

HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 8TH DECEMBER 2025 AT 7.30PM TO BE HELD IN HAMBLEDEN VILLAGE
HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the ordinary Parish Council meeting held 10th November 2025
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
7. To receive any updates from the Climate Change Working Party; to discuss any other matters relating; to consider signing up to the [Motion in the Ocean](#)
8. To consider the [purchase of new noticeboards](#) in the parish
9. To consider how to proceed with the MVAS, which has been out of use for some time following battery thefts; to consider purchasing a new unit or organising repairs to the current
10. To consider the response from the Road Safety Team and any further action
11. To consider purchasing [correx](#) signs for the no speeding posters designed by Frieth CEC School children to be displayed around the parish, at an estimated cost of £150
12. Finance: a) to approve the accounts for December 2025 – [see Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for October and November; c) to consider the draft budget; d) to consider the amount of funds to be transferred into the savings account
13. Members questions: including any items for the next agenda
14. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:
[PL/25/4346/TP – The Yew Tree Frieth Hill Frieth](#) – Tip reduce lowest section by approximately 1m and 1.5m on longest laterals and carry on up tree to form a spiral shape leaving a bigger top to form a bird, to ensure clearance from lorries and return back to shaped feature x 1 Yew (T1)
[PL/25/5877/KA – Hambleden Sports Club Rectory Hill Hambleden](#) – Tip back by up to 1.5m and crown lift to 4m from ground level, leaving a spread of 7m to 4 x Horse Chestnuts (T1 to T4) to prevent vehicle damage to limbs

Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)

15. To confirm the date for the next meeting as:
Monday 12th January – Frieth Village Hall



01.12.2025

HAMBLEDEN PARISH COUNCIL

Appendices

Appendix 1 – Clerks Report

- Minute 10208 – the contractor has had problems with his tractor, and hopes to replace it by next week at Mill End.
- Minute 10226 – the report following the survey at Kenricks Memorial, Hambleden churchyard has been forwarded to Cllrs.
- Minute 10243 – the MVAS is on the agenda to be discussed.
- Minute 10245 – Clerk organised a call with a representative from Emma Reynolds MP office, attended by Cllrs Hussey and Hopkins. A report will be given at the meeting.
- Minute 10246 – Clerk advised Rights of Way.
- Minute 10247 – Clerk ordered the benches, which have been delivered to Cllr House and installed.
- Minute 10248 – Clerk advised the resident, and placed the poster at the location.
- Minute 10249 – Clerk advised BT the PC would like to adopt the telephone box, the contract has been signed and returned, and the nominal £1 fee paid.
- Minute 10250 – Clerk organised the BACS transfer of the donation to Frieth Church.
- Minute 10251 – Clerk placed the IT Policy on the website.
- Minute 10252 – Clerk has contacted the LAT, who advised it is Road Safety who have also been contacted. A letter was sent to the Leader of Buckinghamshire Council and Buckinghamshire Highways regarding road safety in the parish, the response advised that they would not be taking any action.
- Minute 10254 – Clerk responded to the Licensing Team.
- Minute 10255 – Clerk organised the BACS transfer of the donation to the Hambleden Sports and Social Club. They passed on their thanks to the Parish Council.
- Clerk has submitted the VAT 126 reclaim form; this has been paid.
- AED machines have been checked and reported to The Circle. The Fingest AED is still offline, however the pads should be sent at the end of November. The Hambleden pads expire at the end of December, Clerk is trying to source replacements.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Appendix 2 – Accounts to be paid in December 2025

Frieth Church – donation agreed at October meeting (already paid)	150.00
Mrs L Coldwell – salary (via standing order)	1022.96
BC Pension Fund (via standing order)	316.09
Mrs L Coldwell – expenses	142.69
Mr S Farrelly – Ellery Rise play area hedge cutting	140.00
W J Webb – Hambleden toilet fixes	249.60
War Memorials Trust – annual subs	20.00
The Chiltern Society – footpath maintenance, Frieth	271.40
Hambleden Village Hall – hire	36.00
Buckland Landscapes – grass maintenance (invoice expected)	1387.50
M Tuddenham – Hambleden toilet clean and open/close (invoice expected)	150.00 (approx)
Lloyds Bank – account charges	5.25 (approx.)
Total	3891.49
Balance as 1st November 2025	84409.73
Less November payments	(7792.09)
HMRC – VAT reclaim	5161.22
Balance as of 30th November 2025	81778.86
Of which CIL Funds	3653.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	696.39
Unrestricted Reserves	54178.52

Film Fund

Total of all funds at 1 st November 2025	20843.11
Lloyds – account charges	(4.25)
Cyan Furniture – benches	(1363.25)
Donation – Hambleden Sports and Social Club	(1000.00)

PLEASE REPLY TO:

Clerk to the Parish Council – Mrs. Lorna Coldwell

clerk@hambleden.org.uk

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Kenricks Memorial, Hambleden churchyard survey	(1035.29)
Income - Donation towards benches	396.00
Total of all funds at 30th November 2025	17836.32

The invoice for the survey at Kenricks Memorial, Hambleden churchyard is expected and will be paid when received.

Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[25/06332/LBCS19](#) & [25/06335/VCDN](#) – Burrow Farm Hollow Lane Rotten Row Hambleden - Variation of condition 2 (plan numbers) attached to 23/06804/LBC (Listed building application for demolition of mid-20th century extension, erection of a new extension, relocation of swimming pool and associated works) to allow for substitution of drawings – **applications permitted**

[PL/25/2686/FA – 2 Varnells Terrace Skirmett Road Hambleden](#) – Two storey front, side and rear extension including internal alterations and changes to fenestration. Front oak framed porch canopy – **conditional permission**

[PL/25/4655/KA – 4 The Cottages Chequers Lane Fingest](#) – Tidy up/prune by removing a maximum of 0.75m to 1 x Yew tree to shape it back into a beehive shape and prune the top and side branches by removing up to a maximum of 0.75m to 1 x Christmas tree into a more manageable Christmas tree shape – **TPO shall not be made**

Awaiting Decisions:

[25/06138/FUL – Main Barn And Grain Store Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Change of use of an existing agricultural barn to a mixed use of agriculture and private use only equestrian (retrospective) – **awaiting decision**

[25/06617/FUL – Bramble Lodge Colstrope Lane Hambleden](#) – Householder application for demolition of the existing single-storey residential outbuilding and construction of replacement single storey residential outbuilding – **awaiting decision**

[PL/25/3590/FA – The Flat Roofed House](#) – Replacement of existing vehicular and pedestrian access gates (retrospective) – **awaiting decision**

[PL/25/3353/FA – The Cottage Bottom Hill Hambleden](#) – Creation of 2 off street parking spaces including retrospective planning permission for space previously formed – **awaiting decision**

[PL/25/3808/FA – 33 and 34 Yewden Cottages Skirmett Road Hambleden](#) – Combining 33 and 34 Yewden Cottages into 1 family home with single storey rear extension – **awaiting decision**

An appeal to the Planning Inspectorate has been made with regards to planning application [25/06137/FUL](#), APP/K0425/W/25/3375513 – Rockwell End House Farm Rockwell End Lane

Appendix 4 – Meetings Attended

Clerk has attended:

27/11/2025 – Rivers Partnership with Cllr Hussey

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Noticeboard Quotations (Summarised)

[GeView Noticeboards:](#)

Hardwood Legacy Noticeboard

Made from Iroko Hardwood – Less prone to cracking and pest attacks than Oak

Premium Specifications

No Post Mount

Premium Chamfered Engraved Header: Hambleden Parish Council

Engraving Paint: Colour TBC

Including Double Security Lock

Including Pin Board

Including Ventilation Point

Including Weather Seals

Including Secure Delivery

Double Door Noticeboard (Based on QTY 2) - £1022.12 Per Unit

Triple Door Noticeboard (Based on QTY 2) - £1344.52 Per Unit

All Prices are EX VAT

[The Acorn Workshop](#)

Oak Noticeboards

2 x double door £2110.00

2 x triple door £2740

All Prices are EX VAT

[Greenbarnes](#)

Oak Noticeboards

Awaiting quotation

[Fitzpatrick Woolmer](#)

Oak noticeboards

Plastic noticeboards

Awaiting quotation

[Arien Signs](#)

Oak Noticeboards

Awaiting quotation

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