

HAMBLEDEN PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 12TH OCTOBER 2026 COMMENCING AT 7.30PM
TO BE HELD IN HAMBLEDEN VILLAGE HALL**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time
 2. To receive any apologies for absence
 3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
 4. To confirm and approve the minutes of the ordinary Parish Council meeting held 14th September 2026
 5. Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda – [see Appendix 1](#)
 6. To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors – [see Appendix 4](#)
 7. To receive any updates from the Climate Change Working Party; to discuss any other matters relating
 8. To consider grant applications from:
 - a) Frieth CEC School PTA for £2000
 - b) Frieth Cricket Club for £10,000
 9. To consider adopting a [Sexual Harassment Policy](#)
 10. To consider works being carried out in woodlands in Frieth following correspondence from the contractor
 11. To consider organising a screening of the film “People’s Emergency Briefing” in the parish, to include a panel for audience discussion afterwards
 12. To consider a new website and “.gov.uk” email provider
 13. Finance: a) to approve the accounts for September 2026 – [see Appendix 2](#); b) to approve payments for October 2026; c) to nominate a Councillor to check and approve the bank reconciliation for July, August and September; d) to consider the budget and precept request for 2027/28
 14. Members questions: including any items for the next agenda
 15. To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:
[PL/26/07057/FA – The Barn In The Wood Shogmoor Lane Frieth](#) – Householder application for external cladding, construction of single storey lean-to side and rear extensions and front porch
[PL/26/06989/HB – 69 Hambleden Village Hambleden](#) – Replacement of single window to match existing elevations and create uniformity
- Planning decisions made since the date of the last Parish Council meeting – [Appendix 3](#)
16. To confirm the date for the next meeting as: Monday 9th November – Frieth Village Hall
 17. To confirm the dates for the meetings in 2027



05.10.2026

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Appendices

Appendix 1 – Clerks Report

- Minute 10385 – Clerk has liaised with the Frieth resident regarding a memorial tree on the common land.
- Minute 10389 – Clerk advised Hambleden Youth FC of their successful bid; they gave thanks to the PC for their help. Other applications were contacted and further information submitted.
- Minute 10390 – the Standing Orders were altered to reflect the changes.
- Minute 10392 – detailed quotations were forwarded to Cllrs Hussey, Taylor and House.
- Minute 10394.1 – Cllr Armstrong attended and advised new posts were needed.
- The 2 new noticeboards for Fingest and Skirmett have been received and installed.
- Clerk has liaised with parishioners regarding footpaths in the parish.
- Clerk advised Skirmett Village Hall that the PC would want the AED machine moved to the other side of the door at the hall, not across the road.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Appendix 2 – Accounts to be paid in October 2026

Mrs L Coldwell – salary (via standing order)	1118.50
BC Pension Fund (via standing order)	315.42
Mrs L Coldwell – expenses	41.24
ACL Armstrong – lengthsman work	1980.00
Hambleden Village Hall – hire (invoice expected)	36.00
M Tuddenham – Hambleden toilet clean and open/close (invoice expected)	120.00 (approx.)
Lloyds Bank – account charges	4.25
Total	3615.41
Balance as 1st September 2026	26583.85
Less September payments	(6134.99)
Income – second half precept	29500.00
Income – SSE Wayleave	2.00
Total as of 30th September 2026	49950.86
Church Wall reserve	20000.00
Other Earmarked reserves	3500.00
Hambleden Parking fund	696.39
Unrestricted Reserves at 30th September 2026	25754.47

Film Fund

Total of all funds at 1 st September 2026	13108.07
Hambleden Youth FC	(2000.00)
Lloyds – account charges	(4.25)
Total of all unreserved funds at 30th September 2026	11103.82
Reserve – Chilterns National Landscape contribution	(1000.00)
Total of all funds at 30th September 2026	10103.82

Savings Account

Total of all funds at 1 st September 2026	19086.73
Interest	7.84
Total of all funds at 30th September 2026	19094.57

Appendix 3 – Planning Application Decisions made by Buckinghamshire Council since previous meeting (for information only)

[PL/26/02677/FA – Land East Of Bacres Lodge Skirmett Road Hambleden](#) – Farm gate (retrospective) – **Approved**

[PL/26/06174/KA – Selborne Frieth Hill Frieth](#) – Pine Black dot (Front of property) - Light tip reduction by approx 3ft to the 5 lowest laterals, three growing towards the road and two growing towards the neighbouring property leaving tree at a spread of approx. 16 metres to maintain clearance from building and road and Field Maple Red dot (Front of property) - Raise epicormic and lower hanging growth up to first main fork, leaving a clear stem to maintain clearance to the road – **TPO shall not be made**

[PL/26/05366/HB – Mill End Farm Henley Road Hambleden](#) – Listed building consent for repair and

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improvement of barns – **Consent Approved**

[PL/26/06685/KA – The Yard Hambleden Village Hambleden](#) – Fell 1 x Leylandii (T1) as damaging rear old wall – **TPO shall not be made**

Awaiting Decisions:

[PL/26/00580/VRC – Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Variation of condition 5 (agricultural use) attached to planning permission 23/05208/FUL (Construction of agricultural livestock building) to allow for the building to be used for private equestrian purposes as well as agricultural uses – **awaiting decision**

[PL/26/01494/DE – Upper Woodend Farm Roundhouse Lane Fawley](#) – Submission of details of siting, design, external appearance, landscaping and means of access for partial demolition/removal of existing commercial and equestrian building/workshop & mobile home and construction of 1 x dwelling pursuant to outline planning permission 22/07998/OUT – **awaiting decision**

[PL/26/05087/VRC – Hamberley House Rectory Hill Hambleden](#) – Variation of conditions 2 (approved plans), 3 (approved materials), 4 (approval of joinery), 5 (rainwater goods), 6 (no removal of chimney), 7 (boundary treatment, 9 (footpath photo survey), 15 (landscaping), 16 (arboricultural method statement/ tree protection plan), 17 (site levels) and 19 (construction traffic management plan) attached to planning permission 24/06899/FUL (Householder application for extensions and alterations to dwelling, swimming pool, landscaping, closing off existing access and relocation of vehicle access in connection with the formation of new parking area and new boundary treatment) to allow for the removal of chimney at the rear of the property and the variation of wording to other conditions – **awaiting decision**

[PL/26/06341/FA - School Cottage Skirmett Road Hambleden](#) - Insertion of two dormer windows on the south-east elevation. Alterations to the north-west roof slope, including widening the roof, replacement of existing dormers, and the introduction of a narrow flat roof section. Insertion of a small window to each gable at first floor level. Internal reconfiguration to improve usability of first floor rooms – **awaiting decision**

[PL/26/06069/FA – Fayland Colstrove Lane Hambleden](#) – Construction and formation of an outdoor swimming pool together with an associated viewing area, plant room and landscaping – **awaiting decision**

[PL/26/06255/FA – Rotten Row Farm Main Road Rotten Row Hambleden](#) – Conversion of vacant office units into 4 residential dwellings, demolition of stables and creation of walled parking area and associated works – **awaiting decision**

[PL/26/06600/KA – Grebe Cottage Henley Road Hambleden](#) – Fell 1 x Ash (T1) due to major dieback and fungus throughout tree and fell 1 x Willow (T2) as snapped in river and also blocking inspection on tunnel bridge which has subsidence – **awaiting decision**

[PL/26/06025/FA – Dovers Farm Frieth Road Frieth](#) – Erection of brick and flint boundary wall at both entrance and exit gates to replace small section of overgrown 2.3m high hedge at entrance and exit driveways – **awaiting decision**

Appendix 4 – Meetings Attended

Clerk has attended:

17/09/2026 – Scribifest

22/09/2026 – SLCC Clerks Meeting

24/09/2026 – Preventing Harassment at Work webinar

24/09/2026 – Martyn's Law updates webinar

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HAMBLEDEN PARISH COUNCIL SEXUAL HARASSMENT POLICY

Policy Title	Sexual Harassment Policy
Approved By	Hambleden Parish Council
Approval Date	12 October 2026
Review Frequency	Annual
Next Review Date	October 2027
Version	1.0

1. Purpose

Hambleden Parish Council is committed to providing a working environment in which everyone is treated with dignity and respect and where sexual harassment is not tolerated. This policy applies to employees, councillors, volunteers, contractors and third parties and covers in-person and online conduct connected with Council business.

1.1 Legal Framework

This policy supports obligations under the Equality Act 2010 and the duty to take reasonable steps to prevent sexual harassment.

2. Zero-Tolerance Statement

The Council operates a zero-tolerance approach to sexual harassment and will take all complaints seriously.

3. What is Sexual Harassment?

Sexual harassment is unwanted behaviour of a sexual nature that violates dignity or creates an intimidating, hostile, degrading, humiliating or offensive environment.

4. Preventing Sexual Harassment

The Council will communicate this policy, assess risks, address concerns promptly and review preventative measures regularly.

5. Roles and Responsibilities

The Council, councillors, employees, volunteers and contractors all share responsibility for maintaining a respectful environment.

6. Training and Awareness

Appropriate information, guidance and/or training will be provided and reviewed periodically.

7. Raising a Concern

Concerns may be raised with the Clerk, Chair, Vice-Chair or another appropriate councillor. Individuals raising concerns in good faith will not be penalised.

8. Support for Individuals

The Council may provide welfare support, adjustments and signposting to relevant support services.

9. Formal Complaints

Complaints will be investigated fairly, confidentially and as promptly as reasonably practicable.

10. Third-Party Harassment

The Council will take reasonable measures to address harassment from members of the public,

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contractors, visitors and suppliers.

11. Confidentiality and Victimisation

Retaliation against anyone raising a genuine concern will not be tolerated.

12. Record Keeping

Confidential records will be maintained in line with data protection requirements.

13. Review

This policy will be reviewed annually and after significant incidents or legal changes.

14. Related Policies and Procedures

This policy should be read alongside the Councillor Code of Conduct, Grievance Procedure, Disciplinary Procedure and related policies.

Approved by Hambleton Parish Council on: _____

Chair: _____

Clerk: _____

DRAFT

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