

HAMBLEDEN PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 8TH MARCH 2021 at 7.30PM via ZOOM:

<https://us02web.zoom.us/j/86116721066?pwd=SnhiTHNBczEyb0xuZDVhNFMveFhHUT09>

Meeting ID: **861 1672 1066** Passcode: **235383**

Virtual Meeting Procedure Attached to Agenda – see Appendix 3

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the Ordinary meeting held 8th February 2021 via Zoom
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda
6. Correspondence Report – see Appendix 1 (attached) for list of items and any action taken
7. To receive updates from any meetings attended since the previous ordinary meeting
8. To receive an update from the proposed mast at Parmoor Working Group and to approve Terms of Reference for the group
9. To consider paying for the cleaning and de-silt of the gullies in the parish at a cost of £2055 plus VAT and waste removal at a cost of £95 per tonne
10. To consider erecting noticeboards at the entrances to Pheasants Hill Common to display the Code of Conduct and expectations of visitors
11. To discuss works needed to be carried out at Pheasants Hill Common to electricity poles by Southern Electric Power Distribution
12. To discuss the increase of litter in the parish and consider any suggestions on how to improve the situation
13. To discuss the white posts in Frieth at the top of Frieth Hill opposite Shogmoor Lane and the bottom of Frieth Hill at the crossroads
14. To approve the accounts for March 2021 – see Appendix 2 (attached);
15. Members questions: including any items for the next agenda
16. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

21/05077/FUL – The Cottage Hambleden Village Hambleden – Householder application for construction of swimming pool

21/05078/LBC – The Cottage Hambleden Village Hambleden – Listed building consent for swimming pool

21/05445/FUL – Heathwood & Annexe Main Road Rotten Row Hambleden – Installation of ground source heat pump and associated ground loop system (retrospective)

21/05404/REM – Parmoor Park Farm Parmoor Lane Frieth – Reserved matters application for Appearance, Landscaping and Scale pursuant to outline planning permission 20/06527/OUT

17. To confirm the date for the next meeting as:

Monday 12th April via Zoom

L Coldwell

LORNA COLDWELL

01.03.2021

PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,
The Chimes, Park Lane, Lane End, High Wycombe, Buckinghamshire HP14 3LB
clerk@hambleden.org.uk

01494 881 483

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Appendix 1

Correspondence received from 8th February to 1st March 2021

1. Email re: Local Nature Recovery Strategy - Further details and workshop reminder – forwarded to Cllrs.
2. Update from BC re: Spurgrove Lane, Frieth resurfacing – forwarded to Cllrs.
3. WDALC December minutes – forwarded to Cllr Jackson.
4. Email re: Member Briefing Sheet - New Traffweb system - TRO Project – forwarded to Cllrs.
5. Email re: Developing Buckinghamshire's Local Nature Recovery Strategy – Further information for Rural Forum Members – forwarded to Cllrs.
6. Email re: Public Service Infrastructure and Permitted Development Consultation response from Buckinghamshire Council – forwarded to Cllrs.
7. BMKALC newsletter – forwarded to Cllrs.
8. Parish Liaison meeting notes – forwarded to Cllrs.
9. NALC event – forwarded to Cllrs.
10. Drains on Skirmett Road, Skirmett query – forwarded to Cllrs.
11. Update on Frieth Hill resurfacing – forwarded to Cllrs.
12. Candidates election information – forwarded to Cllrs.
13. Email re: New joined-up legal orders for Buckinghamshire's roads – forwarded to Cllrs.
14. Email re: Buckinghamshire Council Consultation Biodiversity Accounting Supplementary Planning Document – forwarded to Cllrs.
15. Email re: white posts in Frieth and chains – Clerk responded.
16. Thames Water sewage update re: Mill End – forwarded to Cllrs.
17. Email re: FTTP from residents – Clerk responded.
18. Email re: Buckinghamshire Local Plan – Statement of Community Involvement and Brownfield Call for Sites – forwarded to Cllrs.
19. LCR magazine – for info.
20. Invite to TFB Stakeholder Event – forwarded to Cllrs.
21. Response from Steve Baker MP re: virtual meeting legislation – forwarded to Cllrs.
22. Email re: Boundary/Electoral Review in Buckinghamshire – forwarded to Cllrs.
23. Email from BMKALC re: Government Information regarding voting in elections – forwarded to Cllrs.
24. Chiltern Society magazine – for info.

Appendix 2

Accounts paid in February 2021

Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Total	816.87
Balance as at 1st February 2021	70131.88
Less February payments	(2966.29)
Balance as 28th February 2021	67165.59
Of which CIL Funds	15865.38
Church Wall reserve	20000.00
Unrestricted Reserves	*31300.21*

Invoice from CG Balkwell expected for hedge cutting at Ellery Rise, Frieth

Film Fund

Total of all funds at 1st February 2021	6075.87
Income – donation from “Untitled Murder Mystery” film	1000.00
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Balance as at 28th February 2021	7075.87
Unrestricted Reserves	6075.87

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Planning Application Decisions made by Buckinghamshire Council since previous meeting

20/08495/PNP6A – Land East Of Agricultural Shed Skirmett Road Hambleden – Prior notification application (Part 6, Class A) to construct agricultural machinery and feed storage barn and proposed cladding of existing agricultural barn – **Details Not Required to be Submitted** – PC not consulted

20/07962/LBC – Hambleden Mill Henley Road Hambleden – Listed Building application to replace all existing single glazed casement and sash windows with double glazed windows – **Application Permitted**

21/05320/MINAMD – Monkey Lodge Skirmett Road Hambleden – Proposed non-material amendment to permission demolition of existing dwelling & erection of new two storey dwelling with detached carport, access ramp, new boundary wall, bin store, boiler/storage building, creation of new access following closure of existing & associated parking. Creation of duck pond to side granted under planning ref: 20/06669/FUL – **Application Permitted** – PC not consulted

20/08492/CTREE – The Old Parsonage Frieth Hill Frieth – Remove lower limb x 1 Horse Chestnut (1), prune by 2 metres and re-shape x 1 Whitebeam (2), re-shape/re-balance, reducing some extended limbs by up to 3 m x 1 Yew (3), re-shape/re-balance, reducing some extended limbs by up to 2 m x 1 Yew (4), prune by approx 2-3 m and re-shape x 1 Sycamore (5), re-shape x 1 Cypress (6), fell 2 x unidentified tree (7, 8) and reduce height by 0.5 metres and re-shape x 1 Holly (9) – **Not to make a Tree Preservation Order**

20/08094/FUL – White Gates Frieth Hill Frieth – Householder application for construction of single storey rear conservatory – **Application Permitted**

20/08368/FUL – Elmdown Farm Skirmett Road Skirmett – Householder application for relocation of existing swimming pool and reinstate natural landscape – **Application Permitted**

Appendix 3 - Virtual Meeting Procedure

From 4 April 2020 until May 2021, Parish Councils have been given provision under *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* (“the 2020 Regulations”) to hold legal virtual meetings in order that Parish Council business can be maintained.

A variety of different platforms including Microsoft Teams, Google Hangouts or Zoom are available.

The Parish Council has chosen to use the Zoom platform in order that the meeting is publicly available. The Clerk will Host the meeting using the Parish Council-paid account.

The meeting will be a formal Parish Council meeting and will be held using the agenda and summons which the Clerk has published. It will be governed by the usual Standing Orders, Financial Regulations and associated policies.

A code and link to the virtual meeting will be published on the agenda (which will also go on the noticeboard), on the website and on social media in order that the public are able to attend, just as they would be able to attend a meeting in any of the Village Halls.

Attendees will collect in the Zoom ‘waiting room’ prior to the meeting. As the ‘Host’, the Clerk will have the ability to mute or remove anyone deemed a nuisance at the Chairman’s request.

All attendees will be set to ‘mute’ on entry to the meeting and only the Chairman of the meeting will remain unmuted. All other participants, if they wish to speak will be invited to unmute. The Clerk will have the ability to mute anyone who forgets.

All Councillor attendees will display their name in order for the public to be able to identify them, just as they would at an in-person meeting.

If a Councillor has declared an interest in an item on the agenda, they will be placed in the waiting room for the duration of the agenda item. Once the item has been concluded, they will be re-admitted.

In order to protect participants from malware, the ‘chat’, file sharing and screen sharing function will be disabled during the meeting. If necessary, the Clerk will display any documents required using the ‘share screen’ function.

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As with meetings in the Village Halls, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

Anyone wanting to speak should raise their hand using 'raise hand' in the options within the Participants section [or by waving if they're using a camera so that the Chairman can see].

Meeting participants may wish to protect their personal environment by choosing a virtual background in the Zoom Settings 'Virtual Background' or alternatively should consider what can be seen behind them while on camera.

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