

# HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
ON MONDAY 10<sup>th</sup> JANUARY 2022 at 7.30PM HAMBLEDEN VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND,

## AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the Ordinary meeting held 8<sup>th</sup> November 2021
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – see [Appendix 1](#) for Clerks Report
6. Correspondence Report – see [Appendix 2](#) for list of items and any action taken
7. To receive updates if any from meetings attended since the previous ordinary meeting
8. To discuss the request for works to be carried out in Hambleden Churchyard to the yew trees
9. To discuss Hambleden flood defences
10. To discuss the management of Pheasants Hill Common and receive an update regarding deer management from Cllr Hussey
11. To consider grass cutting schedules for the North and South wards, which will be put out to tender in 2022
12. To discuss the proposed footpath diversion of HA44 (part) by Buckinghamshire Council
13. To ratify the decision made between meetings to make a donation to Frieth church for £150 for the light over the winter period
14. To approve the accounts for December 2021; to approve the accounts January 2022 and signing of cheques – see [Appendix 3](#); to approve the budget for 2022/2023; to set the precept demand to Buckinghamshire Council
15. Members questions: including any items for the next agenda
16. To consider all recent applications received from Buckinghamshire Council detailed below; and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

[21/08614/CTREE – Kiln House Frieth Hill Frieth](#) – Dismantle 1 x Ash (T5) and prune x 2 Lime to secondary and tertiary points (G6) by reducing crown height by approximately 3 - 4 metres to enhance natural form and reducing crown spread by approximately 1.5 - 2 metres to enhance natural form respectively

[21/08621/CTREE - White Gates Frieth Hill Frieth](#) – Removal (felling) of 9 x Leylandii, 2 x Privet, 2 x Cotoneaster, 1 x Birch & 1 x Cherry

[21/08622/FUL – Colstrop Farm Colstrop Lane Hambleden](#) – Erection of replacement barns for continued farming use to include the provision of a rural workers dwelling

Planning decisions made since the date of the last Parish Council meeting – [Appendix 4](#)

17. To confirm the date for the next meeting as:  
Monday 14<sup>th</sup> February, Frieth Village Hall

**LM Coldwell**

04.01.2022

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,  
The Chimes, Park Lane, Lane End, High Wycombe, Buckinghamshire HP14 3LB  
[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)  
01494 881 483**

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## Appendices

### **Appendix 1 – Clerks Report (including December)**

- Minute 9524 – Buckinghamshire Councillor Turner advised that Buckinghamshire Council are looking for a contractor willing to carry out the works and are hopeful that this should take place next year.
- Minute 9542 – Clerk advised the contractor to carry out the work to install the signs at Pheasants Hill Common.
- Minute 9561.1 – Clerk has chased the LAT again about the resurfacing in Pheasants Hill, no response has been received to date.
- Minute 9573 – Clerk completed the forms for the grant, and believes it was successful.
- Minute 9574 – Clerk is still drafting a final version of the Accessibility Statement to be placed on the website.
- Minute 9576 – works have been carried out and completed at Ellery Rise play area, cheque was signed in December.
- Minute 9578.1 – Clerk wrote to the homeowner asking them to cut back the overhanging branches, no response has been received to date.
- Frieth Village Hall have confirmed that the hall can be used for meetings on 2022 on the proposed dates. Clerk will update the website with the meetings for 2022.
- Clerk received a very competitive quotation from a contractor for the works to be carried out at the fields in Ellery Rise, Frieth. He will complete the works this month, weather allowing.
- Clerk has reported various potholes, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

### **Appendix 2 – Correspondence received from 9<sup>th</sup> November to 6<sup>th</sup> December 2021**

1. Email from BMKALC re: High Court decision.
2. South West Chiltern Area Economic Recovery and Regeneration Action Group meeting agenda – for info.
3. Email re: overgrown hedges – Clerk contacted landowners, cutting organised.
4. The Clerk magazine – will bring to meeting.
5. South West Chilterns Community Board meeting agenda – for info.
6. Response from Buckinghamshire Council re: site notices – forwarded to Cllrs.
7. Email re: Request for copy of electoral register 2021-22 (Parish Councillors) – forwarded to Cllrs.
8. Update from Buckinghamshire Cllr Turner re: Hambleden resurfacing – forwarded to Cllrs.
9. Update re: food collection – forwarded to Cllrs and added to website and Facebook page.
10. Notice of West Buckinghamshire Area Planning Committee meeting – for info.
11. South West Chilterns Economic Recovery and Regeneration action group notes – for info.
12. The Clerk magazine – for info will bring to meeting.
13. Countryside Voices magazine – for info, will bring to meeting.
14. Hambleden Valley Magazine – for info.
15. The LCR magazine – for info, will bring to meeting.
16. Cancellation of South West Chilterns Environment and Climate Change action group – for info.
17. WDALC agenda – forwarded to Cllr Jackson.
18. The Chiltern Society magazine – for info, will bring to meeting.
19. South West Chilterns Community Board – Economic Recovery and Regeneration Action Group agenda – for info.
20. Letter from Hambleden Churchwarden re: yew trees in the Churchyard – future agenda item.
21. Email from Buckinghamshire Council re: commitment to involving local people in planning decisions – forwarded to Cllrs.
22. Email from BC re: Council makes 'Brown Before Green' pledge to prioritise brownfield site development – forwarded to Cllrs.
23. NALC email re: Guidance following Plan B – forwarded to Cllrs.

### **Correspondence received from 13<sup>th</sup> December 2021 to 4<sup>th</sup> January 2022**

1. Footpath HA44 diversion proposal – forwarded to Cllrs, agenda item.
2. WDALC agenda – forwarded to Cllr Jackson.
3. South West Chilterns Environment Action Group notes and agenda – for info.
4. South West Chilterns Community Board Meeting – Community Action Group notes and agenda – for info.
5. 100 Trees email from Buckinghamshire Council – forwarded to Cllrs.

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6. WDALC – Community Resilience Plan – forwarded to Cllrs.
7. South West Chilterns Community Board – notes from Transport meeting – for info.
8. TTRs – Frieth Road and Rockwell End – forwarded to Cllrs, added to website and Facebook page.
- 9.

### Appendix 3 – Accounts paid in December 2021

<b>Accounts paid in December 2021 – Cheques signed following cancelled meeting</b>	
Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses	35.05
Reids Playground Maintenance	720.00
SLCC – annual subs	144.00
War Memorials Trust membership subs renewal	20.00
ACL Armstrong – 7/7 South Ward grass cutting	668.57
ACL Armstrong – Frieth grass cutting October	288.00
ACL Armstrong – maintenance extra to schedule from 2020 and 2021	1608.00
ACL Armstrong – Frieth grass cutting and clearance 2020	1032.00
ACL Armstrong – South ward grass cut 6 and 7 of 7 installments 2020	1337.14
Skirmett Village Hall – hire	35.00
Mrs Lorna Coldwell – stamps and stationery	88.98
Frieth Church – donation for light over winter	150.00
<b>Total</b>	<b>6943.61</b>
<b>Accounts to be paid in January 2022</b>	
Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses	27.34
CG Balkwell and Son – Pheasants Hill hedge cutting	84.00
SSE – quarterly supply charges	278.89
Hambleden Village hall – hire (invoice not yet received)	30.00
ICO – renewal fee	40.00
Mrs L Coldwell – working from home annual allowance	500.00
Mrs L Coldwell – overtime hours 2021	179.52
<b>Total</b>	<b>1956.62</b>
<b>Balance as 1<sup>st</sup> November 2021</b>	<b>78213.21</b>
Less November payments	<b>(3701.69)</b>
<b>Balance as of 30<sup>th</sup> November 2021</b>	<b>74511.52</b>
Less December payments	<b>(6943.61)</b>
<b>Balance as of 31<sup>st</sup> December 2021</b>	<b>67567.91</b>
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
<b>Unrestricted Reserves</b>	<b>40948.96</b>

### Film Fund

<b>Total of all funds at 1<sup>st</sup> November 2021</b>	<b>5925.87</b>
Money ring-fenced for Frieth Village Hall clock works	<b>(1000.00)</b>
<b>Total of all funds at 31<sup>st</sup> December 2021</b>	<b>4925.87</b>
Unrestricted reserves	3925.87

### Appendix 4 – Planning Application Decisions made by Buckinghamshire Council since previous meeting

**[21/07946/CTREE – The Barn Hambleden Village Hambleden](#)** – Crown reduce by 0.5 metre, back to previous reduction points x 1 Horse Chestnut (T11), re-pollard by 2.5/3metres x 1 Willow (T12), crown reduce by one metre x 1 Cherry (T13), fell to ground x 1 Aspen (T17) and crown lift to 5.2metres and trim back to border x 1 group of mixed various trees (G1) – **Not To Make a Tree Preservation Order**

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[21/07848/FUL – Burrow Farm Hollow Lane Rotten Row Hambleden](#) – Engineering operation to create a wildlife pond and associated vegetation (part retrospective) – **Application Permitted**

[21/06783/LBC – Greenlands Henley Business School Henley Road Hambleden](#) – Listed Building application for upgrading of heating system – **Application Permitted**

[21/07611/CLE – The Bungalow Scotchy Lane Skirmett](#) – Certificate of lawfulness for existing use of property by persons not solely or mainly employed in agriculture or forestry or a dependent or a widow or widower of such a person – **Grant Certificate of Lawful Use** (PC not consulted)

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