

**MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
held on Monday 16th July 2007 at 8.00pm in The Village Hall, Frieth**

Present: Cllrs Mr T. Nixey, Mr R. Baird, Mrs E. Robinson, Mr D. White,
Mr J. Jackson, Mrs S. Walker (Allies) , Mrs Lyndsey Mann,
Mrs S. Henson, Clerk Dist Cllr R. Emmett (from 8.35pm)

5 members of the public

Apologies for absence were accepted from:
Cllr A. Armstrong, Cllr Dr M. Elliott

- Minute 7403 Confirm and Sign the Minutes of the June Parish Council Meeting
Councillors agreed the Minutes and the Chairman signed them off.
- Minute 7404 To co-opt Mrs Lyndsey Mann as a Councillor for the North Ward and to sign the Declaration of Acceptance
Cllr Mrs Mann completed the required documentation.
- Minute 7405 Declaration of personal or prejudicial interests
Cllr Baird declared a pecuniary interest in the planning application for Garden House, Mill End, St Johns Church, Frieth and Isabel Cottage, Skirmett. Cllrs Nixey and Jackson declared a personal interest in 22 Ellery Rise. Cllr Nixey declared an interest over part of the item relating to the paths across the Common. Cllr Mrs Walker declared a personal interest in the application for Isabel Cottage.
- Minute 7372 Progress on items from previous minutes
3. BCC is currently devising a signing scheme to improve pedestrian safety at Mill End. A placement sign is a new sign for Mill End making it more obvious that there is a community living there.
- Minute 7378 The Car Park sign has been erected by the Village Hall
- Minute 7387 The horse shelter has been moved. Cllr Armstrong is in discussion with the Duchess of Norfolk as she has concerns about its new site.
- Minute 7392 2. Mike Henson Presentations suggested a way of broadening the websites usage – add 'News' to the website. Anyone can then email details of an event to a specific email address and it would be added to the 'News' page in chronological order. The cost would be a new page at £35 and then an annual updating charge of £260 (£5 per week) (all figures are plus VAT). It was agreed that at this stage we would not proceed with this.
- Minute 7393 Dovers Farm, Frieth the planning conditions for the works at Dovers Farm do not cover hedge rows and boundary fence heights.
- Minute 7395 The boundary fence for The Cottage, Hambleden is to be replaced which will improve the parking situation along the road.
- Minute 7397 The Clerk has contacted Defra and posed the issue of the paths across Frieth Common and we are currently waiting an answer. Mrs Tebbot had asked that the PC withdraw its request to remove the paths as many other properties have paths across the Common Land. Cllr White stated that there was no justification for the PCC expressly going against our advice and breaching rules forbidding permanent structures on Common Land. The argument that other properties had taken similar action was not justified as many of these transgressions took place a very long time ago and did not alter the contours of the Common Land, create a raised structure or effectively divide the Common into separate areas. The reference to the setts along the highway is totally irrelevant as these were on the highway and installed to protect the Common from further
- Action: North Ward
Councillors/Clerk

erosion by cars and rainwater.

Councillors agreed that the area in front of The Gables and the school is in need of restoration as damaged has been caused by parents regularly parking on the Common despite a great deal of work by the School Governors to deter them. The school has no jurisdiction over the parents once they are off school premises. North Ward Councillors, excluding Cllr Nixey as Chair of Governors for Frieth School, will have a site visit to determine what they feel should be done. No action will be pursued on the paths until we have Defra's response.

Minute 7401	2. The potholes outside the Stag and Huntsman have been repaired and the hedge at Laburnum Cottage has been reported to BCC Highways on Call.
Action: BCC Rights of Way	3. Clerk has asked for up to date information on the Donate a Gate scheme, but to date no new timetable has been issued.
Action: Clerk/ Cllr Emmett/ Cllr Woollard	6. The Clerk has obtained information from WDC re taxi tokens. Qualifying people apply to WDC for these tokens and there is a list of taxi companies who will accept them. One company, A1 Taxis, will go out as far as Hambleden. Clerk has asked District and County Councillors for their help in creating an arrangement for people to travel to Henley and to increase the current allowance of £50 pa. Cllr Mrs Walker has made contact with several taxi companies to determine the rate to take residents once per week from Skirmett and Hambleden to Henley and is waiting for information from one company who currently transports children in the area to school.
Action: WDC	9. The Clerk has had a meeting with WDC re the Flooding Scheme at Hambleden. Keys for the 'pop up' posts were handed to Mr Alan Armstrong and Cllr Baird. WDC are going to organise a service of the posts as the 'lids' are filled with silt and not easy to open. Once the posts are erected to stop traffic flow, the water runs from The Brook along the road and back into The Brook by The Bakery. There are heavy rubber wedges stored inside the Church Yard wall which are placed between the posts near The Bakery. They can be fixed into the ground and also have sandbags placed against them. The adjacent fence is to be repaired by the landowner. WDC will repair the concrete bunt in the field which has been damaged by cattle.
Action: BCC	10. BCC will be organising gully emptying for the drain at the bottom of Spurgrove Lane in the near future.
Minute 7406	CORRESPONDENCE RECEIVED FROM 12 th June - 7 th July 2007
Action: Clerk	<ol style="list-style-type: none"> 1. Letter from Cllr Letheren re Area 8 Speed review and Skirmett SID study – we have to wait for implementation. 2. New Model Code of Conduct and appendix to be adopted at the meeting. 3. Information about taxi tokens and taxis 4. email about the revised bus timetables – they will be reviewed in 3months time 5. Letter from Mrs Merelina Tebbot re the paths across the Common asking for the PC to withdraw its request to have the paths removed and answering the objections raised by residents. 6. Letter from Mr Cochrane-Dyet re dog noise at 99 Coombe Terrace – Clerk is working with Mr Sarikhani's agent on this. 7. Email from Mr Tony Perkins about the paths across the Common at Frieth forwarded to Councillors. 8. email from Michael Tebbot/Mieke Gaynor re paths across Common at Frieth forwarded to Councillors 9. Latest information on recycling from WDC forwarded to Councillors.

10. Copy letter to Planning Enforcement at WDC from Ibstone Parish Council re the footpaths at Fingest Manor.
11. In Focus Magazine
12. Information from Mike Henson Presentations re extending our website.
13. Copy letter to WDC Planning Dept re The Cottage, Frieth from Mr Doyne North
14. Emails from Mr Martin Andrew Conservation Officer, WDC re The Cottage.
15. BCC Local Access Forum Annual Review
16. WDC Notice of TPO's on trees on land at St Johns Church, Frieth
17. Letter from Mr P Coxon, Flints, Pheasants Hill, stating that there is an error in the May minutes item 7360. The paving slabs were built on their own land as they brought the original fence forward. The top slab was level with the original boundary fence erected by Dr J. Elliott.
18. BALC Councillor Training 25th September at Green Park, Aston Clinton - £37 per person
19. Chilterns News
20. Email Chilterns Conservation Board – consultation on the Environmental Management of Roads in the Chilterns AONB – already forwarded to Councillors.
21. BCC/WDC consultation on 'Gypsy and Traveller Accommodation Needs in Buckinghamshire'
22. BCC Waste Development Plan Document – consultation
23. BCC letter noting our request for the salting route and grass cutting
24. Email from Alastair Nicholson WDC Planning stating that David Gibbon will be in touch re attending a meeting to talk about Planning Decisions.
25. Hacker Young have signed off the external audit.
26. News of the Woods magazine
27. email from Mrs Chanter re road sweeping and gully emptying – question has been put to Local Area Meeting.
28. Letter from a parent as Frieth School asking if the Governors would consider creating a marked area in front of the Village Hall and the school where cars would not be allowed to park and allow the children safe access to the school gate.
Cllr Nixey handed over the Chairmanship of the meeting to Cllr Baird. As Chair of Governors Cllr Nixey explained that they did not feel that painting yellow lines would be appropriate but safety would be improved for all users of the area and access road if the beech hedge were to be reduced by about 3 feet. Councillors will look at this during their site visit to the Common.

Minute 7407

Planning Report - Applications

PM/07/06044/FUL – 22 Ellery Rise, Frieth – erection of first floor rear extension, single storey rear extension, pitched roof over existing flat roofed side projection and new front porch/amended plans – we do not feel they have addressed the issues of concern.

AEF/07/06329/FUL & 06330/LBC – Coombe Cottage, Skirmett – construction of two storey rear extension and relocation of rear dormer window – no objection

RH/07/06289/CLE – Treveans, Frieth Road – certificate of lawfulness for continued occupation of dwelling in breach of condition 1 (agricultural occupancy) on planning permission reference WR/430/68 alternative certificate to 05/06434/CLE) – we would object to the agricultural clause being lifted.

DVO/07/06392/FUL – 1 West Cottage, Perrin Springs, Frieth – to erect an outhouse to the rear – no objection

DVO/07/06615/FUL & 6616/LBC – Bagmoor, Hambleden – const of 2 storey side extension to main barn conversion, insertion of new dormer window & roof light in existing roof – no objection.

AHC/07/06559/TPO – Garden House, Ferry Lane – crown reduce by max of 2metres to two cedar trees – no objection.

Decisions

AEF/07/05856/CLE – land adjacent to Murrage Farm, Fingest – application for Certificate of Lawfulness for continued use of field and structures for private equine use with shelter – refused

RH/07/05838/FUL – The Ranch House, Frieth – demolition of existing dwelling & erection of one 4 bed dwelling and detached triple garage – refused.

AHC/07/06054/CTREE – Isabel Cottage, Skirmett -remove 1 hornbeam tree – no reason why the tree should be felled – to make a TPO

07/06138/FUL - 35 Hambleden Rise – replacement shed/garage with timber clad & clay tile garage to side of house in front garden - permit

JAI/07/05809/FUL – Hatchett Wood Farm, Shogmoor Lane – demolition of existing dwelling and outbuildings and erection of replacement dwelling staff cottage, stables, swimming pool, pool house, and garaging with home office over – permit with conditions

AEF/07/06126/FUL – Russell’s Farm Cottage, Rockwell End – erection of detached log cabin – permit

RH/07/06144/FUL – 1 Ellery Rise – insertion of 2 x front & 1 rear dormer in connection with loft conversion – withdrawn

AHC/07/06105/CTREE – St Johns Church, Frieth – crown reduce by up to 10% one horse chestnut tree. Raise crown by up to 10m to 1 lime tree. Remove 1 yew tree – WDC will make TPO’s

ELEWIS/07/06058/FUL Holywick House, Rotten Row – erection of a 5 bar gate to the western boundary - withdrawn

RH/07/05957/FUL – Spenithorne, Pheasants Hill – const of 2 storey side extension to existing detached staff accommodation – withdrawn

Minute 7408

To resolve that the Council adopt the revised Code of Conduct for members entitled ‘The Model Code of Conduct for Parish and Town Councils’ as previously issued to Councillors

Action: Cllrs

Prior to the meeting the Clerk had distributed a copy of the new code with annexures relating to Parish Council. It was resolved that this Parish Council would adopt the new Code of Conduct and contribute towards the cost of the advertisement required by law, to appear in the Bucks Free Press. Councillors were asked to complete new Registers of Interest and return to the Clerk by 30th July. Councillors with land will have to mark up a map showing the land they own or rent.

Minute 7409

To discuss and consider recycling facilities in our Parish

Cllr White suggested that we should look at Recycling Sites within the Parish. Councillors felt that there were sufficient sites on route to the main shopping areas and people did not need to make special journeys in order to be ‘green’. Previous sites had closed due to excessive noise and resident’s complaints.

Minute 7410

To discuss any issues to be raised at the forthcoming JCC meeting

Cllr White reported that there was still no sign of the promised Silencer Report. Frieth Village Society will be submitting a report. Cllr Baird reported that helicopters were a nuisance over the Hambleden Valley. The Clerk reported that West Wycombe Parish Council have been invited to join the JCC but Piddington and Wheeler End PC had not.

Minute 7411 To consider the purchase and method of distribution of footpath
Waymark discs

Action: All Cllrs
BCC has supplied the name of a company who produces their waymark discs. In order to obtain a price all Councillors will need to walk their paths over the summer break and work out how many waymark discs they need and mark on their footpath map the places where they should be put and what number should be on them. Once we have quantities etc the Clerk will obtain a price for the complete project.
To allocate footpaths to individual Councillors
Some of the North Ward paths were allocated but Cllr Nixey and Cllr White still have to agree on their paths.

Minute 7412 To resolve to approve the accounts for July 2007 and signing
of cheques; to consider allocation of the Film Fund; to receive a report
on expenditure to date

Action: Clerk
The accounts for July were presented and it was resolved to accept them.

Current Account Balance as at 1 st June	£ 3161.58
Less June cheques	£ 798.98
Balance	£ 2362.60
Investment Account	£ 89.68
Bank of Ireland	£14080.27
Total	£16532.55

Cheques for signature in July

Mrs S. Henson salary s/o	£ 367.52
Mrs S. Henson expenses	£ 60.35
Peter Gomme – hedge cutting at Frieth	£ 25.00
Leander Architectural (parking sign)	£ 174.49
Southern Electric Contracting - maintenance	£ 90.40
Angus Armstrong – grass cutting March – May	£ 1022.27
H F Nixey & Son – posts in Frieth	£ 276.12
Shaw & Sons (new Minute Book)	£ 77.49
Hacker Young – audit fee	£ 158.63
Total	£ 2252.27

Transfer from Bank of Ireland - £2,500

Allocation of Hambleden Film Fund

Councillors agreed that the following organisation should receive monies from the Fund: Hambleden Parish Rooms - £400.

Cllr Mrs Walker asked if some money could be reserved to pay for possible taxi funding to Henley due to the elimination of the bus route.

The Clerk had issued a spreadsheet showing expenditure against budget prior to the meeting and went through it with Members.

Minute 7413
Action: Clerk on all

Members Questions

1. Cllr Mrs Robinson asked if we could make contact with BCC to improve the drainage outside Wheelers as this was causing flooding to homes.
2. Councillors asked that The National Trust be contacted about 35 Hambleden Rise.
3. Cllr Nixey reported that the tree belonging to Cllr Dr Elliott which had fallen across the road, needed further clearing from the roadside.
4. Cllr Nixey reported a broken drain channel cover at the bottom of Hutton's Farm Lane.
5. Cllr Baird asked if there were funds available for wiring up the yew trees in the Church Yard. There is money put aside and Cllr Baird and Cllr Armstrong will supply a price for the work.

Action: Cllrs
Baird/Armstrong

- 6. Cllr Mrs Walker reported on the Planning White paper training session. Copies of the slide script will be issues to Councillors.
- 7. Cllr Mrs Walker asked if we could look at Allowances for Councillors. Clerk advised Cllr Mrs Walker she could claim for mileage at the NALC rate of 54.4p per mile.
- 8. Cllr Mrs Walker asked about obtaining Quality Status and the benefits – just seeing the benefit. Clerk will issue the criteria prior to the September meeting.
- 9. Cllr White had visited footpath HA7. Clerk has asked Rights of Way to carry out a visit as they are the only people who could get the ‘water tank’ removed. We will investigate the owners of the land on the far side of the path and ascertain that the overgrown hedge/trees have been cut down with their permission. Cllr Mrs Mann asked about the sudden appearance of sandbags in the area at the bottom of Hansons Bank. They were supplied by BCC because the heavy rainfall had caused highway flooding and subsequent blockage of the newly created drains on private property. See Minute 7401.10
- 10. Cllr White raised the question of road sweeping frequency and this causing blockage of drains and gullies. A question has been put to the Local Area Meeting about this issue.

Minute 7414

Date of next meeting

Monday 10th September at 8.00pm in The Parish Rooms, Hambleden.

Parish Council office will be closed from Monday 6th August and re-open on Wednesday 29th August. Planning applications will continue to be circulated.

Date.....

Signed.....