

HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 11th JULY 2022 at 7.30PM HAMBLEDEN VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the Ordinary meeting held 13th June 2022
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – see [Appendix 1](#) for Clerks Report
6. Correspondence Report – see [Appendix 2](#) for list of items and any action taken
7. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors
8. To discuss Highways works being carried out in Hambleden village by Transport for Bucks
9. To discuss the Sycamore tree outside Hambleden church wall
10. To discuss the grass cutting contract for North and South wards
11. To consider and adopt if appropriate a Vexatious Complaints Policy
12. To approve the accounts for July 2022 – see [Appendix 3](#); to nominate a Councillor to check and approve the bank reconciliation; to approve cheque signing for agreed expenditure as per budget during August when no meeting takes place
13. Members questions: including any items for the next agenda
14. To consider all recent applications received from Buckinghamshire Council detailed below; and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:
[22/06729/CTREE – The Cottage Hambleden Village Hambleden](#) – Reduce the upper crown by 3 metres, reduce the sides and lateral limbs by up to two meters x 1 Horse Chestnut (T1) and reduce lateral limb going over the lane by up to two meters x 1 Horse Chestnut (T2)
[22/06599/CTREE – Hillswood Frieth Hill Frieth](#) – Removal of x 1 Cedrus Deodora (A), x 1 Leylandii (B) and reduce by approx 7.5 metres x 1 Leylandii (C)
[22/06480/FUL – The Yew Tree Frieth Hill Frieth](#) – Erection of shelter for outdoor seating (part retrospective)
Planning decisions made since the date of the last Parish Council meeting – [Appendix 4](#)
15. To confirm the date for the next meeting as:
Monday 12th September, Frieth Village Hall

LM Coldwell

04.07.2022

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,
The Chimes, Park Lane, Lane End, High Wycombe, Buckinghamshire HP14 3LB
clerk@hambleden.org.uk
01494 881 483**

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Appendices

Appendix 1 – Clerks Report

- Minute 9604 – Buckinghamshire Council have confirmed that the Legal Team are looking into a devolved agreement or management plan for Pheasants Hill Common.
- Minute 9657 – Cllr Armstrong will hopefully tie back yew tree to see how it looks before the meeting. Clerk will organise afterwards for arboriculturists to attend the Churchyard for advice.
- Minute 9658 – Clerk is obtaining further quotes for car parking signs in Hambleden.
- Minute 9672 – Clerk responded to the Tennis Club about parking in Hambleden.
- Minute 9675 – Clerk has organised for PHS Hygiene to install a sanitary bin, Cllr Webb has distributed keys to various parties. The toilet will be locked and unlocked daily and cleaned 3 times a week. This will be monitored to see if it needs to be increased or decreased.
- Minute 9676 – Clerk added the risk assessment to the website.
- Minute 9679.1 – Clerk fed back the problems with recycling collection to Cllr Turner.
- Minute 9679.3 – Clerk reported again the fly tipping at the bottom of Colstrove Lane.
- All AED machines have been checked.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Appendix 2 – Correspondence received from 14th June to 4th July 2022

Any correspondence received after the issue of this agenda will be added to the minutes

1. Email re: Buckinghamshire Council launches ambitious Electric Vehicle Action Plan – forwarded to Cllrs.
2. Email re: South West Chilterns Community Board – Highways and Transport action group – forwarded to Cllrs.
3. JCC meeting pack – forwarded to Cllr Jackson (representative).
4. Email re: tree blocking HA15 – Clerk contacted landowner again.
5. Update on bin collections – email forwarded to Cllrs.
6. Invite to the 10th Anniversary of the Lady Ryder Memorial Garden and St Katharine's Open Day – forwarded to Cllrs.
7. TTRO Skirmett Road – forwarded to Cllrs, Clerk to place on website closer to closure date.
8. Census data published – email forwarded to Cllrs.
9. Email re: hedge cutting in Ellery Rise – Clerk responded.
10. JCC information re: revised constitution – for info.

Appendix 3 – Accounts to be paid in July 2022

Accounts to be paid in July 2022	
Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses	31.37
CPRE – annual subs	36.00
NC Electrical – maintenance to AED cabinet and lights, Hambleden	121.98
Hambleden Village hall hire	36.00
Buckland Landscapes – grass maintenance (invoice not yet received)	1234.99
MTC – toilet cleaning (invoice not yet received) Jun/Jul	180.00
Total	2457.21
Balance as 1st June 2022	76107.42
Less June payments	(3231.15)
Balance as of 30th June 2022	72876.27
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Other Earmarked reserves	2750.00
Unrestricted Reserves	43507.32
Film Fund	
Total of all funds at 1st June 2022	7675.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Total of all funds at 30th June 2022	7675.87
Unrestricted reserves	6675.87

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Appendix 4 – Planning Application Decisions made by Buckinghamshire Council since previous meeting

[22/05973/FUL - 3 Perrin Springs Lane Frieth](#) - Householder application for construction of side and rear extension, installation of 1 x front and 2 x rear dormers, 8 x rooflights in connection with loft conversion, relocation of oil tank, rear patio and altered driveway – **Application Permitted**

[22/05980/FUL - The Orchards Frieth Hill Frieth](#) - Householder application for replacement of front porch and construction of side porch, single storey rear extension, fenestration, external alterations, insertion of 1 x dormer window to side and 2 x rooflights to side – **Application Permitted**