

HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 9th MAY 2022 at 7.30PM FRIETH VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To confirm the co-option of Mrs Amanda Hopkins for the casual vacancy in the North Ward
3. To receive any apologies for absence
4. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
5. To confirm and approve the minutes of the Ordinary meeting held 11th April 2022 – see [Appendix 5](#)
6. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – see [Appendix 1](#) for Clerks Report
7. Correspondence Report – see [Appendix 2](#) for list of items and any action taken
8. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors
9. To discuss the yew trees in St Marys churchyard, Hambleden
10. To discuss problems faced by residents with parking in Hambleden village and any viable solutions
11. To discuss the request from a resident for a memorial bench in Hambleden Churchyard
12. To discuss the outside toilet facilities at Hambleden Parish Rooms; to consider the Parish Council controlling it and associated costs; to consider donating towards running costs
13. To discuss a request for metal detecting on Parish Council owned land; to consider adopting a policy regarding metal detecting – see [Appendix 6](#)
14. To discuss the MVAS and how to proceed following both batteries being stolen from the machine
15. To: a) approve the accounts for May 2022 – [See Appendix 3](#); b) receive the Internal Auditors report; c) complete Section 1 of the Annual Governance and Accountability Return 2021/2022; d) approve and adopt the accounts for 2021/2022 in receipts and payment format; e) complete Section 2 Accounting Statements of the AGAR; f) confirm the dates for the period for the exercise of public rights – Clerk proposes 13/06/22 – 22/07/22
16. Members questions: including any items for the next agenda
17. To consider all recent applications received from Buckinghamshire Council detailed below; and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

[22/05895/FUL – Copville Fingest Road Fingest](#) – Householder application for construction of two storey rear extension and fenestrations alterations

[22/05980/FUL – The Orchards Frieth Hill Frieth](#) – Householder application for replacement of front porch and construction of side porch, single storey rear extension, fenestration, external alterations, insertion of 1 x dormer window to side and 2 x rooflights to side

[22/05973/FUL – 3 Perrin Springs Lane Frieth](#) – Householder application for construction of side and rear extension, installation of 1 x front and 1 x rear dormers, 8 x rooflights in connection with loft conversion, relocation of oil tank, rear patio and altered driveway

[22/06024/CTREE – Sarahs Cottage Frieth Hill Frieth](#) – Reduce lateral branches over driveway by approx. 2m to suitable points of growth x 1 Ash (T1), reduce height and width by 1m x 1 Yew (T2) and fell x 3 Hawthorne (T3)

[22/06012/FUL – Pargrove Parmoor Lane Frieth](#) – Householder application for construction of single storey rear extension, replacement garden room and balcony above, fenestration alterations including repositioned main entrance, removal of chimney and construction single storey detached garden outbuilding/shed/greenhouse and 1.85m brick fence with brick piers and 1.80 metre gate to front boundary

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,
The Chimes, Park Lane, Lane End, High Wycombe, Buckinghamshire HP14 3LB
clerk@hambleden.org.uk**

01494 881 483

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Planning decisions made since the date of the last Parish Council meeting – [Appendix 4](#)

18. To confirm the date for the next meeting as:
Monday 13th June, Skirmett Village Hall

LM Coldwell

03.05.2022

HAMBLEDEN PARISH COUNCIL

Appendices

Appendix 1 – Clerks Report

- Minute 9604 – Clerk asked Cllr Barnes for an update re: Pheasants Hill Common. As of yet there has been no response, Clerk will forward the letter to the Head of Legal Services.
- Minute 9640 – Clerk informed Mrs Hopkins and forwarded the relevant paperwork.
- Minute 9641 – Clerk has ordered the 2 platinum jubilee benches for installation – a contractor to install needs to be appointed, and a location to store until then to be decided.
- Minute 9642 – necessary paperwork was sent to SWARCO to renew the maintenance contract. The cheque was sent minus VAT amount – additional amount to be signed at this meeting.
- Minute 943 – Clerk contacted the WAALC Chairman to advise the Parish Council's thoughts.
- Minute 9646.2 – Clerk contacted the National Trust who advised they were unable to force Culden Faw to rebuild the allotment wall in Hambleden.
- Minute 9646.4 – Clerk reported the barriers to Buckinghamshire Council and asked them to investigate if they should be removed.
- Minute 9646.5 – Clerk reported the faded white lines to TfB and asked again if a "Stop" sign could be erected at the junction.
- Minute 9590 – Clerk is still investigating where the flood barriers originally came from, having been sent from the Environment Agency to Buckinghamshire Council to Thames Water and now back to Buckinghamshire Council.
- Clerk has been dealing with Rights of Way at Buckinghamshire Council regarding HA15 in Little Frieth.
- Minute 9626 – Clerk has chased the extra bin in Hambleden, and asked Cllr Turner for assistance.
- Buckinghamshire Councillor Turner has said that BT have put a hold on the rolling out of FTTP broadband due to central government, and therefore wait to discuss it in relation to Hambleden. Cllr Hussey placed an article in the Hambleden Valley magazine about litter picking in the parish, Clerk picked up litter sticks, bags and hi-vis jackets from Buckinghamshire Council and has passed on. A risk assessment has been forwarded to Cllrs Hussey and Webb by Clerk.
- Some resurfacing has taken place in Pheasants Hill, with a large section left in the middle. Clerk has queried with the LAT if the team will be returning to complete the works.
- Buckinghamshire Council have confirmed the landowner has carried out works that were needed to a bridge over the Hamble Brook in Hambleden that Clerk reported earlier this year/late last.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Appendix 2 – Correspondence received from 11th April to 3rd May 2022

Any correspondence received after the issue of this agenda will be added to the minutes

1. Email – BMKALC update – forwarded to Cllrs.
2. Email from BMKALC re: BC Parish Liaison Slide Pack – forwarded to Cllrs.
3. Emails re: meeting notes from South West Community Board sub group meetings – for info.
4. Email re: metal detecting on PC land – forwarded to Cllrs.
5. Email re: fallen tree on footpath HA15 – Clerk asked landowner to remove.
6. Email re: changes to refuse collection days – added to website and Facebook page.
7. Fingest Road TTRO – forwarded to Cllrs, will add to website and Facebook page closer to date.
8. Countryside Voices magazine – will bring to meeting.
9. BC Parish Liaison Slide Pack and Notes – forwarded to Cllrs.
10. Email re: Out of hours service details for May B/H weekend for Planning Enforcement – forwarded to Cllrs.
11. South West Chilterns Environment and Climate Change action group meeting agenda and notes – for info.

Appendix 3 – Accounts to be paid in May 2022

Accounts to be paid in May 2022	
Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses	58.25
BMKALC – Councillor Induction Training	50.00
BMKALC – annual subs	217.01
Enerveo – street lighting maintenance annual charge 22-23	203.98

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SWARCO – VAT amount missing from previous cheque	51.50
Insurance policy renewal – Zurich	1023.47
Frieth Village Hall – hire (invoice not yet received)	33.75
Buckland Landscapes – April maintenance (invoice not yet received)	1234.99
Total	3689.82
Balance as 1st April 2022	62109.03
Buckinghamshire Council – precept	16640.00
Buckinghamshire Council – devolution payment	1452.04
Less March payments	(3446.65)
Balance as of 30th April 2022	76754.42
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Unrestricted Reserves	50135.47

Film Fund

Total of all funds at 1st April 2022	5175.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Donation Memory Tree Productions – Hambleden filming	2500.00
Total of all funds at 31st March 2022	7675.87
Unrestricted reserves	6675.87

Appendix 4 – Planning Application Decisions made by Buckinghamshire Council since previous meeting

[21/08622/FUL – Colstrope Farm Colstrope Lane Hambleden](#) – Erection of replacement barns for continued farming use to include the provision of a rural workers dwelling – **Application Refused**

[22/05668/MINAMD – Police House Henley Road Hambleden](#) – Proposed non-material amendment to permission householder application for construction of two storey rear extension and internal alterations, demolition of existing garage and installation of air source heat pump and PV panels granted under planning ref: 21/05698/FUL – **Application Permitted** (PC not consulted)

[22/05156/FUL – 5 Innings Gate Frieth](#) – Householder application for construction of single storey rear extension – **Application Permitted**

[22/05765/CTREE – 33 Skirmett Road Hambleden](#) – Re-pollard by 2 metres (leaving a final height of 6 metres) to 1 x Willow (T1) – **Not to Make A Tree Preservation Order**

[22/05469/ADRC – Highmoor Spurgrove Lane Frieth](#) – Application for approval of details subject to Condition 4 (TPP) of planning ref: 21/06968/FUL – **Permit - detail Reserved by Condition** (PC not consulted)

[22/05030/FUL – 3 Hornbeam Close Frieth](#) – Householder application for erection of a single storey rear extension, conversion of garage to habitable rooms and extension to front porch with alterations – **Application Permitted**

Appendix 5 – Previous Minutes



DRAFT Minutes April
2022.pdf

Appendix 6 – Draft Metal Detecting Policy



Metal Detector Policy
HPC 0422.pdf

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