

**MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
held on Monday 11th June 2007 at 8.00pm in The Village Hall,
Skirmett**

Present: Cllrs Mr T. Nixey, Mr R. Baird, Mrs E. Robinson, Mr D. White,
Mrs S. Walker (Allies) , Dr M. Elliott, A. Armstrong
Mrs S. Henson, Clerk

3 members of the public

Apologies for absence were accepted from: Cllr Mr J. Jackson

Minute 7389 Confirm and Sign the Minutes of the Annual Parish Council Meeting, the
May Parish Council Meeting and the Annual Parish Meeting
Councillors agreed the Minutes and the Chairman signed them off.

Minute 7390 To consider the co-option of a Councillor for the North Ward
After an interview and voting process it was agreed that we would ask
Mrs Lyndsey Mann if she would be co-opted as a Councillor for the
North Ward.

Minute 7391 Declaration of personal or prejudicial interests
Cllr Baird declared a pecuniary interest in the planning application for St
John's Church, Frieth

Progress on items from previous.

Minute 7372
Action: Cllr Baird

2. The lay by in Pheasants Hill has been completed but more surface
material is needed to reduce the amount of chalk/clay slip. Cllr Baird
reported that arrangements are in hand.

3. Letter from BCC re Mill End reporting that they will replace some of
the existing warning signs and they have ordered a placement sign. If
we wanted a safety audit carried out it would cost £1000. This would
be needed if the Parish Council wanted to have any further measures
put in place. BCC do not consider that anything else is needed. If we
wanted to pay for anything extra then we would have the safety audit.
Councillors wanted to know what signs were being replaced and what
a placement sign is.

Action: Clerk

Minute 7378 Sign has been ordered and Frieth Village Hall Committee has given
permission and indicated where they would like it positioned.

Minute 7387

2. Clerk has been in contact re the horse shelter next to Bacres.
Councillors in the South Ward have made a suggestion for the
siting of the horse shelter and hay store and the Clerk has passed
this on to Mrs Hughes who will move the stable this coming
weekend.

3. The holly hedge at Laburnum Cottage has been reported to
Highways on Call.

4. Clerk was unable to find out any further information re the
underground cable at Faylands

Action: Cllr Nixey Cllr Nixey will repair the seat by the Church in Hambleden.

Minute 7392 CORRESPONDENCE RECEIVED from 15th May - 11th June 2007

Action: Clerk

1. Letter from Mrs Lisa Clark applying for the North Ward
Councillor vacancy

2. Email from Mrs Jo Whitehead asking for the Parish Council
website to be developed to allow for inclusion of Parish
activities Clerk will investigate costs.

3. Letter from BCC re the Mill End junction

4. email from Lisa Hughes re stable next to Bacres

5. Letter from Mr & Mrs Brown owners of the Ranch House,
Frieth disputing some of the figures used in our letter of
objection.

6. Invitation from Thames Valley Police to attend a forum.
7. Map of a proposed fun run route to be held through the parish.
8. Agenda for CPRE AGM on Saturday 16th June in Princes Risborough
9. CPRE Fieldwork Newsletter
10. Chilterns Conservation Board Annual Forum – Chiltern Chalk Stream Project – Wednesday 13th June
11. Email about the structure of the Open Spaces Society
12. Chiltern News Magazine
13. Notification of a workshop about Tree Preservation Orders – Tuesday 26th June 7.30pm – we will not be attending
14. Letter from Frieth Village Society asking for concerns about the newly built paths across Common Land to the Church and asking for any help on clearing two footpaths. The footpaths issue has been resolved since receiving the letter.
15. Notification of a Planning Workshop to explain the new Planning White Paper – 2nd July – 17.45 in Council Chamber
16. WDALC Agenda – Meeting on 19th June at 7.30pm in Committee Room 1.
17. CV from Mrs Lyndsey Mann to support her application for the North Ward Councillor vacancy
18. Letter from Paul Goodman MP thanking us for the report of the JCC activities.
19. New lease for Ellery Rise for signature as per previous discussions and agreement with WDC. Cllrs Nixey and Baird signed the document, with Mrs Henson acting as witness.
20. BCC acknowledgement of our letter to Cllr Mrs Letheren re speed study in Skirmett.
21. Email from Mr Smith of Fingest stating that the fencing along the footpaths of Fingest Manor has continued and the fences now have plain wire attached to the top making them higher still. Clerk has forwarded this email to Rights of Way at Bucks County Council who reported back that as nothing illegal has occurred there is nothing that can be done about it.
22. The Clerk received a phone call from Mrs O'Leary questioning the siting of the staff cottage at Hatchet Wood would now be on an area of land not previously built on.

Action: Cllr Mrs Walker (Allies)
Action: Cllr Nixey

Minute 7393

Planning Report
Applications

JAI/07/05809/FUL – Hatchett Wood Farm, Shogmoor Lane – demolition of existing dwelling and outbuildings and erection of replacement dwelling staff cottage, stables, swimming pool, pool house, and garaging with home office over – no basic objection to the house but concerns that a Traffic Management Plan, Landscape Plan and External Lighting Plan should be submitted before approval.

AEF/07/06126/FUL – Russells Farm Cottage, Rockwell End – erection of detached log cabin – no objection

RH/07/06144/FUI – 1 Ellery Rise – insertion of 2 x front & 1 rear dormer in connection with loft conversion – no objection

RH/07/06143/CLE – Woodmans, Frieth – Certificate of Lawfulness for the use of the land as part of residential garden – we will not respond as we cannot be sure of any particular facts.

AEF/07/06138/FUL – 35 Hambleton Rise – replacement of existing shed/garage with timber clad and clay tile garage to side of house in front garden – no objection

AHC/07/06105/CTREE – St Johns Church, Frieth – crown reduce by up to 10% one horse chestnut tree. Raise crown by up to 10m to 1 lime tree. Remove 1 yew tree – no objection

RH/07/05959/FUL – Rockwell End Farm – construction of detached 2 bay car port – no objection

PM/07/06044/FUL – 22 Ellery Rise, Frieth – erection of first floor rear extension, single storey rear extension, pitched roof over existing flat roofed side projection and new front porch – no objection to the front porch and side porch changes – concerns over the tunnel effect being created for the neighbouring property restricting view and light

ELEWIS/07/06058/FUL Holywick House, Rotten Row – erection of a 5 bar gate to the western boundary – no objection

AEF/07/06329/FUL & 06330/LBC – Coombe Cottage, Skirmett – construction of two storey rear extension and relocation of rear dormer window – on circulation

RH/07/06289/CLE – Treveans, Frieth Road – certificate of lawfulness for continued occupation of dwelling in breach of condition 1 (agricultural occupancy) on planning permission reference WR/430/68 alternative certificate to 05/06434/CLE) – on circulation

Decisions

EL/07/05645/FUL – Red Kites, Spurgrove – erection of chimney (amendment to pp 06/05935/FUL) cladding installation and relocation of vehicular access (part retrospective)– permit

PM/07/0581/FUL – Red House, Pheasants Hill – construction of single storey conservatory – permit

JMB/07/05785/AG – Luxters Farm – erection of general purpose farm building to replace existing storm damaged structure – full details will not be required.

AEF/07/05799/FUL – 26 Ellery Rise, Frieth – constr of 2 storey side extension & insertion of 2 front and 1 rear dormer to existing roofspace to form 1st floor accommodation & alterations – permit

JMB/07/05837/LBC – Chisbridge Farm, Frieth – Listed Building application for the installation of bathroom and storage into loft space – permit

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| Action: Clerk | Dovers Farm, Frieth an appeal has been sent to the Secretary of State Clerk will look at the planning conditions of the works at Dover Farm |
| Minute 7394 Action: Clerk | <u>To consider a proposal by BCC for the Winter Salting Route and Rural Grass Cutting</u> Hambleton to Frieth route was cut from the salting route this winter based upon a points system. We will state that it is the main school transport route, there are severe bends on a hill and it is the main route for 'adjacent to vital facilities' – the post office and doctor's surgery. This should increase our points score from 24 to above the cut off point of 35. The grass cutting season has extended due to changes in the weather therefore there cannot be any reduction in cutting and we would want all vision splays at junctions to be cut more frequently. |
| Minute 7395 | <u>To consider car parking in Hambleton</u> Hambleton Village Hall has a parking problem as does the centre of the village, the problem is made worse by the problem with the fence and hedge on the back road from Varnells Terrace. Councillors will keep monitoring the situation |
| Minute 7396 Action: Clerk | <u>To consider the report from the Internal Auditor and to complete the statement of governance as required for the external audit</u> The Internal Auditors report was issued to all Councillors. Everything was in order; however she suggested that the Clerk minutes the fact that she issues 'spend to date' sheets with alternate agendas, this should be issued on a monthly basis. She also asked that it be dated in the document footer and that a 'remaining budget line be included. Clerk will implement these changes. The Chairman went through the statements of governance and Councillors responded accordingly. All answers were in the affirmative. |

- Minute 7397 To receive the latest information relating to the two paths leading to St Johns Church
The Chairman and Clerk had a site meeting with Revd Macnaughton and Mrs Tebbot, Church Warden. At this moment in time there was no offer to have the paths removed. They would like to have some gravel put on the paths which will soften the effect. Councillors were still adamant that the paths should be removed; however the Clerk was not sure how insistent we could be. She will ask DEFRA how we should best proceed and this will dictate further action. It may be that an application will have to be made to the Secretary of State, and on past history this could take at least 1 year to receive a decision. Clerk will write to PCC saying that the Parish Council totally deplores and objects to the paths and if we had been informed and further advice had been sought we would have advised them of the Secretary of State procedure. The Clerk has supplied the PCC with the further objections which have been received. Placing of gravel is entirely their decision.
- Minute 7398 To consider the creation of a Planning Committee
After a very full discussion considering all aspects of the process, it was agreed that more time would be allocated within the monthly Parish Council meetings to discuss plans and where contentious plans are presented, we would as in the past call special meetings where the plans could be studied. Copies of our comments letters will be emailed to those Councillors who want them.
- Action: Clerk
- Minute 7399 To allocate footpaths to individual Councillors
A list of footpaths had been issued prior to the meeting. It was agreed that Cllr Armstrong would take over footpath numbers 44, 46, 16 and 17. Cllr Mrs Walker (Allies) will make a list of suggestions for dividing up the North Ward footpaths and communicate with fellow Councillors.
- Action: Councillors
- Minute 7400 To resolve to approve the accounts for June 2007 and signing of cheques; to consider allocation of the Film Fund; to agree to place an order for a seat for Skirmett
The accounts for June were presented and it was resolved to accept them.
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| Current Account Balance as at 1 st May | £11564.65 |
| Less May cheques | £ 7569.72 |
| Less Allianz Cornhill Insurance | £ 833.35 |
| Balance | £ 3161.58 |
| Investment Account | £ 89.27 |
| Bank of Ireland | £ 7053.37 |
| Total | £10304.22 |
| Cheques for signature in June | |
| Mrs S. Henson salary s/o | £ 367.52 |
| Mrs S. Henson expenses | £ 56.45 |
| WDALC subscription | £ 4.00 |
| West Wycombe PC – 45% of telephone bill | £ 64.01 |
| Miss L. Hewitt – internal auditor honorarium | £ 75.00 |
| Chairman's Allowance | £ 100.00 |
| Post Office – stamps | £ 92.00 |
| Chiltern Society Subs | £ 25.00 |
| Skirmett Village Hall | £ 15.00 |
| Total | £ 798.98 |
- Action: July agenda The allocation of the Hambleden Film Fund will be discussed at the July meeting.
- Action: Clerk Councillors resolved to purchase a seat for Skirmett from Britannic teak – design Harrow at a cost of £299. We will have a concrete base and a plaque created for the seat. We have received funding through Cllr Emmett and the Community Leaders Fund for this project. A site visit will be arranged to select the best position.

Minute 7401

Action: Clerk on all

Members Questions

1. Cllr Armstrong and other Councillors raised the issue of jackdaws in the general area.
2. Cllr Mrs Robinson reported very deep pot holes near The Stag and Huntsman Pub car park needing an urgent repair.
3. Cllr Mrs Robinson asked if there was any further information about the erection of gates in the Donate a Gate scheme. We know that it is way behind as only volunteers carry out the work on a one day a week basis. Clerk will investigate further.
4. Cllr Mrs Robinson reported an accident between Rockwell End and Emmett's Farm.
5. Cllr Mrs Walker (Allies) reported on the Thames Valley Police workshop session that she and the Clerk had attended. The event was called to help create the future programme of wants/needs/ areas for improvement/areas for developing for Thames Valley Police. They came away from it feeling very lucky about the area we live in with no ASBO's, no multicultural issues. Partnerships are being encouraged to help with communication. We will have a PCSO when our areas Neighbourhood Action Group is formed.
6. Cllr Mrs Walker (Allies) reported that the new bus schedule has come into force which has meant that there is now only one bus on Tuesday and Thursday and this is only going to Marlow, no longer to Henley. Residents in Skirmett and Hambleden want to travel to Henley for dentist/opticians etc. The Clerk was given a copy letter to Cllr Mrs Letheren from Mr Lewins in which he states that he needs to get to High Wycombe. Clerk will investigate a taxi allowance instead of a bus pass.
7. Cllr Mrs Walker (Allies) asked if we could arrange a meeting with the Head of Planning at WDC to discuss decisions and consistency.
8. The Clerk reported that work at 'The Cottage' has been reported to WDC planning.
9. Cllr Armstrong asked if we could investigate the flood defence scheme created by WDC. He also reported that some of the concrete was being worn away by the cattle. Cllrs Baird and Armstrong will carry out a site visit before asking the Clerk to organise a site meeting with the engineers
10. Cllr White reported that the drains and gullies in Spurgrove Lane are blocked. As BCC only intend carrying out gully emptying on a three yearly cycle in rural area we may need to book and pay for our own work. Clerk will make strong representation to BCC.
11. Cllr White reported that the rubbish bin at Ellery Rise is full to overflowing.

Action: Cllr

Baird/Armstrong

Minute 7402

Date of next meeting**Monday 16th July at 8.00pm** in The Village Hall, Frieth.Parish Council office will be closed from 28th June to 9th July.

Date.....

Signed.....