

HAMBLEDEN PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL ON MONDAY 11TH MAY 2026 FOLLOWING THE ANNUAL PARISH AND ANNUAL PARISH COUNCIL MEETINGS TO BE HELD IN SKIRMETT VILLAGE HALL

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the ordinary Parish Council meeting held 13th April 2026
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
7. To receive any updates from the Climate Change Working Party; to discuss any other matters relating
8. To consider the resurfacing or pothole fixing in Frieth car park
9. To consider installing additional litter bins in Frieth at a cost of £456.45 +VAT per bin, and an ongoing cost of £6.85 per bin per collection.
10. To consider the purchase of “20 Advisory Speed Limit” Foamex signs (if approved by Buckinghamshire Highways) at an estimated cost of £100
11. Finance: a) to approve the accounts for May 2026 – [see Appendix 2](#); b) receive the Internal Auditors report; c) complete Section 1 of the Annual Governance and Accountability Return 2025/2026; d) to approve and adopt the accounts for 2025/2026 in receipts and payment format; e) to complete Section 2 Accounting Statements of the AGAR; f) to confirm the dates for the period for the exercise of public rights – Clerk proposes 03/06/26 – 14/07/26; g) to nominate a Councillor to check and approve the bank reconciliation for April
12. Members questions: including any items for the next agenda
13. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

[PL/26/01167/FA – Flint Hall Skirmett Road Hambleden](#) – Closure of existing residential access and alteration to existing agricultural access to provide replacement safer residential access to Flint Hall, in addition to the installation of a new driveway to serve upgraded access, including the erection of gates and fences

[PL/26/02738/KA – The New House Frieth Hill Frieth](#) – T1 Willow – Fell, T2 Sycamore – Pollard by 7 metres (down to 13m)

[PL/26/01494/DE – Upper Woodend Farm Roundhouse Lane Fawley](#) – Submission of details of siting, design, external appearance, landscaping and means of access for partial demolition/removal of existing commercial and equestrian building/workshop & mobile home and construction of 1 x dwelling pursuant to outline planning permission 22/07998/OUT

[PL/26/02334/FA – Rivendell Frieth Hill Frieth](#) – Single storey rear extension, replacement of existing timber cladding with new cladding, installation of solar panels and changes to fenestration and internal alterations

[PL/26/03415/KA - St Johns Church Frieth Hill Frieth](#) – Irish Yew 917 - Prune away from lychgate to give 500mm clearance, reduce in height by 1m, Irish Yew 918 - Prune away from lychgate to give 500mm clearance, reduce in height by 1m, Common Yew 919 - Reduce lateral branches on north, east and west sides by a maximum approximately 1.5m to re-balance crown

[PL/26/02391/TP – St Johns Church Frieth Hill Frieth](#) – Common Yew 920 - Reduce lateral branches on the east side by a maximum approximately 3m to re-balance crown

[PL/26/02499/TP – Barlows Frieth Hill Frieth](#) – Crown reduction by reducing the height and spread of the tree by up to 2 metres, removing any dead or damaged branches to 1 x Flase Acacia (T4) to reduce the risk of branches failing

[PL/26/01977/FA – Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Proposed manège
clerk@hambleden.org.uk

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HAMBLEDEN PARISH COUNCIL

[PL/26/02737/FA – Catton House Frieth Hill Frieth](#) – Proposed single storey rear extension, front gable and two storey side extension. External amendments and window replacement. Demolition of detached garage

Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)

14. To confirm the date for the next meeting as:
Monday 8th June – Hambleden Village Hall.



05.05.2026

HAMBLEDEN PARISH COUNCIL

Appendices

Appendix 1 – Clerks Report

- Minute 10324 – the light in the toilet in Hambleden has been replaced.
- Minute 10326 – Clerk advised which logo has been selected, the resident has forwarded various versions to the Clerk for use as needed.
- Minute 10328 – Clerk will circulate a draft letter to Buckinghamshire Council. The additional “20 is Plenty” stickers have arrived and are available for any Councillors who need more.
- Minute 10330 – Clerk has obtained quotations for installing and the ongoing costs for collection for litter bins in Frieth. Buckinghamshire Council will not install any additional nor collect.
- Minute 10332 – the new MVAS was ordered and brackets have been installed by Cllr House.
- Minute 10334.8 – Planning Enforcement are still investigating the stables in Hambleden.
- Minute 10334.2 – Vision ICT offered a discount on the renewal amount, reflecting the time of the email outage. If all in agreement, Clerk will organise payment.
- AED machines have been checked and reported to The Circle. The Hambleden AED is back online, following the replacement of the pads. Clerk has ordered 2 additional sets, which are on back order for the other machines which will need replacing before the end of the year.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Appendix 2 – Accounts to be paid in May 2026

Mrs L Coldwell – salary (via standing order)	1022.96
BC Pension Fund (via standing order)	305.27
Mrs L Coldwell – expenses	47.20
BMKALC – subs	247.92
BMKALC – Clerks Seminar (split 3 PCs)	8.40
Zurich – PLI insurance	1327.11
M Tuddenham – Hambleden toilet clean and open/close (invoice expected)	120.00 (approx.)
Lloyds Bank – account charges	4.25 (approx.)
AHL Electrical – Hambleden toilet light (paid between meetings, approved in April)	90.00
Total	3173.11
Balance as 1st April 2026	31223.37
Less April payments	(7809.08)
Buckinghamshire Council – first half precept	29500.00
TVP Crime Commissioner – grant funding MVAS	2987.99
Balance as of 30th April 2026	55902.28
Of which CIL Funds	3653.95
Church Wall reserve	20000.00
Other Earmarked reserves	3500.00
Hambleden Parking fund	696.39
Unrestricted Reserves	28051.94

Film Fund

Total of all funds at 1 st April 2026	19319.32
Lloyds – account charges	(4.25)
Total of all funds at 30th April 2026	19315.07

Savings Account

Total of all funds at 1 st April 2026	30027.54
Interest	12.75
Total of all funds at 30th April 2026	30040.29

Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[PL/26/02387/VRC – Training Centre Henley Management College Greenlands Henley Road Hambleden](#)

- Variation of condition 7 (awnings) attached to planning permission 25/06250/LBC (Listed building application for repairs and alterations to Greenlands Building; repairs to west portico and addition of awnings to south elevation) to allow for a revised awning design along with heater and lighting positions – application withdrawn

PLEASE REPLY TO:

Clerk to the Parish Council – Mrs. Lorna Coldwell

clerk@hambleden.org.uk

HAMBLEDEN PARISH COUNCIL

[PL/26/00645/FA – Woolleys Skirmett Road Hambleden](#) – Construction of a new porch with pitched roof and parapet, fenestration alterations, extension to the existing garage, creation of a staff parking area, demolition of the 1930s curved wall, and formation of a new access drive linking to the existing drive – **application withdrawn**

[PL/26/00085/FA – The Firm Frieth Hill Frieth](#) – Single storey rear extension – **Conditional permission**

Awaiting Decisions:

[PL/25/6354/FA](#) & [PL/25/6355/HB](#) – The Flat Roofed House Innings Road Frieth – Demolition of existing single storey side extension and construction of new single storey side extension with basement storey below, together with external access steps and open light-well to side/rear – **awaiting decision**

[PL/26/00580/VRC – Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Variation of condition 5 (agricultural use) attached to planning permission 23/05208/FUL (Construction of agricultural livestock building) to allow for the building to be used for private equestrian purposes as well as agricultural uses – **awaiting decision**

[PL/26/00090/FA – Skirmett Village Hall Scotchy Lane Skirmett](#) – Installation of an air-to-air heat pump unit on the front elevation incorporating a wooden guard covering – **awaiting decision**

[PL/26/01676/FA – Greyholme Spurgrove Lane Frieth](#) – Erection of a single-storey side extension – **awaiting decision**

[PL/26/02432/KA – Flat 5 Hambleden Mill Henley Road Hambleden](#) – H1 Leylandii Hedge – Remove – **awaiting decision**

[PL/26/01900/TP – Land Adjacent Frieth Cricket Club Parmoor Lane Frieth](#) – Various tree surgery. (02/1975/HW) – **awaiting decision**

[PL/26/02557/KA – Cherry Tree Cottage Frieth Hill Frieth](#) – Apple Tree – Remove – **awaiting decision**

An appeal has been submitted to the Planning Inspectorate regarding planning application

[PL/25/4483/AGN](#) – Land at Spurgrove Lane.

Appendix 4 – Meetings Attended

Clerk has attended:

14/04/26 – Parish Planning Meeting

16/04/26 – Parish Liaison meeting

20/04/26 – BMKALC Clerks Seminar

28/04/26 – Clerks Meeting

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