housing of machinery to maintain land (grass cutting, hedge trimming and keeping down brambles) (retrospective) - - no objection.

Decisions

**TPOPTA/10/05501/FUL – Hill House, Fingest Road, Fingest** – householder application for construction of single storey and first floor rear extensions,, single storey front extension, new front porch, new pitched roof to existing garage and associated external alterations – permit

**SH/10/05597/FUL -1 Ellery Rise, Frieth** – erection of first floor extension incorporating roof extension – permit

**TPOPTA/10/05624/FUL – Swallows Barn & Bayards Barn, Rockwell End** – householder application for construction of 2 x replacement attached garages and rooms above for both properties – withdrawn.

**TPOPTA/10/05715/FUL – Oaklands, Ellery Rise** – householder application for alterations to fenestration and installation of new velux roof lights to replace existing – permit

**TPOPTA/10/05736/FUL – Ferry Cottage, Henley Road** – householder application for removal of 1.8m timber fence and erection of brick entrance walls around the site access to the north east corner of the site and installation of timber gates for vehicular and pedestrian access and an acoustic fence along the entire roadside boundary and returning along the boundary to shelter the existing greenhouses and sheds – permit

**TPOPTA/10/05663/FUL – Dairy Cottage, Dairy Lane** – householder application for single storey extension incorporating rear extension to house and conversion of existing garage – permit

**SH/10/05515/FUL – Fernie Cottage, Hayles Field** – householder application for first floor side extension incorporating roof extension and insertion of one dormer window to front (west) elevation – permit.

**TPOPTA/10/05538/FUL – Eagles Crag Barn, Spurgrove** – householder application for the construction of single storey link between existing house and guest accommodation – permit

**TPOPTA/10/05584/FUL – 2 Woodcroft Cottages, Rotten Row** – householder application for construction of replacement garage (part retrospective) – permit

**TG/10/05718/CONSA – Hambleton Village** – refurbishment of overhead cables – permit

**SH/10/05190/CLP – Chisbridge Farmhouse** – application for Certificate of Lawfulness for existing use of land as residential Curtilage – grant Certificate of Lawfulness

**09/07006/FUL – Prospect Market Gardens, Shogmoor Lane** – erection of replacement 4 bed dwelling – permit with conditions including the creation of a traffic management plan.

Minute 7754

To sign the BCC Local Government Pension Scheme Service Level Agreement

Action: Clerk

BCC had issued a copy of the Pension Fund's Pension Administration Strategy and revised Service Level Agreement – Parish Council's have been asked to sign the SLA which incorporates a charging schedule for information and work not supplied on time. The Chairman signed the document.

Minute 7755

To receive the internal auditors report and to consider the Annual Governance Statement

Miss Hewitt had submitted her report for consideration – the only recommendation was that the Chairman should have sight of evidence showing that the Clerk pays her own Tax and NI. The Clerk submitted a letter from her accountant and the tax bill for the year ending April 2009 and proof of the January payment in the form of her bank statement

The Annual Governance Statement was read out and discussed, completed and signed by the Chairman in the affirmative with the exception of q 9 which did not apply.

Minute 7756

To agree to pay a Chairman's allowance

Action: July meeting

The Vice Chairman took the Chair. It was resolved to pay the Chairman £100 as the Chairman's Allowance.

The Chairman resumed Chairing the meeting

Minute 7757	<u>To approve the accounts for June 2010; Signing of Cheques</u>
	Current Account Balance as at 1 <sup>st</sup> May £ 15668.56
	Less May cheques and s/o £ 1940.60
	<b>Balance £ 13727.96</b>
	Investment Account £ 93.46
	Bank of Ireland £ 143.71
	<b>Total (all accounts) £ 13965.13</b>

**Cheques for June signature**

Mrs S. Henson s/o	£ 360.75
BCC pension	£ 106.86
Mrs S. Henson – expenses May	£ 63.61
Chiltern Society Subscription	£ 25.00
Mike Henson Pres Ltd – R&P/planning archive	£ 58.76
West Wycombe Parish Council 50% of tel bill	£ 96.39
<b>Total</b>	<b>£ 711.37</b>

It was resolved to approve the accounts.

The Clerk had issued a spreadsheet showing the first quarter's expenditure against budget with the agenda papers.

Minute 7758	<u>To discuss the Official Opening of The Parish Play Area</u>
	After consultation with parents in Frieth, it was agreed that this should take place on Saturday 10 <sup>th</sup> July at 2.30pm. It would be a simple affair with the Chairman making a short opening speech, families would be encouraged to bring a picnic and stay for the afternoon. The Parish Council would spend £100 on ice cream, squash and cakes. It was resolved that a memorial plaque would be ordered. Cllr White and the Clerk to arrange a meeting to plan the event.
Action: Clerk /Cllr White	

Minute 7759	<u>To consider financial support for a First Responder</u>
	Councillors felt that the First Responders within the parish – we currently have three people either trained or about to be trained - should receive any support if requested and currently not the First Responder who lives in Medmenham Parish who made the request.
Action: Clerk	

Minute 7760	<u>To discuss our membership of the JCC</u>
Action: Clerk	Cllr Nixey read out Cllr Whites email and referred to an email from Susan Pratt of WAPAG, the content of which was already referred to by a member of the public in public question time. Each Councillor was asked their view on the current situation and it was unanimously agreed that as nothing has changed that we would continue our non attendance at the JCC and decline their request to attend until such time as we have had comment from the Dept of Transport.

Minute 7761	<u>Members Questions</u>
	1. Cllr Mrs Walker Allies asked why BCC was spending money on siding out the footpath on the side of Frieth Hill in light of the current financial crisis.
Action: Clerk	2. Cllr Mrs Robinson reported the potholes opposite the farm entrance on Parmoor Lane.
	3. Cllr Baird reported that Pheasants Hill residents are complained about the positioning of a horse box in the field for Bacres. The Clerk will write to Culden Faw asking if the horse box could be more discreetly parked as it is destroying the views of the valley.
Action: Clerk	4. Cllr Armstrong reported on the Chiltern Cycleway and its route along some of the steepest hills and the narrowest roads. The Clerk will write to BCC stating our concerns on the selected roads/routes and the lack of consultation.
	5. Cllr Armstrong reported more fly tipping on Pheasants Hill Common. He will report it to WDC/BCC and clear it.
Action: Clerk	6. Cllr Dr Elliott asked about the policy of signs being erected on the highway.

Minute 7762

Date of next meeting

Monday 12<sup>th</sup> July in the Village Hall, Skirmett at 8pm

Date.....

Signed.....