

# HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
ON MONDAY 8<sup>TH</sup> JULY 2024 COMMENCING at 7.30pm TO BE HELD IN  
SKIRMETT VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

## AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the Ordinary Parish Council meeting held 10<sup>th</sup> June 2024
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
7. To receive any updates from the Climate Change Working Party; to discuss any changes to the survey; to discuss any other matters relating
8. To consider maintenance and any other items for the field and play area at Ellery Rise
9. To consider a request for a donation to Hambleden Football Club
10. To consider a request for a donation to Skirmett Village Hall, in connection with the application discussed at the previous meeting should filming monies have been paid
11. Finance: a) to approve the accounts for July 2024 – [see Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for June; c) to agree for payments to be made in August as necessary when there is not a Parish Council meeting, specifically Buckland Landscapes and SSE for lighting charges
12. Members questions: including any items for the next agenda
13. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

[24/06240/FUL – The Frog Skirmett Road Skirmett](#) – Removal of outbuildings/storage sheds/covered smoking structure and construction of single storey rear/side extensions and new rear catslide roof with dormer windows; elevational alterations including installation of new windows and doors, all in connection with the internal refurbishment of the vacant public house for continuation as a country pub with ancillary accommodation above

[24/06253/FUL – Henley Business School Greenlands Henley Road Hambleden](#) – Installation of pontoon system, gate and fence

[24/06416/FUL – The Flint Barn Parmoor Lane Frieth](#) – Householder application for construction of a full height dormer window in the loft of the extension building roof

[24/05774/FUL – Copville Fingest Road Fingest](#) – Householder application for construction of two storey rear extension, alterations to the fenestration and a new Klargester (alternative scheme to pp 22/05895/FUL)

Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)

14. To confirm the date for the next meeting as:  
Monday 9<sup>th</sup> September – Frieth Village Hall



01.07.2024

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell**

[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)

01494 881 483

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## Appendices

### Appendix 1 – Clerks Report

- Minute 9869 – Atkins will be attending carrying out remedial works to the failed surface in Hambleden village in August, after the filming has taken place. There will need to road closures to allow for this, residents will be notified of when 2 weeks in advance.
- Minute 9978.1 – Buckinghamshire Council have confirmed that the legislation is not applicable to the Common, and whilst they may be able to provide a grant to the Parish Council to assist with funding it is not possible to devolve. A management plan for the Common would be needed for this.
- Minute 10001 – once finalized, Clerk will order the fliers, arrange for distribution and place the survey online.
- Minute 10005 – Clerk is waiting for further quotations for a swing at Ellery Rise play area.
- Minute 10006 – Clerk advised Buckinghamshire Highways that whilst unable to contribute to any funding at this time, the PC would support any initiative to improve safety in the parish.
- AED and defibrillator training too place on 25/06/24 in Hambleden village hall. The session was attended by 6 residents, who found it useful. Thanks are given to the trainers for donating their time to do so.
- Updated Councillor Register of Interests have been uploaded to the website and provided to Buckinghamshire Council.
- Clerk has contacted the Chiltern Society to see if they know when they will be attending to cut back the footpaths, following an email from a Frieth resident about some that are overgrown.
- AED machines have been checked and reported to The Circle.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

### Appendix 2 – Accounts to be paid in July 2024

Mrs L Coldwell – salary (via standing order)	912.40
BC Pension Fund (via standing order)	281.92
Mrs L Coldwell – expenses	40.46
CPRE – annual subs	36.00
SSE – lighting charges	304.66
PHS Hygiene – annual charges	562.45
Buckland Landscapes – grass maintenance	1321.44
Skirmett Village Hall – hire	35.00
M Tuddenham - Hambleden toilet clean and open/close (invoice expected)	120.00
<b>Total</b>	<b>3614.33</b>
<b>Balance as 1<sup>st</sup> June 2024</b>	<b>75152.93</b>
Less June payments	(3458.90)
<b>Balance as of 30<sup>th</sup> June 2024</b>	<b>71694.03</b>
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
<b>Unrestricted Reserves</b>	<b>40912.69</b>

### Film Fund

Total of all funds at 1 <sup>st</sup> June 2024	4475.87
Howson Memorial donation	(500.00)
<b>Total of all funds at 30<sup>th</sup> June 2024</b>	<b>3975.87</b>

### Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[24/05790/FUL – Elmsdown Cottage 45 Skirmett Road Hambleden](#) – Householder application for proposed construction of single storey rear infill extension, demolition of existing front porch and construction of a new porch in its place – **Application Permitted**

### Appendix 4 – Meetings Attended

Clerk has attended:

13/06/24 – SLCC Branch Meeting

20/06/24 – Clerks Webinar

26/06/24 – CiLCA Mentoring session

**PLEASE REPLY TO:**

**Clerk to the Parish Council – Mrs. Lorna Coldwell**

[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)