

# HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
ON MONDAY 10<sup>TH</sup> JUNE 2024 FOLLOWING at 7.30pm,  
SKIRMETT VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

## AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the Annual Parish, the Annual Parish Council and Ordinary meetings held 13<sup>th</sup> May 2024
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
7. To receive any updates from the Climate Change Working Party; to consider the request for funds to create a parish wide survey on residents opinions on biodiversity; to discuss any additions to the survey
8. To consider options for maintaining the field at Ellery Rise; to consider quotations for stock fencing if available; to consider any other maintenance items or issues
9. To consider a request for a donation to Skirmett Village Hall
10. To review the Risk Register
11. To consider the RoSPA report and any actions to be taken
12. To consider funding or part-funding a “No HGV” sign to be placed in Fingest following a request from Buckinghamshire Highways; to consider joining an area wide review for all signage
13. Finance: a) to approve the accounts for June 2024 – [see Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for May
14. Members questions: including any items for the next agenda
15. To consider all recent applications received from Buckinghamshire Council detailed below; and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:  
[24/06044/FUL](#) & [24/06045/LBC](#) – Gilbert Cottage Henley Road Hambleden – Householder application for construction of roofing over of existing courtyard to form conservatory  
[24/06193/FUL](#) – [Pargrove Parmoor Lane Frieth](#) – Householder application for construction of a 1.8m vehicular and pedestrian access gate  
Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)
16. To confirm the date for the next meeting as:  
Monday 8<sup>th</sup> July – Skirmett Village Hall

**LM Coldwell**

03.06.2024

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,  
[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)  
01494 881 483**

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## Appendices

### Appendix 1 – Clerks Report

- Minute 9869 – Atkins and Buckinghamshire Highways will be attending Hambleden Village to inspect the defective “heritage topping” and will be in touch with a date to carry out the works. Clerk has advised about the filming throughout June.
- Minute 9978.1 – Clerk has written to the Devolved Services Officer for help with the best placed person to speak to regarding Pheasants Hill Common. A letter has been forwarded to the Operations Manager who wrote to the PC in March asking for a management plan for the Common.
- Minute 9986 – “caution” tape and no entry signs were placed on the high risk piece of equipment.
- Minute 9990 – Clerk confirmed the quotation with the contractor, and advised re: filming in July and that there may be weddings so to advise when the works are scheduled to ensure there is not conflict.
- Minute 9991 – the other Parish Councils agreed to all part fund, Clerk has organised the mentoring sessions.
- Minute 9992 – Clerk has sent the completed AGAR to the external auditor and displayed the appropriate notices on the noticeboards and website.
- Minute 9993.1 – Clerk forwarded photographs taken by Cllr Lidstone to the Local Area Technician for them to speak with the homeowner about reinstating the verge.
- Minute 9993.2 – Clerk has been informed that the issue is no longer occurring.
- AED and defibrillator training is scheduled for 25/06/24 in Hambleden village hall.
- AED machines have been checked and reported to The Circle.
- A local gardener has cut back the tree outside Frieth Village Hall, he has not charged the Parish Council for this work
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

### Appendix 2 – Accounts to be paid in June 2024

Mrs L Coldwell – salary (via standing order)	912.40
BC Pension Fund (via standing order)	281.92
Mrs L Coldwell – expenses	102.48
The Chiltern Society – annual subs	30.00
Parish Online – annual subs	108.00
Buckland Landscapes – grass maintenance	1321.44
RoSPA – Play area inspection	112.80
SSE – lighting charges	294.86
BMKALC – CiLCA training	120.00
BMKALC – AI Training	20.00
Skirmett Village Hall – hire (invoice expected)	35.00
M Tuddenham - Hambleden toilet clean and open/close (invoice expected)	150.00 (approx)
<b>Total</b>	<b>3488.90</b>
<b>Balance as 1<sup>st</sup> May 2024</b>	82470.19
Less April payments	(7317.26)
<b>Balance as of 31<sup>st</sup> May 2024</b>	<b>75152.93</b>
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
<b>Unrestricted Reserves</b>	<b>44371.59</b>

### Film Fund

Total of all funds at 1 <sup>st</sup> May 2024	4475.87
<b>Total of all funds at 31<sup>st</sup> May 2024</b>	<b>4475.87</b>

### Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[24/06012/PNP6A – Mill End Farm Henley Road Hambleden](#) – Prior approval application (Part 6, Class A) for construction of agricultural grain store – **Details Required to be Submitted**

### Appendix 4 – Meetings Attended

Clerk has attended:

**PLEASE REPLY TO:**  
**Clerk to the Parish Council – Mrs. Lorna Coldwell**  
[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)

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06/06/24 – AI Training by BMKALC

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