

# HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
ON MONDAY 10<sup>TH</sup> FEBRUARY 2025 COMMENCING at 7.30pm TO BE HELD IN  
HAMBLEDEN VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

## AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the Parish Council meeting held 13<sup>th</sup> January 2025
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
7. To receive any updates from the Climate Change Working Party; to discuss any other matters relating; to discuss what if any actions the Parish Council can do to respond to the Climate Change emergency
8. To discuss Pheasants Hill Common; any maintenance needed; any response from the Open Spaces Society regarding ascertaining ownership; any update regarding outside bodies taking responsibility
9. To consider maintenance and any other items for the fields at Ellery Rise
10. To discuss Buckinghamshire Council and their intention to erect bollards in Hambleden village
11. To consider the Frieth Village traffic concerns report from Buckinghamshire Council Network Safety Team (if available)
12. To consider installing self binding gravel at Frieth Village hall in the parking spaces at a cost of £3700 +VAT; to consider pothole filling in the car park in front of Frieth CEC School
13. Finance: a) to approve the accounts for February 2025 – [see Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for November, December and January;
14. Members questions: including any items for the next agenda
15. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

[24/07498/FUL – Rotten Row Farmhouse Main Road Rotten Row Hambleden](#) – Householder application for construction of detached garage (Amended Plans)

[24/08066/FUL – Owlets Barn Rockwell End Lane Rockwell End](#) – Householder application for construction of detached garage with first floor ancillary room

[25/05072/FUL – Eagles Crag Barn Spurgrove Lane Frieth](#) – Householder application for construction of single storey rear extension

Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)

16. To confirm the date for the next meeting as:  
Monday 10<sup>th</sup> March – Frieth Village Hall



04.02.2025

# HAMBLEDEN PARISH COUNCIL

## Appendices

### Appendix 1 – Clerks Report

- Minute 10097 – Clerk has on behalf of the PC joined the Open Spaces Society and asked for assistance with the unknown ownership of Pheasants Hill Common. Buckinghamshire Councillor Mark Turner agreed to attend a site visit.
- Minute 10098 – Clerk placed the “thank you” message on the website, social media and the Hambleden Valley magazine along with a link to a summary of the questionnaire results on the website.
- Minute 10101 – Clerk forwarded the precept demand to Buckinghamshire Council.
- Minute 10102.3 – The LAT confirmed that all areas that flood in the parish are with the Capital Drainage team for long term solutions.
- The car parking agreement for parking above the Dene in Hambleden has been renewed and signed.
- The yew trees in Hambleden churchyard have been tied back. The holly trees at the lychgate in Hambleden are awaiting a planning application decision and will be cut back before nesting bird season begins.
- The cleaning of the war memorial will take place in early February, following a successful patch test area.
- The churchyard footpaths are still to be measured.
- Clerk has organised for a reduction in the frequency of delivery and the amount of toilet rolls for the public toilet in Hambleden due to an excessive amount being held.
- Clerk has circulated information about the digital switchover of telephone lines.
- AED machines have been checked and reported to The Circle.
- Clerk has reported vehicles blocking a footpath in Frieth, and fallen trees blocking a footpath.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

### Appendix 2 – Accounts to be paid in February 2025

SSE – lighting charges (cheque already signed and posted)	304.66
Mrs L Coldwell – salary (via standing order)	991.30
BC Pension Fund (via standing order)	306.31
Mrs L Coldwell – expenses	257.04
Hambleden Valley Magazine subs	30.00
Staples – stamps	47.49
ET Sheppard – Hambleden War Memorial clean	1974.00
Hambleden Village Hall – hire	36.00
Buckland Landscapes – grass maintenance (invoice expected)	1321.44
M Tuddenham - Hambleden toilet clean and open/close (invoice expected)	120.00 (approx)
<b>Total</b>	<b>5388.24</b>
<b>Balance as 1<sup>st</sup> January 2025</b>	73940.59
Less January payments	(6020.59)
<b>Balance as of 31<sup>st</sup> January 2025</b>	<b>67920.00</b>
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
<b>Unrestricted Reserves</b>	<b>37138.66</b>

### Film Fund

Total of all funds at 1 <sup>st</sup> January 2025	<b>19275.87</b>
<b>Total of all funds at 31<sup>st</sup> January 2025</b>	<b>19275.87</b>

### Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[24/07289/FUL – Greyholme Spurgrove Lane Frieth](#) – Householder application for construction of external walls to infill existing garage outbuilding, fenestration and external alterations including insertion of window to front, 2 x dormer windows to side to create first floor living accommodation for use ancillary to main dwellinghouse – **Application Permitted**

[24/07866/CTREE – Cobblers Cottage Skirmett Road Skirmett](#) – Reduce crown roughly 4-5m x 1 Beech (T1), reduce crown roughly 3m x 1 Yew (T2), reduce crown roughly 3m x 1 Cherry (T3) and reduce crown

**PLEASE REPLY TO:**

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## HAMBLEDEN PARISH COUNCIL

roughly 1.5m x 1 Maple (T4) – **Split Tree Decision**

[24/07632/AGD – Mill End Farm Henley Road](#) – Application for approval of character and external appearance for construction of agricultural grain store granted under planning reference: 24/06012/PNP6A – **Details Approved**

[24/07104/FUL](#) & [24/07105/LBC](#) – Lace Cottage Frieth Hill Frieth – applications for installation of 4 x replacement windows to south west elevation and 2 x replacement windows to north east elevation (6 in total) – **Applications Refused**

[24/06253/FUL – Henley Business School Greenlands Henley Road Hambleden](#) – Installation of pontoon system, gate and fence – **Application Permitted**

[24/06616/FUL](#) & [24/06617/LBC](#) – Flint Hall Skirmett Road Hambleden – application for partial demolition of Flint Hall and construction of single storey extension on the eastern elevation of main dwelling, single storey front porch, 3 x front and 3 x rear dormer windows and internal remodelling of main dwelling. Demolition of existing garage, construction of replacement garage with attached kitchen/breakfast room and conversion of existing Parlour and Dispersal Barn to create additional ancillary accommodation for Flint Hall (amended scheme to pp 19/07769/LBC) – **Applications Permitted**

### ***Awaiting Decisions:***

[24/06585/VCDN – The Bungalow Scotchy Lane Skirmett](#) – Variation of condition 2 (plan numbers) attached to pp 22/06920/FUL (construction of 1 x 4-bed replacement dwelling, detached double garage and associated alterations) to allow changes to design and materials – **awaiting decision**

[24/06658/CTREE – 67 Hambleden Village Hambleden](#) – Crown reduce by 1.5 metres and reduce away from house by 1.5 metres x 1 Walnut (T1) – **awaiting decision**

[24/06899/FUL – Hamberley House Rectory Hill Hambleden](#) – Householder application for extensions and alterations to dwelling and erection of new garage and bicycle store, swimming pool, landscaping, closing off existing access and relocation of vehicle access in connection with the formation of new parking area and new boundary treatment – **awaiting decision**

[24/07021/FUL – Copville Fingest Road Fingest](#) – Householder application for installation of 2 x air conditioning units – **awaiting decision**

[24/07232/FUL](#) & [24/07233/LBC](#) – Keepers Cottage Hollow Lane Rotten Row Hambleden – Householder application and consent for construction of two storey side extension – **awaiting decision**

[24/07244/FUL – Long Hanger Fingest Lane Fingest](#) – Householder application for construction of dormer window extension at the rear of the existing house – **awaiting decision**

[24/07254/FUL – Janets Cottage Pheasants Hill Hambleden](#) – Householder application for construction of front entrance porch – **awaiting decision**

[24/07448/VCDN – The Stones Spurgrove Lane Frieth](#) – Variation of condition 2 (plan numbers) attached to 21/08699/FUL (Demolition of existing dwelling and garage and erection of replacement dwelling, creation of swimming pool to rear and widening of the existing vehicular access with associated works) to allow for amendments to the external appearance of the approved dwellinghouse – **awaiting decision**

[24/07498/FUL – Rotten Row Farmhouse Main Road Rotten Row Hambleden](#) – Householder application for construction of detached garage

[24/07606/CTREE – The Barn Hambleden Village Hambleden](#) – Remove smallest one nearest to Village Hall to prevent any damage to the roof of the village hall x 1 Walnut (G1) and take down to ground level as is leaning towards hall and concerned that it could damage the roof of the village hall x 1 Walnut (T1) – **awaiting decision**

[24/07498/FUL – Rotten Row Farmhouse Main Road Rotten Row Hambleden](#) – Householder application for construction of detached garage – **awaiting decision**

[24/06899/FUL – Hamberley House Rectory Hill Hambleden](#) – Householder application for extensions and alterations to dwelling and erection of new garage and bicycle store, swimming pool, landscaping, closing off existing access and relocation of vehicle access in connection with the formation of new parking area and new boundary treatment – **awaiting decision**

[24/07755/FUL – Swallows Barn Rockwell End Lane Rockwell End](#) – Householder application for construction of porch, alterations to rear first floor balcony, additional fenestration, together with 2 bay car port – **awaiting decision**

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[24/07959/TPO – Flint Cottage Frieth Hill Frieth](#) – Fell as will be seriously unbalanced/compromised in a westerly wind due to Douglas Fir Felling x 1 Grand Fir (T2) and fell as dead/dying x 1 Douglas Fir (T1) – **awaiting decision**

[24/08116/CTREE – Hillswood Frieth Hill Frieth](#) – Remove as damaged by recent storm x 1 unknown tree (A) and remove x 1 Pittosporum (B) – **awaiting decision**

[24/07997/FUL – Inkerman House Shogmoor Lane Skirmett](#) – Householder application for replacement fixed timber doors to garage, replacement rear door, installation of side door and installation of canopies over front and rear doors (part retrospective) – **awaiting decision**

[25/05027/CTREE – Wharf Cottage Henley Road Hambleden](#) – Fell due to chalara dieback and other decay issues x 1 Ash (T211), fell due to moderate / advanced dieback from Chalara x 5 Ash (T212), fell as dead x 6 Elm and as diseased x 1 Ash (T213) – **awaiting decision**

[25/05028/CTREE – Car Park Adjacent The Stag And Huntsman Rectory Hill Hambleden](#) – Fell x 2 Ash (59 & 60), x 2 Elm (63) and x 6 Hawthorn and x 1 Sycamore (64) – **awaiting decision**

[24/07912/FUL – The Yard Hambleden Village Hambleden](#) – Householder application for installation of 10 x roof mounted solar panels to the rear garage roof of The Yard – **awaiting decision**

[25/05008/CTREE – St Marys Church Hambleden Village Hambleden](#) – Reduce height by approx 2m at previous pruning points x 12 Yew – **awaiting decision**

[25/05009/CTREE – St Marys Church Hambleden Village Hambleden](#) – Raise canopies by up to 1m above and away from Lych gate root, to reduce moss growth on roof tiles x 2 Holly – **awaiting decision**

### **Appendix 4 – Meetings Attended**

Clerk has attended:

20/01/25 – Clerks Meeting

22/01/25 – Digital Telephone Switchover webinar

28/01/25 – Scribe Webinar

31/01/25 – Elections Briefing

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