

HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 14TH APRIL 2025 COMMENCING at 7.30pm TO BE HELD IN
SKIRMETT VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the Parish Council meeting held 10th March 2025
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
7. To receive any updates from the Climate Change Working Party; to discuss any other matters relating; to discuss what if any actions the Parish Council can do to respond to the Climate Change emergency;
8. To discuss Pheasants Hill Common and next steps including applying for an adverse possession order
9. To discuss the 4 noticeboards in the parish and maintenance needed
10. To consider a grant application from Frieth CEC School PTA for £500 (if financial information provided)
11. To consider moving the gate at the field in Ellery Rise higher up the boundary to allow better access
12. To consider purchasing [owl boxes](#) to be erected in Hambleden Churchyard at a cost of £70 per box
13. To give an update on the Parish and Unitary elections taking place on 1st May 2025
14. To consider the Frieth Village traffic concerns report from Buckinghamshire Council Network Safety Team (if available)
15. To discuss the process for registering and declaring Members Interests
16. Finance: a) to approve the accounts for April 2025 – [see Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for March;
17. Members questions: including any items for the next agenda
18. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

[25/05407/FUL – Middle Cottage Frieth Hill Frieth](#) – Householder application for construction of outbuilding for home gym/office

[25/05371/FUL](#) & [25/07372/LBC](#) – Shoot Lodge Hollow Lane Rotten Row Hambleden – application for construction of two storey front extension, first floor rear extension, replacement glazed infill and window alterations

[25/05565/FUL – Units 1 & 2 Rotten Row Farm Main Road Rotten Row Hambleden](#) – Partial/total conversion of units 1 & 2 to create 1 x 2-bed dwelling with associated external alterations_

Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)

19. To confirm the date for the next meeting as:
Monday 12th May – Hambleden Village Hall, to include Annual Parish and Annual Parish Council meetings



07.04.2025

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Appendices

Appendix 1 – Clerks Report

- Minute 10125 – Clerk signed and returned the Devolution paperwork to Buckinghamshire Highways, who have returned their signed copy.
- Minute 10127 – Clerk placed an item about the expansion of Frieth CEC School on the website, the Frieth newsletter and Facebook page as well as asking FVS for information.
- Minute 10128 – Clerk ordered the posters and is trying to organise for display cases to be made, the contractor has been away so has not yet replied. These will be displayed throughout the parish on a rotational basis.
- Minute 10129 – Clerk forwarded the schedule to FVS.
- Minute 10132 – the works to the car parking spaces took place on 17/03/25.
- Minute 10133 – Clerk has approached the Open Spaces Society and the Friends of Finings Wood group for help, and forwarded the responses to Cllr Hussey.
- Minute 10134 – Cllr Armstrong advise the Chilterns Chalk Stream project that the PC were agreeable to match funding the works. The work has been completed, an invoice has not yet been received.
- Clerk continued to promote the elections taking place on 01/05/25 for parish and unitary Councillors. The election notices have been displayed as requested by Buckinghamshire Council.
- Clerk has began the work for the AGAR and internal audit.
- The trees that were planted on the verge in Fingest will be removed by Buckinghamshire Highways.
- Clerk has confirmed the RoSPA inspection for the play area at Ellery Rise, Frieth.
- AED machines have been checked and reported to The Circle.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Appendix 2 – Accounts to be paid in April 2025

Frieth Village Society – annual payment for field (cheque previously signed)	2000.00
SSE – lighting charges (cheque already signed and posted)	275.18
Mrs L Coldwell – salary (via standing order)	991.30
BC Pension Fund (via standing order)	306.31
Mrs L Coldwell – expenses	98.49
C G Balkwell and Son – hedge trimming AT Ellery Rise, Frieth	120.00
C J Armstrong – Frieth parking spaces resurfacing	1320.00
Enerveo – lighting maintenance contract	309.85
Buckland Landscapes – grass maintenance	1387.50
Skirmett Village Hall – hire	35.00
M Tuddenham – Hambleden toilet clean and open/close (invoice expected)	159.05 (approx)
Lloyds Bank – account charges	4.60 (approx.)
Total	7007.28 (approx.)
Balance as 1st March 2025	62171.76
Less March payments	(3370.34)
Balance as of 31st March 2025	58801.42
Of which CIL Funds	4973.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
Unrestricted Reserves	29665.08

Film Fund

Total of all funds at 1 st March 2025	19275.87
Mr D House – replacement chains, Frieth crossroads	(148.32)
Lloyds – account charges	(4.25)
Total of all funds at 31st March 2025	19123.30

Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[24/06899/FUL – Hamberley House Rectory Hill Hambleden](#) – Householder application for extensions and alterations to dwelling and erection of new garage and bicycle store, swimming pool, landscaping, closing off existing access and relocation of vehicle access in connection with the formation of new parking area and new boundary treatment – **Application Permitted**

PLEASE REPLY TO:

Clerk to the Parish Council – Mrs. Lorna Coldwell

clerk@hambleden.org.uk

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[24/07021/FUL – Copville Fingest Road Fingest](#) – Householder application for installation of 2 x air conditioning units – **Application Permitted**

Awaiting Decisions:

[24/07254/FUL – Janets Cottage Pheasants Hill Hambleden](#) – Householder application for construction of front entrance porch – **awaiting decision**

Appendix 4 – Meetings Attended

Clerk has attended:

12/03/25 – ONE Uniform Planning Update

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