

# HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
ON MONDAY 8<sup>TH</sup> APRIL 2024 COMMENCING AT 7.30PM, SKIRMETT VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

## AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the ordinary meeting held 18<sup>th</sup> March 2024
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
7. To receive any updates from the Climate Change Working Party
8. To consider options for maintaining the field at Ellery Rise; to consider quotations for stock fencing; to consider any other maintenance items or issues
9. To consider [a recycling scheme](#) for items not currently removed by Buckinghamshire Council; including possible locations for collection bins and costs
10. To consider the purchase of sand bags to be kept by the Parish Council for residents should they be needed during times of flooding; 100 empty bags to be filled by residents would be at a cost of £0.39 +VAT
11. To review the Clerks hours (currently 44 hours per month) and make any amendments as necessary
12. To consider a grant application from Hambleden Sports and Social Club in support of their Family Fun Day
13. To consider applying for “[Assets of Community Value](#)” status for pubs in the parish; The Stag and Huntsman, Hambleden; The Chequers, Fingest; The Yew Tree, Frieth; The Prince Albert, Frieth; The Frog, Skirmett
14. Finance: a) approve the accounts for April 2024 – see [Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for March
15. Members questions: including any items for the next agenda
16. To consider all recent applications received from Buckinghamshire Council detailed below; and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

None at the time of issue of this agenda

Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)

17. To confirm the date for the next meeting as:  
Monday 13<sup>th</sup> May – Frieth Skirmett Village Hall – to include the Annual Parish and Annual Parish Council meetings

**LM Coldwell**

02.04.2024

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,  
[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)  
01494 881 483**

# HAMBLEDEN PARISH COUNCIL

## Appendices

### Appendix 1 – Clerks Report

- Minute 9938 – Clerk has passed contact details for the Network Safety Team to Cllr Hopkins.
- Minute 9950 – Clerk wrote to Thames Water asking for an update and long term plan for Mill End and Hambleden village.
- Minute 9952 – the Biodiversity Policy has been placed on the website.
- Minute 9953 – Clerk contacted Frieth Village Society asking if they are willing to take on management of the wildflower field in Ellery Rise – Cllrs Hussey, Hopkins and Clerk met with the Chair to discuss; the Management Plan has been placed on the website; fencing quotations to be discussed later on the April meeting agenda.
- Minute 9957 – Clerk will place an article on the website to signpost useful help regarding the telephone switchover, and has approached Buckinghamshire Council for any assistance they are able to give to vulnerable residents.
- Minute 9958 – the agreement was returned to Buckinghamshire Council.
- Minute 9959 – Clerk advised the applicant that they were unsuccessful at this time.
- Minute 9961.2 – Clerk forwarded the paperwork and other funding suggestions.
- Minute 9961.3 – Clerk has organised AED and CPR training for 25/06/24, to be held in Hambleden Village Hall.
- Minute 9961.6 – Clerk reported the overhanging wires.
- AED machines have been checked and reported to The Circle.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).
- Clerk has reported several fallen trees to Rights of Way at Buckinghamshire Council.
- Clerk collected maps from Archives in Aylesbury of the parish, these will be kept with other historical documents in the locked fireproof filing cabinet.

### Appendix 2 – Accounts to be paid in April 2024

Mrs L Coldwell – salary (via standing order)	802.91
BC Pension Fund (via standing order)	248.09
Mrs L Coldwell – expenses	35.68
Buckland Landscapes – grass maintenance	1234.99
SSE – maintenance contract 24/25	324.62
Skirmett Village Hall – hire	35.00
M Tuddenham – Hambleden toilet clean (invoice expected)	150.00
<b>Total</b>	<b>2920.24</b>
<b>Balance as 1<sup>st</sup> March 2024</b>	<b>64837.75</b>
Less March payments	<b>(2602.76)</b>
<b>Balance as of 31<sup>st</sup> March 2024</b>	<b>62234.99</b>
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
<b>Unrestricted Reserves</b>	<b>31453.65</b>

### Film Fund

Total of all funds at 1 <sup>st</sup> March 2024	4775.87
<b>Total of all funds at 31<sup>st</sup> March 2024</b>	<b>4775.87</b>

### Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[24/05168/FUL – Evenlode House, Windrush House And Loddon House Greenlands Henley Road Hambleden](#) – Replacement of external windows, doors and timber cladding – **Application Permitted**

### Appendix 4 – Meetings Attended

Clerk has attended:

19/03/24 – SLCC Branch meeting

27/03/24 – Buckinghamshire Council – Archives

**PLEASE REPLY TO:**

**Clerk to the Parish Council – Mrs. Lorna Coldwell**

[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)