

HAMBLEDEN PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 11TH JANUARY 2021 at 7.30PM via ZOOM:

<https://us02web.zoom.us/j/81983581910?pwd=UG9MeTNFL1lWZjl0aDg3ZXNMMIZ2UT09>

Meeting ID: **819 8358 1910** Passcode: **864011**

Virtual Meeting Procedure Attached to Agenda – see Appendix 3

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. A short presentation from Fawley Parish Meeting Chairman regarding rural broadband
2. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
3. To receive any apologies for absence
4. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
5. To confirm and approve the minutes of the Ordinary meeting held 14TH December 2020 via Zoom
6. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda
7. Correspondence Report – see Appendix 1 (attached) for list of items and any action taken
8. To receive updates from any meetings attended since the previous ordinary meeting
9. To discuss a request by Hambleden Parish Hall to take over the management and maintenance of the public toilet by the village hall
10. To discuss the parking in Hambleden village and the recent charging system introduced in the car park by the landowners
11. To discuss the vacancy in the North Ward and the upcoming elections in May 2021
12. To approve the accounts for January 2021 – see Appendix 2 (attached); To approve the budget for 2021/2022; To set the precept demand to Buckinghamshire Council
13. Members questions: including any items for the next agenda
14. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

20/07688/LBC – Land To Rear of Hambleden Stores and Post Office – Listed building con for demolition of fire-damaged outbuilding and erection of detached 1-bed cottage with associated works, parking and amenity space

20/08098/FUL – Greenlands Henley Road Hambleden – Installation of new sewage pumping station including two tanks and pump and associated drainage connections located below ground, new concrete access track, new meter box and vent pipework located above ground

20/08368/FUL – Elmdown Farm Skirmett Road Skirmett – Householder application for relocation of existing swimming pool and reinstate natural landscape

15. To confirm the date for the next meeting as:

Monday 8th February via Zoom

L Coldwell

LORNA COLDWELL

04.01.2021

PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,
The Chimes, Park Lane, Lane End, High Wycombe, Buckinghamshire HP14 3LB
clerk@hambleden.org.uk
01494 881 483

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Appendix 1

Correspondence received from to 15th December 2020 to 4th January 2021

1. Email from Fawley resident re: broadband in the parish – forwarded to Cllrs, to be discussed at January meeting.
2. Email from Buckinghamshire Council - Keeping High Wycombe residents informed about COVID-19 – forwarded to Cllrs, added to Facebook page.
3. Christmas cards from BMKALC (virtual) and Culden Faw Estate – for info.
4. Update from Martin Tett following move to Tier 3 – forwarded to Cllrs, added to website and Facebook page.
5. Planning and Enforcement meeting paper and video – forwarded to Cllrs.
6. Email from resident re: tourists in Hambleden village and Covid-19 Tier 4 restrictions – forwarded to Cllrs.
7. HS2 e-update – forwarded to Cllrs.
8. The Clerk magazine – for info.
9. Response from MP re: letter about trees sent February 2020 – forwarded to Cllrs.
10. TTRO Pheasants Hill – forwarded to Cllrs.
11. Response from Culden Faw re: toilet – forwarded to Cllrs.

Appendix 2

Accounts paid in January 2021

Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs Lorna Coldwell – working from home annual allowance	500.00
Hambleden Valley Group – magazine subs	26.00
C G Balkwell and Son – hedge trimming at Pheasants Hill	81.60
SSE Southern Electric – supply charges	194.50
ICO – renewal fee	40.00
Total	1658.97
Balance as at 1st December 2020	76521.84
Less December payments	(4730.99)
Balance as 30th December 2020	71790.85
Of which CIL Funds	15865.38
Church Wall reserve	10000.00
Unrestricted Reserves	*45925.47*

Film Fund

Total of all funds at 1 st December 2020	8575.87
Fingest Church donation towards gates	2500.00
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Balance as at 31 st December 2020	6075.87
Unrestricted Reserves	5075.87

Planning Application Decisions

20/06913/FUL – Howe Farm Skirmett Road Hambleden – Householder application for construction of a single storey pool and plant building – **Application Permitted**

20/06914/FUL - Howe Farm Skirmett Road Hambleden – Householder application for construction of single-storey garage and store with new parking arrangements – **Application Permitted**

20/07781/ADRC – The Hyde Bagmoor Lane Hambleden – Application for the approval of details subject to condition 7 (surface water drainage scheme) of planning approval 18/06795/FUL – **Application for the approval of details subject to condition 7 (surface water drainage scheme)** (PC not consulted)

20/07311/FUL – Yewden Manor Farm Skirmett Road Hambleden – Householder application for replacement LPG tank, construction of bin store, fenestrations, internal and external alterations, installation of skylight and chimney flue to front roof slope – **Application Permitted**

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20/08065/CTREE – Marlstone Frieth Hill Frieth – Canopy lift to approximately 4.5 metres from ground level to 1 x Lime tree (T1) in the rear garden – **Not to make a Tree Preservation Order**

20/08066/CTREE – Kiln House Frieth Hill Frieth – Fell 1 x Cherry tree (T1) to ground level, remove co-dominant lime stem (T2), fell 1 x large Sycamore (T3) to ground level and fell 1 x semi-mature Lime tree (T4) to ground level – **Not to make a Tree Preservation Order**

20/08004/CTREE – Copper Beeches Pheasants Hill Hambleden – Fell x 1 Pine (T1) – **Not to make a Tree Preservation Order**

Appendix 3 - Virtual Meeting Procedure

From 4 April 2020 until May 2021, Parish Councils have been given provision under *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* (“the 2020 Regulations”) to hold legal virtual meetings in order that Parish Council business can be maintained.

A variety of different platforms including Microsoft Teams, Google Hangouts or Zoom are available.

The Parish Council has chosen to use the Zoom platform in order that the meeting is publicly available. The Clerk will Host the meeting using the Parish Council-paid account.

The meeting will be a formal Parish Council meeting and will be held using the agenda and summons which the Clerk has published. It will be governed by the usual Standing Orders, Financial Regulations and associated policies.

A code and link to the virtual meeting will be published on the agenda (which will also go on the noticeboard), on the website and on social media in order that the public are able to attend, just as they would be able to attend a meeting in any of the Village Halls.

Attendees will collect in the Zoom ‘waiting room’ prior to the meeting. As the ‘Host’, the Clerk will have the ability to mute or remove anyone deemed a nuisance at the Chairman’s request.

All attendees will be set to ‘mute’ on entry to the meeting and only the Chairman of the meeting will remain unmuted. All other participants, if they wish to speak will be invited to unmute. The Clerk will have the ability to mute anyone who forgets.

All Councillor attendees will display their name in order for the public to be able to identify them, just as they would at an in-person meeting.

If a Councillor has declared an interest in an item on the agenda, they will be placed in the waiting room for the duration of the agenda item. Once the item has been concluded, they will be re-admitted.

In order to protect participants from malware, the ‘chat’, file sharing and screen sharing function will be disabled during the meeting. If necessary, the Clerk will display any documents required using the ‘share screen’ function.

As with meetings in the Village Halls, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

Anyone wanting to speak should raise their hand using ‘raise hand’ in the options within the Participants section [or by waving if they’re using a camera so that the Chairman can see].

Meeting participants may wish to protect their personal environment by choosing a virtual background in the Zoom Settings ‘Virtual Background’ or alternatively should consider what can be seen behind them while on camera.

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