

# HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
ON MONDAY 13<sup>TH</sup> APRIL 2026 AT 7.30PM TO BE HELD IN FRIETH VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

## AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
  2. To receive any apologies for absence
  3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
  4. To confirm and approve the minutes of the ordinary Parish Council meeting held 9<sup>th</sup> March 2026
  5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
  6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
  7. To receive any updates from the Climate Change Working Party; to discuss any other matters relating
  8. To confirm the payment to Frieth Village Society for the wildlife meadow; to receive any updates
  9. To discuss the response from the Department of Transport regarding traffic in the parish
  10. To consider a grant request from Frieth Cricket Club (if available)
  11. To consider installing additional litter bins in Frieth; to consider installing a covered bin the play area at Ellery Rise, Frieth
  12. To consider the resurfacing or pothole fixing in Frieth car park
  13. To confirm the purchase of a new MVAS machine following a successful grant funding bid to the Thames Valley Police and Crime Commissioner
  14. To consider the draft lengthsman schedule to be put to local firms for tender
  15. Finance: a) to approve the accounts for April 2026 – [see Appendix 2](#); b) to nominate a Councillor to check and approve the bank reconciliation for March
  16. Members questions: including any items for the next agenda
  17. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:  
[PL/26/02387/VRC – Training Centre Henley Management College Greenlands Henley Road Hambleden](#) - Variation of condition 7 (awnings) attached to planning permission 25/06250/LBC (Listed building application for repairs and alterations to Greenlands Building: repairs to west portico and addition of awnings to south elevation) to allow for a revised awning design along with heater and lighting positions  
[PL/26/01676/FA – Greyholme Spurgrove Lane Frieth](#) – Erection of a single-storey side extension  
[PL/26/02432/KA – Flat 5 Hambleden Mill Henley Road Hambleden](#) – H1 Leylandii Hedge - Remove
- Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)
18. To confirm the date for the next meeting as:  
Monday 11<sup>th</sup> May – Skirmett Village Hall to include Annual Parish and Annual Parish Council meetings.



06.04.2026

# HAMBLEDEN PARISH COUNCIL

## Appendices

### Appendix 1 – Clerks Report

- Minute 10293 – Clerk ordered 2 additional posts which have been installed, and the invoice paid between meetings.
- Minute 10312 – Clerk has circulated a draft schedule, to be considered at this meeting.
- Minute 10313 – Clerk forwarded the letter to Buckinghamshire Council.
- Minute 10314 – Clerk has requested quotes for filling in the potholes only. Clerk wrote to the village hall, the Church and the school regarding the car park.
- Minute 10317.2 – Clerk chased Buckinghamshire Highways for when the hedge will be cut back.
- Minute 10317.4 – Clerk advised TVP of new locations that NOS canisters have been found.
- AED machines have been checked and reported to The Circle. The Hambleden AED is offline, however pads have been replaced in the Fingest machine. Clerk has ordered 2 additional sets, which are on back order for the other machines which will need replacing before the end of the year.
- Road closures have been placed on the website and Facebook page.
- Clerk has began the work for the AGAR and internal audit.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

### Appendix 2 – Accounts to be paid in April 2026

Mrs L Coldwell – salary (via standing order)	1022.96
BC Pension Fund (via standing order)	316.09
Mrs L Coldwell – expenses	63.21
Vision ICT – new email address	8.00
The Acorn Workshop – new noticeboards	3144.00
SSE – maintenance contract	324.97
M Tuddenham – Hambleden toilet clean and open/close (invoice expected)	120.00 (approx.)
Lloyds Bank – account charges	4.25 (approx.)
<b>Total</b>	<b>5003.48</b>
<b>Balance as 1<sup>st</sup> March 2026</b>	<b>34822.58</b>
Less March payments	(3599.21)
<b>Balance as of 31<sup>st</sup> March 2026</b>	<b>31223.37</b>
Of which CIL Funds	3653.95
Church Wall reserve	20000.00
Other Earmarked reserves	3500.00
Hambleden Parking fund	696.39
<b>Unrestricted Reserves</b>	<b>3373.03</b>

### Film Fund

Total of all funds at 1 <sup>st</sup> March 2026	19323.57
Lloyds – account charges	(4.25)
<b>Total of all funds at 31<sup>st</sup> March 2026</b>	<b>19319.32</b>

### Savings Account

Total of all funds at 1 <sup>st</sup> March 2026	<b>30016.03</b>
Interest	11.51
<b>Total of all funds at 31<sup>st</sup> March 2026</b>	<b>30027.54</b>

### Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[25/06138/FUL – Main Barn And Grain Store Rockwell End House Farm Rockwell End Lane Rockwell End](#)

– Change of use of an existing agricultural barn to a mixed use of agriculture and private use only equestrian (retrospective) – **Conditional Permission**

[PL/26/00148/FA – Hamblebrook House Rectory Hill Hambleden](#) – Replacement conservatory – **Conditional Permission**

#### Awaiting Decisions:

[PL/25/6354/FA](#) & [PL/25/6355/HB](#) – The Flat Roofed House Innings Road Frieth – Demolition of existing single storey side extension and construction of new single storey side extension with basement storey below, together with external access steps and open light-well to side/rear – **awaiting decision**

**PLEASE REPLY TO:**

Clerk to the Parish Council – Mrs. Lorna Coldwell

[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)

## HAMBLEDEN PARISH COUNCIL

[PL/26/00580/VRC – Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Variation of condition 5 (agricultural use) attached to planning permission 23/05208/FUL (Construction of agricultural livestock building) to allow for the building to be used for private equestrian purposes as well as agricultural uses – **awaiting decision**

[PL/26/00645/FA – Woolleys Skirmett Road Hambleden](#) – Construction of a new porch with pitched roof and parapet, fenestration alterations, extension to the existing garage, creation of a staff parking area, demolition of the 1930s curved wall, and formation of a new access drive linking to the existing drive – **awaiting decision**

[PL/26/00090/FA – Skirmett Village Hall Scotchby Lane Skirmett](#) – Installation of an air-to-air heat pump unit on the front elevation incorporating a wooden guard covering – **awaiting decision**

An appeal has been submitted to the Planning Inspectorate regarding planning application [PL/25/4483/AGN](#) – Land at Spurgrove Lane.

### **Appendix 4 – Meetings Attended**

Clerk has attended:

20/03/26 – Cyber Resilience for Councils webinar

31/03/26 – 21<sup>st</sup> Century Clerk webinar

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