

# HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
ON MONDAY 12<sup>TH</sup> FEBRUARY 2024 COMMENCING AT 7.30PM, SKIRMETT VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

## AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the ordinary meeting held 8<sup>th</sup> January 2024
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors
7. To consider the results of the speed survey carried out in Frieth and any further actions to be taken
8. To receive updates from the Climate Change Working Party; to consider and adopt if appropriate the draft Biodiversity Policy
9. To discuss and consider options for maintaining the wildflower field at Ellery Rise, Frieth; to consider the purchase of stock fencing; to discuss and consider any other maintenance required
10. To discuss flooding on the highways and groundwater flooding in the parish and consider any actions to take
11. Finance: a) approve the accounts for February 2024 – see [Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for December and January;
12. Members questions: including any items for the next agenda
13. To consider all recent applications received from Buckinghamshire Council detailed below; and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:  
[24/05075/TPO – Poynatts Manor Skirmett Road Skirmett](#) – Remove as dead or dying x 1 Ash (2), x 7 (3-5, 7-8 & 12-13) Sycamore, x 1 Field Maple (6) and reduce by 2-3 metres as in poor state x 3 Sycamore (9-11)  
[24/05054/FUL – Ashcroft Frieth Hill Frieth](#) – Householder application for demolition of existing garage and replacement with a carport and store  
[23/08168/CTREE – Glebe Croft Chequers Lane Fingest](#) – Fell as roots growing under oil tank x 1 Pine  
[24/05168/FUL – Evenlode House, Windrush House And Loddon House Greenlands Henley Road Hambleden](#) – Replacement of external windows, doors and timber cladding  
Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)
14. To confirm the date for the next meeting as:  
Monday 18<sup>th</sup> March – Hambleden Village Hall

**LM Coldwell**

05.02.2024

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,  
[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)  
01494 881 483**

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## Appendices

### Appendix 1 – Clerks Report

- Minute 9923 – Clerk has advised Buckinghamshire Council for the intent to continue with devolved services.
- Minute 9925 – Clerk contacted Project Groundwater and Buckinghamshire Council regarding flood issues, Cllr Webb met with BC representatives in Hambleden village.
- Minute 9928 – Clerk sent the precept demand to Buckinghamshire Council.
- Minute 9929.1 – Clerk chased the bin in Fingest, and asked again for more regular collections.
- Minute 9929.2 – Clerk reported the surface water, the LAT advised she has requested works to take place to alleviate the flooding and the gullies will be cleaned on the cyclical programme.
- Clerk has received complaints about damage to road verges in Rockwell End due to building works being carried out.
- Clerk has arranged new councillor training for 3 members.
- Clerk has replaced “no cycling” signs in Frieth and given some to a resident for them to erect.
- Clerk has responded to various emails from parishioners regarding highways and footpath issues.
- AED machines have been checked and reported to The Circle.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

### Appendix 2 – Accounts to be paid in February 2024

Mrs L Coldwell – salary (via standing order)	802.91
BC Pension Fund (via standing order)	248.09
Mrs L Coldwell – expenses	229.56
SLCC – Cemetery & Churchyard safety training	42.00
War Memorial Trust – annual subs	20.00
Buckland Landscapes – grass maintenance	1234.99
Vision ICT – website hosting charges	360.00
Skirmett Village Hall – hire (invoice expected)	35.00
SSE – electricity charges (invoice expected)	280.00 (approx.)
M Tuddenham – Hambleden toilet clean (invoice expected)	150.00 (approx.)
<b>Total</b>	
<b>Balance as 1<sup>st</sup> January 2024</b>	73353.98
Less January payments	(4387.59)
<b>Balance as of 31<sup>st</sup> January 2024</b>	<b>68966.39</b>
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
<b>Unrestricted Reserves</b>	<b>38185.05</b>

### Film Fund

Total of all funds at 1 <sup>st</sup> January 2024	3275.87
Donation – “Too Much” filming in Hambleden village	1500.00
<b>Total of all funds at 31<sup>st</sup> January 2024</b>	<b>4775.87</b>

### Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[23/07859/ADRC - Land To Rear Of Hambleden Stores And Post Office 58 Hambleden Village Hambleden](#) – Application for approval of details subject to Condition 7 (Landscaping) of planning ref: 20/07687/FUL – Permit - detail Reserved by Condition(PC not consulted)

### Appendix 4 – Meetings Attended

Clerk has attended:

- 09/01/24 – “Clerk Smarter” webinar
- 17/01/24 – SLCC Committees training
- 18/01/24 – SLCC Managing Closed Churchyards training
- 19/01/24 – SLCC Cemetery Safety training
- 22/01/24 – Buckinghamshire Council Clerks Forum
- 24/01/24 – Buckinghamshire Council Parish Liaison meeting
- Various BMKALC training from their “Free January” sessions

**PLEASE REPLY TO:**

**Clerk to the Parish Council – Mrs. Lorna Coldwell**  
[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)