

HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 8TH JANUARY 2024 COMMENCING AT 7.30PM, FRIETH VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the ordinary meeting held 11th December 2023
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – see [Appendix 1](#)
7. To discuss co-opting for the vacancy in the North Ward; to co-opt any candidate if appropriate
8. To consider continuing with Devolved Services from Buckinghamshire Council and their financial offer
9. To consider and adopt if appropriate the draft Biodiversity Policy – see [Appendix 4](#)
10. To receive an update following a meeting with Thames Water regarding the problems in Hambleden Village; to discuss any actions to be taken
11. To consider any response re: tree works to be carried out on the Culden Faw Estate
12. To discuss a fallen gravestone in Hambleden Churchyard and what if any actions to take
13. Finance: a) approve the accounts for January 2024 – see [Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for December; c) to set the budget 2024/2025; d) to set the precept demand to Buckinghamshire Council for 2024/2025
14. Members questions: including any items for the next agenda
15. To consider all recent applications received from Buckinghamshire Council detailed below; and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:
[23/07961/VCDN – Pargrove Parmoor Lane Frieth](#) – Variation of condition 2 (plan numbers) attached to 22/07188/FUL (Householder application for construction of two storey detached outbuilding and parking area following demolition of 3 x timber outbuildings) to allow for substitution of drawings
[23/07930/FUL – 2 Ellery Rise Frieth](#) – Householder application for proposed construction of two-storey storey rear and side extension with internal and fenestration changes
[23/08094/FUL – The Walled Garden Skirmett Road Hambleden](#) – Householder application for construction of timber conservatory to replace existing and two replacement doors and one window
[23/08107/FUL – Sunnysdale Spurgrove Lane Frieth](#) – Householder application for demolition of existing shed/outbuilding and construction of replacement outbuilding for use as home office and storage
[23/08002/FUL & 23/08003/LBC](#) – The Cottage Fingest Lane Fingest – Householder application for construction of extensions to and conversion of existing single storey detached outbuilding to form habitable accommodation for use ancillary to main dwellinghouse. Installation of boiler flue to main dwelling
Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)
16. To confirm the date for the next meeting as:
Monday 12th February – Skirmett Village Hall

LM Coldwell

03.01.2024

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,
clerk@hambleden.org.uk
01494 881 483**

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Appendices

Appendix 1 – Meetings Attended

Clerk has attended:

14/12/23 – Chat GPT training

15/12/23 – SLCC Branch Meeting

Appendix 2 – Accounts to be paid in January 2024

Mrs L Coldwell – salary (via standing order)	802.91
BC Pension Fund (via standing order)	248.09
Mrs L Coldwell – expenses	123.45
Mrs L Coldwell – annual WFH allowance	500.00
C. G. Balkwell – Pheasants Hill hedge trimming	96.00
The Chiltern Society – footpath clearance	271.40
Buckland Landscapes – grass maintenance	1234.99
Frieth Village Hall hire	36.00
SSE – electricity charges	281.65
Hambleden Valley Group magazine – annual subs	30.00
Vision ICT – email address, new Councillor	21.60
Frieth Village Hall – hire (invoice expected)	37.50
M Tuddenham – Hambleden toilet clean (invoice expected)	150.00 (approx.)
Total	3833.59 (approx.)
Balance as 1st December 2023	78744.69
Less December payments	(5390.71)
Balance as of 31st December 2023	73353.98
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
Unrestricted Reserves	42572.64

Film Fund

Total of all funds at 1 st December 2023	3275.87
Total of all funds at 30th December 2023	3275.87

Appendix 3 – Planning Application Decisions since last meeting

[23/07943/PNP6A – Bagmoor Bagmoor Lane Hambleden](#) – Prior approval application (Part 6, Class A) for construction of agricultural storage building – **Details Not Required to be Submitted** (PC not consulted)

[23/07630/CLE – Sunnydale Spurgrove Lane Frieth](#) – Certificate of lawfulness for existing continued use of the land and buildings for residential and ancillary domestic purposes in accordance with Use Class C3 – **Grant Certificate of Lawful Use** (PC not consulted)

[23/07271/ADRC - Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Application for approval of details subject to Conditions 4 (Biodiversity Net Gain) of planning ref: 23/05208/FUL - **Permit - detail Reserved by Condition** (PC not consulted)

[22/06097/FUL – Fayland Colstrope Lane Hambleden](#) – Householder application for construction of swimming pool, viewing area, plant room and associated landscaping – **Application Refused**

PLEASE REPLY TO:

Clerk to the Parish Council – Mrs. Lorna Coldwell

clerk@hambleden.org.uk

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Appendix 4

Hambleden Parish Council – Biodiversity

Background:

Hambleden Parish Council recognize the importance of biodiversity in sustaining a healthy and resilient environment for current and future generations. We are committed to promoting and preserving biodiversity within our parish. Under the Natural Environment and Rural Communities Act 2006 there is a duty on public authorities in England, including Parish Councils to have regard to conserving biodiversity as part of their policy or decision making. This was further strengthened by the Environment Act 2021 so public authorities must now consider what they can do to conserve and enhance biodiversity in England. This means a public authority must;

- Consider what they can do to conserve and enhance biodiversity.
- Agree policies and specific objectives based on their consideration.
- Act to deliver policies and achieve objectives .

Biodiversity refers to the variety of life on earth¹. Biodiversity is everywhere: in gardens, fields, hedgerows, mountains Rivers and the sea.

The Local Area:

Hambleden Parish Council is a group of rural villages and hamlets, with a considerable number of natural areas, including hedges, ditches, farmland, and the Hamble Brook and the River Thames. It is within the designated Chilterns Area of Outstanding Natural Beauty, and Conversation Areas within it.

Parish Council responsibilities:

The Parish Council owns the playing field and the neighbouring wildflower meadow in Ellery Rise, Frieth. It has responsibility to maintain the closed churchyard of St Mary's the Virgin in Hambleden, and cuts the Comon Land in front of St John the Evangelist, Frieth. It has devolved powers to cut various pieces of grass throughout the parish from Buckinghamshire Council.

What the Parish Council will do:

- Consider the impact on biodiversity in the decisions made through the Parish Council, especially when commenting on planning applications.
- It will reduce where possible the use of pesticides and herbicides used on Parish Council owned land
- It will keep under review how it manages the land at Hambleden Churchyard
- The hedges around the playing field, wildflower meadow and at the car park outside Frieth village Hall are cut once a year, outside of bird nesting season.
- The Parish Council will look to promote biodiversity and raise awareness about the importance of biodiversity conservation via the Parish Council website.
- The Parish Council will actively engage with the community for suggestions and collaboration on biodiversity initiatives. This could include working with the local school, locals businesses and community groups.

Monitoring and Review:

The effectiveness of this policy will be monitored and adjustments made as necessary to ensure its continued relevance and success.