

HAMBLEDEN PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL ON MONDAY 8TH SEPTEMBER 2025 AT 7.30PM TO BE HELD IN HAMBLEDEN VILLAGE HALL

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the ordinary Parish Council meeting held 14th July 2025
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
7. To receive any updates from the Climate Change Working Party; to discuss any other matters relating
8. To consider creating a Planning Policy statement for the parish
9. To consider Planning Matters in the parish
10. To consider replacing the broken bollards at Mill End to stop cars parking on the grass; to discuss a request for the speed limit to be reduced here
11. To receive an update regarding the Kenricks mausoleum in Hambleden churchyard
12. To consider the benches in Frieth following an audit by Frieth Village Society and the request for the Parish Council to take ownership of some and pay for the refurbishment of others
13. To receive an update regarding Pheasants Hill Common and the continued research into obtaining ownership
14. To confirm the pay scale increase as per the Clerks contract
15. Finance: a) to approve the accounts for August and September 2025 – [see Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for June, July and August;
16. Members questions: including any items for the next agenda
17. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

None at the time of issue of this agenda.

Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)

18. To confirm the date for the next meeting as:
Monday 13th October – Frieth Village Hall



01.09.2025

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Appendices

Appendix 1 – Clerks Report

- Minute 10180 – Cllr Hussey organised a meeting with a solicitor to discuss the common.
- Minute 10191 – Clerk organised for a photocell timer bulb to be installed at the Fingest streetlight.
- Minute 10193 – Clerk placed the PDF on the website and advertised in various places.
- Minute 10194 – the contractor has been working on removing the ivy from the wall.
- Minute 10195 – Clerk ordered the bird boxes and passed on Churchwarden details for installation.
- Minute 10197.2 – Clerk forwarded which benches are parish council property to Cllr House.
- Minute 10197.3 – Clerk asked Culden Faw Estate to look at the hedge by Hambleden Dene.
- Clerk has replaced the AED battery and pads for the defibrillators in Frieth and Fingest.
- Clerk answered queries from the external auditor regarding the AGAR.
- Clerk has registered for the new planning system at Buckinghamshire Council.
- Clerk responded to emails from residents on a variety of matters including rights of way, footpaths and highway issues.
- AED machines have been checked and reported to The Circle.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Appendix 2 – Accounts to be paid in September 2025

SSE – lighting charges (invoice expected)	346.41 (approx.)
Mrs L Coldwell – salary (via standing order)	991.30
BC Pension Fund (via standing order)	306.31
Mrs L Coldwell – expenses	487.61
Mr T Lumley – churchyard wall ivy removal	340.00
PHS Hygiene – annual duty of care	39.53
Buckinghamshire Council – election costs	2007.00
Buckland Landscapes – grass maintenance	1387.50
Hambleden Village Hall – hire (invoice expected)	35.00
M Tuddenham – Hambleden toilet clean and open/close (invoice expected)	150.00 (approx)
Lloyds Bank – account charges	7.50 (approx)
Total	6098.16
Balance as 1st July 2025	73752.78
Less July payments	(4426.34)
Less August payments	(3309.74)
Balance as of 31st August 2025	66016.70
Of which CIL Funds	3653.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
Unrestricted Reserves	38200.36

Film Fund

Total of all funds at 1 st July 2025	19360.33
Income – “Thornfield” donation	1500.00
Lloyds – account charges	(4.25)
Lloyds – account charges	(4.47)
Total of all funds at 31st August 2025	20851.61

Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[25/06137/FUL – Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Change of use of existing agricultural livestock barn to a mixed use of agriculture and private use only equestrian (retrospective) – **Application Refused**

[25/06176/TPO – Garden House Ferry Lane Hambleden](#) – Fell as dead x 1 Lawson Cypress – **Application Permitted**

[25/06284/CTREE – Clerks Piece Pheasants Hill Hambleden](#) – Crown reduce by up to 4m, crown thin by 15% and crossing branches to contain and maintain x 1 twin stemmed Beech (T1) and crown reduce by 2.5m - 3m to blend in with the larger tree and also crown thin by up to 15% to contain and maintain x 1

PLEASE REPLY TO:

Clerk to the Parish Council – Mrs. Lorna Coldwell
clerk@hambleden.org.uk

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twin stemmed Beech (T2) – **Not to make a Tree Preservation Order**

[25/06045/LBC – Henley Business School Greenlands Henley Road Hambleden](#) – Listed building application for upgrading of and replacement of internal fire doors and associated works – **Application Permitted**

[25/06046/FUL](#) & [25/06047/LBC](#) – The Flat Roofed House Innings Road Frieth - for demolition of existing single storey side extension and construction of new single storey side extension with basement storey below, together with external access steps and open lightwell to side/rear – **Applications Permitted**

[25/06249/FUL](#) & [25/06250/LBC](#) – Henley Business School Greenlands Henley Road Hambleden - Repairs and alterations to Greenlands Building: repairs to west portico, alterations to south portico to create new accessible entrance and addition of awnings to south elevation – **Applications Permitted**

[25/06302/CTREE – 6 The Cottages Chequers Lane Fingest](#) – Pollard as grown into electricity cables x 1 Blackthorn – **Not to make a Tree Preservation Order**

[25/06169/FUL – Orchard Cottage Nixey Lane Frieth](#) – Householder application for construction of single storey front extension – **Application Permitted**

[25/06425/CTREE – The Cottage Hambleden Village Hambleden](#) – Reduce height by 3 m to 3 x Yew (T1, T2, T3) - trees from high hedge and reduce height by 3m to 2 x Holly (T4, T5) – **Not to make a Tree Preservation Order**

[25/06463/LBC](#) & [25/06471/FUL](#) – Upper Woodend Farmhouse 37 Roundhouse Lane Fawley – application for addition of 1 x window to ground floor 20th-Century extension to north elevation – **Applications Permitted**

Awaiting Decisions:

[25/05565/FUL](#) – Units 1 & 2 Rotten Row Farm Main Road Rotten Row Hambleden – Partial/total conversion of units 1 & 2 to create 1 x 2-bed dwelling with associated external alterations – **awaiting decision**

[25/06138/FUL – Main Barn And Grain Store Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Change of use of an existing agricultural barn to a mixed use of agriculture and private use only equestrian (retrospective) – **awaiting decision**

[25/06333/FUL – The Flat Roofed House Innings Road Frieth](#) – Householder application for construction of a new garden room within the rear curtilage of the property – **awaiting decision**

[25/06332/LBCS19](#) & [25/06335/VCDN](#) – Burrow Farm Hollow Lane Rotten Row Hambleden - Variation of condition 2 (plan numbers) attached to 23/06804/LBC (Listed building application for demolition of mid-20th century extension, erection of a new extension, relocation of swimming pool and associated works) to allow for substitution of drawings – **awaiting decision**

[25/06617/FUL – Bramble Lodge Colstrope Lane Hambleden](#) – Householder application for demolition of the existing single-storey residential outbuilding and construction of replacement single storey residential outbuilding – **awaiting decision**

[25/06575/FUL – Mill End Farm Henley Road Hambleden](#) – External alterations to the existing agricultural barn comprising of the modification of the current dome

Appendix 4 – Meetings Attended

Clerk has attended:

16/07/25 – Community Board new manager introduction

22/07/25 – Clerks meeting

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