

HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 11th APRIL 2022 at 7.30PM HAMBLEDEN VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the Ordinary meeting held 14th March 2022
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – see [Appendix 1](#) for Clerks Report
6. Correspondence Report – see [Appendix 2](#) for list of items and any action taken
7. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors
8. To discuss problems faced by residents with parking in Hambleden village and any viable solutions
9. To discuss the casual vacancy in the North Ward; to co-opt any candidate if appropriate
10. To consider purchasing and installing a bench(es) for the Queen's Platinum Jubilee, including a discussion about suitable locations in the parish
11. To consider renewing the MVAS maintenance contract with SWARCO at a cost of £257.50 +VAT
12. To discuss considerations around Wycombe Area Association of Local Councils and its future
13. To discuss the outside toilet facilities at Hambleden Parish Rooms, controlled by the Parish Hall Trustees
14. To approve the accounts for April 2022; [See Appendix 3](#)
15. Members questions: including any items for the next agenda
16. To consider all recent applications received from Buckinghamshire Council detailed below; and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:
[22/05455/FUL – Challoners Hayles Field Frieth](#) – Householder application for construction of front extension, side extensions and replacement dormers to side elevations, alterations to fenestration and landscaping, addition of renewable energy measures and new underground sewage treatment plant to replace existing underground septic tank
Planning decisions made since the date of the last Parish Council meeting – [Appendix 4](#)
17. To confirm the date for the next meeting as:
Monday 9th May, Frieth Village Hall, to include Annual and Annual Parish Council meetings

LM Coldwell

04.04.2022

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,
The Chimes, Park Lane, Lane End, High Wycombe, Buckinghamshire HP14 3LB
clerk@hambleden.org.uk
01494 881 483**

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Appendices

Appendix 1 – Clerks Report

- Minute 9561.1 – Clerk has chased the LAT again about the resurfacing in Pheasants Hill, she has confirmed that jet patching will take place now the weather is warmer. No exact date given yet.
- Minute 9590 – Clerk is still investigating where the flood barriers originally came from, having been sent from the Environment Agency to Buckinghamshire Council to Thames Water and now back to Buckinghamshire Council.
- Minute 9611 – paperwork sent to solicitor re: easement in Frieth.
- Minute 9626 – Clerk has chased the extra bin in Hambleden, and asked Cllr Turner for assistance.
- Minute 9627 – Grant Aid policies have been added to the website, along with a new Accessibility Statement.
- Minute 9629.2 – Clerk forwarded a draft letter to Planning for Councillors to review.
- Clerk has completed necessary admin for The Pensions Regulator.
- Clerk is completing the paperwork for the AGAR.
- Clerk is speaking with Buckinghamshire Council regarding works to the bridge in Hambleden.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Appendix 2 – Correspondence received from 15th March to 4th April 2022

1. Email re: South West Chilterns Community Board – Community Engagement action group agenda – for info.
2. Email from Buckinghamshire Council re: homes for Ukrainian refugees – forwarded to Cllrs.
3. Email from NALC Ukraine and NACO Guidance on the Death of a National Figure Version 6 – forwarded to Cllrs.
4. Letter re: trees Ellery Rise – Clerk responded.
5. Email re: enforcement issue Skirmett Road – Clerk responded.
6. South West Chilterns Community Board – Environment and Climate Change action group – for info.
7. Creating Wilder Road Verges online seminar follow up email – forwarded to Cllrs.
8. South West Chilterns Community Board Transport and Highways action group meeting notes – for info.
9. South West Chilterns Economic Recovery and Regeneration action group meeting notes – for info.
10. Email re: FTTP broadband in Mill End – Clerk responded.
11. South West Chilterns Community Engagement action group notes – for info.
12. Email re: damage to highway, Frieth Hill – Clerk actioned.
13. Email from Frieth resident – Clerk responded.
14. Email Planning Policy and Compliance Training slides – forwarded to Cllrs.
15. Buckinghamshire Council – new gambling policy adopted – forwarded to Cllrs.

Appendix 3 – Accounts to be paid in April 2022

Accounts to be paid in April 2022	
Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses	52.79
Hambleden Village Hall – hire (invoice not yet received)	30.00
Staples – ink and stationery	91.66
Chiltern Rangers – clearance Fingest verge	420.00
SSE – quarterly charges	340.14
Vision ICT – email hosting	151.20
Total	1902.66
Balance as 1st March 2022	62996.84
Less March payments	(887.81)
Balance as of 31st March 2022	62109.03
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Unrestricted Reserves	35490.08

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Film Fund

Total of all funds at 1st March 2022	5925.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Donation – “Culprits” filming	750.00
Donation – Disney filming	2000.00
Total of all funds at 31st March 2022	8675.87
Unrestricted reserves	7675.87

Appendix 4 – Planning Application Decisions made by Buckinghamshire Council since previous meeting

[22/05358/MINAMD – Highmoor Spurgrove Lane Frieth](#) – Proposed non-material amendment to permission householder application for construction of entrance porch, single storey rear extension, two storey detached garage with games room above, conversion of existing basement to gym, installation of 1 x rooflight to both sides, internal, external and fenestration alterations granted under planning ref: 21/06968/FUL – **Application Permitted** (PC not consulted)

[22/05247/CTREE – Hillswood Frieth Hill Frieth](#) – Tree works as per schedule – **Not to Make a Tree Preservation Order**

[21/08247/FUL – Lowlands House Fingest Lane Fingest](#) – Householder application for construction of roof overhang to the front of existing house, replacement open porch to front, partial garage conversion, sunpipe to the front roof slope and fenestration alterations – **Application Permitted**

[22/05120/ADRC – Land To Rear Of Hambleden Stores And Post Office 58 Hambleden Village Hambleden](#) – Application for approval of details subject to Condition 6 (Arboriculture) of planning ref: 20/07687/FUL – **Permit - detail Reserved by Condition** (PC not consulted)