

HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 14TH JULY 2025 AT 7.30PM TO BE HELD IN SKIRMETT VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the ordinary Parish Council meeting held 9th June 2025
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
7. To receive any updates from the Climate Change Working Party; to discuss any other matters relating; to approve the “Lending Nature a Helping Hand” PDF
8. To consider employing a contractor to remove ivy from the Churchyard Wall in Hambleden, and any other maintenance as required
9. To consider the purchase of more bird boxes to be placed in Fingest and Frieth churchyards
10. Finance: a) to approve the accounts for July 2025 – [see Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for June; c) to agree that any invoices received in August and before the September meeting will be authorised to be paid by cheque via email
11. Members questions: including any items for the next agenda
12. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

[25/06138/FUL – Main Barn And Grain Store Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Change of use of an existing agricultural barn to a mixed use of agriculture and private use only equestrian (retrospective)

[25/06137/FUL – Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Change of use of existing agricultural livestock barn to a mixed use of agriculture and private use only equestrian (retrospective)

[25/06425/CTREE – The Cottage Hambleden Village Hambleden](#) – Reduce height by 3 m to 3 x Yew (T1, T2, T3) - trees from high hedge and reduce height by 3m to 2 x Holly (T4, T5)

[25/06249/FUL](#) & [25/06250/LBC](#) – Henley Business School Greenlands Henley Road Hambleden - Repairs and alterations to Greenlands Building: repairs to west portico, alterations to south portico to create new accessible entrance and addition of awnings to south elevation

[25/06333/FUL – The Flat Roofed House Innings Road Frieth](#) – Householder application for construction of a new garden room within the rear curtilage of the property

[25/06332/LBCS19](#) & [25/06335/VCDN](#) – Burrow Farm Hollow Lane Rotten Row Hambleden - Variation of condition 2 (plan numbers) attached to 23/06804/LBC (Listed building application for demolition of mid-20th century extension, erection of a new extension, relocation of swimming pool and associated works) to allow for substitution of drawings

Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)

13. To confirm the date for the next meeting as:
Monday 8th September – Hambleden Village Hall



07.07.2025

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Appendices

Appendix 1 – Clerks Report

- Minute 10180 – Cllr Hussey drafted a letter to be sent to the Land Registry, which Clerk forwarded. No response has been received.
- Minute 10181 – Clerk organised for the vegetation to be cut back, purchased a new “No Dogs” sign and cleaned the existing information sign.
- Minute 10182b – Clerk organised the paperwork to add Cllr Hartley Russell to the bank mandate, this has been sent to Lloyds.
- Minute 10182c – Clerk organised for former Councillors to be removed from the bank mandate, the paperwork has been sent to Lloyds.
- Minute 10182d – Clerk has asked Lloyds for the best interest savings account they can offer.
- Clerk has been notified by Buckinghamshire Council that Public Bridleway No 44 (part), Hambleden has been subject to a diversion.
- Clerk as applied for internet banking, which has been approved. Lloyds will be sending out the necessary implements. Councillors will then need to be added to the internet banking facilities.
- Clerk has reported a streetlight in Fingest that has a broken timer, meaning that it remains on all night.
- Clerk responded to emails from residents on a variety of matters including rights of way, footpaths and highway issues.
- AED machines have been checked and reported to The Circle.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Appendix 2 – Accounts to be paid in July 2025

SSE – lighting charges (cheque already signed and posted)	390.11
Mrs L Coldwell – salary (via standing order)	991.30
BC Pension Fund (via standing order)	306.31
Mrs L Coldwell – expenses	290.17
PHS Hygiene – sanitary disposal, Hambleden toilet	426.38
Buckland Landscapes – grass maintenance	1387.50
Skirmett Village Hall – hire	35.00
M Tuddenham – Hambleden toilet clean and open/close (invoice expected)	150.00 (approx)
Lloyds Bank – account charges	5.57
Total	3982.34
Balance as 1st June 2025	78948.88
Less June payments	(5196.10)
Balance as of 30th June 2025	73752.78
Of which CIL Funds	3653.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
Unrestricted Reserves	45936.44

Film Fund

Total of all funds at 1 st June 2025	18614.58
Donation – Marlow Murder Club	750.00
Lloyds – account charges	(4.25)
Total of all funds at 30th June 2025	19360.33

Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[25/06203/CTREE – Mill End Farm Henley Road Hambleden](#) – Section fell x 4 conifers and x 1 leaning Eucalyptus – **Not to make a Tree Preservation Order**

[25/06205/CTREE – The Manor House Hambleden Village Hambleden](#) – Remove crossing branches and raise canopy to 2.5 - 3 metres x 3 Cedar of Lebanon – **Not to make a Tree Preservation Order**

[24/07254/FUL – Janets Cottage Pheasants Hill Hambleden](#) – Householder application for construction of front entrance porch – **application permitted**

[25/05964/LBC – Mill End Farmhouse Henley Road Hambleden](#) – Listed building consent for refurbishment, repair and maintenance including replacement of certain windows and doors (part

PLEASE REPLY TO:

Clerk to the Parish Council – Mrs. Lorna Coldwell

clerk@hambleden.org.uk

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retrospective) – **application permitted**

[25/06206/CTREE – Snowdrop Cottage Frieth Hill Frieth](#) – Remove over extended lower limb and formulative prune reduce by 2-3 metres x 1 Sycamore – **Not to Make a Tree Preservation Order**

[25/05875/LBC – Varnells Hambleden Village Hambleden](#) – Listed building application for works to roof comprising replacing delaminated, missing or broken tiles, securing loose and slipping tiles where necessary. Using handmade clay tiles to make up any shortfall. Replacing defective laths with treated battens, install insulation and membrane, repair and repaint ornamental fascia and replace guttering with same materials (part retrospective) – **Application Refused**

Awaiting Decisions:

[25/05565/FUL](#) – Units 1 & 2 Rotten Row Farm Main Road Rotten Row Hambleden – Partial/total conversion of units 1 & 2 to create 1 x 2-bed dwelling with associated external alterations – **awaiting decision**

[25/06176/TPO – Garden House Ferry Lane Hambleden](#) – Fell as dead x 1 Lawson Cypress – **awaiting decision**

[25/06046/FUL](#) & [25/06047/LBC](#) – The Flat Roofed House Innings Road Frieth - for demolition of existing single storey side extension and construction of new single storey side extension with basement storey below, together with external access steps and open lightwell to side/rear **awaiting decision**

[25/06045/LBC – Henley Business School Greenlands Henley Road Hambleden](#) – Listed building application for upgrading of and replacement of internal fire doors and associated works **awaiting decision**

[25/06284/CTREE – Clerks Piece Pheasants Hill Hambleden](#) – Crown reduce by up to 4m, crown thin by 15% and crossing branches to contain and maintain x 1 twin stemmed Beech (T1) and crown reduce by 2.5m - 3m to blend in with the larger tree and also crown thin by up to 15% to contain and maintain x 1 twin stemmed Beech (T2) – **awaiting decision**

[25/06302/CTREE – 6 The Cottages Chequers Lane Fingest](#) – Pollard as grown into electricity cables x 1 Blackthorn – **awaiting decision**

[25/06169/FUL – Orchard Cottage Nixey Lane Frieth](#) – Householder application for construction of single storey front extension – **awaiting decision**

Appendix 4 – Meetings Attended

Clerk has attended:

10/06/25 – SLCC Branch meeting

13/06/25 – GDPR Compliance following SAPPP regulations

26/06/25 – Planning Liaison forum

02/07/25 – Clerk and HR Advice webinar

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