

HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 14TH SEPTEMBER 2026 COMMENCING AT 7.30PM
TO BE HELD IN SKIRMETT VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
2. To receive any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and approve the minutes of the ordinary Parish Council meeting held 13th July 2026
5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
7. To receive any updates from the Climate Change Working Party; to discuss any other matters relating
8. To consider applying for trees via the [Bucks Tree Mission](#) for Pheasants Hill Common
9. To consider grant applications from:
 - a) Hambleden Youth FC for £2000
 - b) Frieth Cricket Club for £10,000
 - c) Frieth CEC School PTA for £1000
10. To confirm the Clerk's pay increase following negotiations to the NJC salary scales as per the contract, including back dated salary to April 2026
11. To consider organising a screening of the film "People's Emergency Briefing" in the parish, to include a panel for audience discussion afterwards
12. To consider a new website and ".gov.uk" email provider
13. Finance: a) to approve the accounts for July and August 2026 – [see Appendix 2](#); b) to approve payments for September 2026; c) to nominate a Councillor to check and approve the bank reconciliation for July and August
14. Members questions: including any items for the next agenda
15. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:

[PL/26/06341/FA - School Cottage Skirmett Road Hambleden](#) - Insertion of two dormer windows on the south-east elevation. Alterations to the north-west roof slope, including widening the roof, replacement of existing dormers, and the introduction of a narrow flat roof section. Insertion of a small window to each gable at first floor level. Internal reconfiguration to improve usability of first floor rooms

[PL/26/06069/FA – Fayland Colstrove Lane Hambleden](#) – Construction and formation of an outdoor swimming pool together with an associated viewing area, plant room and landscaping

[PL/26/06685/KA – The Yard Hambleden Village Hambleden](#) – Fell 1 x Leylandii (T1) as damaging rear old wall

[PL/26/06255/FA – Rotten Row Farm Main Road Rotten Row Hambleden](#) – Conversion of vacant office units into 4 residential dwellings, demolition of stables and creation of walled parking area and associated works

[PL/26/06600/KA – Grebe Cottage Henley Road Hambleden](#) – Fell 1 x Ash (T1) due to major dieback and fungus throughout tree and fell 1 x Willow (T2) as snapped in river and also blocking inspection on tunnel bridge which has subsidence

Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)

16. To confirm the date for the next meeting as: Monday 12th October – Hambleden Village Hall.



07.09.2026

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Appendices

Appendix 1 – Clerks Report

- Minute 10370 – Clerk hand delivered letters to the adjacent properties regarding the car park resurfacing, and confirmed with the contractor that neighbour access would be available. A notice was placed on the website and Facebook page. The resurfacing took place successfully in late July, the balance has been paid in full.
- Minute 10372 – Articles were placed in various places, and a page on the website detailing the visit. Clerk wrote to all involved to thank them, which Cllr Hopkins hand delivered.
- Minute 10373 – Clerk drafted a letter to Buckinghamshire Council, which was sent after approval by Cllrs. BC responded advising that the funds have been allocated already.
- Minute 10374 – Clerk sent the support letter to the Chilterns National Landscape, and the donation has been ringfenced within the accounts until requested.
- Minute 10375 – Clerk organised payment of the grant donation for the Hambleden Youth Bellringers. They passed on their thanks to Councillors.
- Minute 10377 – invoices were paid in between meetings where necessary.
- Clerk wrote to the Scout group who use the campsite at Pheasants Hill Common following reports of a fire that a fire engine from Wycombe attended to extinguish.
- PKF Littlejohn returned the audit, the savings account should have been included in the main figures and not shown as a payment. Clerk has completed the details required by the SAAA for the start of the AGAR process “going digital” from next year.
- Cllr Webb and Clerk have liaised with Culden Faw Estate regarding the car park in Hambleden.
- Clerk has spoken with residents on a variety of matters, such as Air BnBs in Hambleden, concerns over the licensing application in Rockwell End, and traffic/speeding in the parish.
- Frieth Village Hall and Trustees wrote to the PC expressing their thanks for the recent resurfacing works carried out to the car park in Frieth.
- Clerk has spoken with Skirmett Village Hall about the re-siting of the AED machine.
- A resident contacted regarding concerns about the church wall in Hambleden. Clerk has organised a flint wall specialist to visit and assess the wall, along with any other repairs that may be needed.
- AED machines have been checked and reported to The Circle. Clerk has replaced the 2 sets of pads that were due to expire in Frieth and Skirmett.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Appendix 2 – Accounts to be paid in September 2026

Mrs L Coldwell – salary (via standing order)	1118.50
BC Pension Fund (via standing order)	315.42
Mrs L Coldwell – expenses	125.68
Mrs L Coldwell – backdated pay award	180.00
Kat’s Accounts – internal audit	70.00
PHS Hygiene – annual care waste transfer	41.51
ACL Armstrong – lengthsman work (invoice expected)	-
Skirmett Village Hall – hire (invoice expected)	35.00
M Tuddenham – Hambleden toilet clean and open/close (invoice expected)	120.00 (approx.)
Lloyds Bank – account charges	4.25
Total	2010.36
Balance as 1st July 2026	44455.27
Less July payments	(16747.49)
Transfer from Savings account – Frieth car park	11000.00
Balance as of 31st July 2026	38707.78
Less August payments	(17623.93)
Transfer from Film Fund	5500.00
Total as of 31/08/26	26583.85
Church Wall reserve	20000.00
Other Earmarked reserves	3500.00
Hambleden Parking fund	696.39
Unrestricted Reserves at 31st August 2026	2387.46

Film Fund

Total of all funds at 1 st July 2026	19306.57
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Hambleden Bell Ringers	(690.00)
Lloyds – account charges	(4.25)
Frieth Car Park	(5500.00)
Total of all available funds at 31st July 2026	13112.32
Lloyds – account charges	(4.25)
Total of all unreserved funds at 31st August 2026	13108.07
Reserve – Chilterns National Landscape contribution	(1000.00)
Total of all funds at 31st August 2026	12108.07

Savings Account

Total of all funds at 1 st July 2026	30065.40
Interest	12.36
Total of all funds at 31st July 2026	30077.76
Deposit Frieth car park resurfacing	(11000.00)
Interest	8.97
Total of all funds at 31st August 2026	19086.73

Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[PL/26/01977/FA – Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Proposed manège – **approved**

[PL/26/03205/FA - 2 Varnells Terrace Skirmett Road Hambleden](#) – Two storey front, side and rear extension including internal alterations and changes to fenestration. Front oak framed porch canopy – **approved**

[PL/26/04907/FA – Old Schoolmasters House Skirmett Road Hambleden](#) – Side and rear two storey extension and alterations – **refused**

[PL/26/04823/EU – The Barn In The Wood Shogmoor Lane](#) – Certificate of lawfulness for existing use of building as a single dwellinghouse, including residential garden, as shown on submitted site plan – **Grant Use**

[PL/26/03860/FA – Frieth Church Of England Combined School Frieth Hill Frieth](#) – Erection of 1.5 storey rear extension to form library and storage area – **approved**

Awaiting Decisions:

[PL/26/00580/VRC – Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Variation of condition 5 (agricultural use) attached to planning permission 23/05208/FUL (Construction of agricultural livestock building) to allow for the building to be used for private equestrian purposes as well as agricultural uses – **awaiting decision**

[PL/26/01494/DE – Upper Woodend Farm Roundhouse Lane Fawley](#) – Submission of details of siting, design, external appearance, landscaping and means of access for partial demolition/removal of existing commercial and equestrian building/workshop & mobile home and construction of 1 x dwelling pursuant to outline planning permission 22/07998/OUT – **awaiting decision**

[PL/26/02677/FA – Land East Of Bacres Lodge Skirmett Road Hambleden](#) – Farm gate (retrospective) – **awaiting decision**

[PL/26/05087/VRC – Hamberley House Rectory Hill Hambleden](#) – Variation of conditions 2 (approved plans), 3 (approved materials), 4 (approval of joinery), 5 (rainwater goods), 6 (no removal of chimney), 7 (boundary treatment), 9 (footpath photo survey), 15 (landscaping), 16 (arboricultural method statement/ tree protection plan), 17 (site levels) and 19 (construction traffic management plan) attached to planning permission 24/06899/FUL (Householder application for extensions and alterations to dwelling, swimming pool, landscaping, closing off existing access and relocation of vehicle access in connection with the formation of new parking area and new boundary treatment) to allow for the removal of chimney at the rear of the property and the variation of wording to other conditions – **awaiting decision**

[PL/26/05319/FA – Sundawn Chequers Lane Fingest](#) – Installation of PV solar panels – **awaiting decision**

[PL/26/05366/HB – Mill End Farm Henley Road Hambleden](#) – Listed building consent for repair and improvement of barns – **awaiting decision**

[PL/26/05260/FA](#) & [PL/26/05261/HB](#) – Chisbridge Farm Chisbridge Lane Frieth – Demolition of the

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existing Old Stables building and the repositioning and construction of a new replacement building – **awaiting decision**

[PL/26/06174/KA – Selborne Frieth Hill Frieth](#) – Pine Black dot (Front of property) - Light tip reduction by approx 3ft to the 5 lowest laterals, three growing towards the road and two growing towards the neighbouring property leaving tree at a spread of approx. 16 metres to maintain clearance from building and road and Field Maple Red dot (Front of property) - Raise epicormic and lower hanging growth up to first main fork, leaving a clear stem to maintain clearance to the road – **awaiting decision**

Appendix 4 – Meetings Attended

Clerk has attended:

14/07/2026 – Town and Parish Councils in the New Local Plan

16/07/2026 – Parish Liaison meeting

17/07/2026 – ONH Updates on Local Plans

30/07/2026 – ONH Planning Update re: Buckinghamshire Local Plan

03/09/2026 – Reading a Planning Application webinar

03/09/2026 – Preparing for Employment Law Reforms webinar

08/09/2026 – Buckinghamshire Council Planning Liaison meeting

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