

**MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING**  
**Held on Monday 8<sup>th</sup> March 2021 via Zoom**

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PRESENT: Mr J Jackson (Chair), Mrs L Mann, Mr C Hussey, Cllr S Webb, Mrs J Nixey, Mr D Broad.  
 Mrs L Coldwell – Clerk

2 members of the public (part)

**Minute 9450**

**Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time**

A resident from Pheasants Hill joined to speak about litter, with a suggestion of erecting signs on the roads leading up to villages reminding visitors to take their rubbish home and to respect the countryside.

A Parmoor resident attended to give thanks for the parish council and particularly Cllr Hussey for the assistance in trying to find an alternative site for the ESN mast.

**Minute 9451**

**To receive any apologies for absence**

Cllr Guy Rowley – apologies accepted.

**Minute 9452**

**Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda**

None declared.

**Minute 9453**

**To confirm and approve the minutes of the Ordinary meeting held 8<sup>th</sup> February 2021 via Zoom**

The minutes for the meeting held in February were confirmed as a true record and will be signed by the Chairman when possible.

**Minute 9454**

**Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda**

- Minute 9395 – hedges have been cut at Ellery Rise. Clerk received a comment from a nearby neighbour that a great job had been done by the contractor.
- Minute 9415 – Jet patching have been carried out today at Frieth Hill. There were some issues regarding lack of notice and it being Frieth CEC School first day back following lockdown.
- Minute 9445 – Clerk spoke with the Estate Manager for Culden Faw who confirmed that the fence at the allotment wall in Hambleden is temporary, and it will be rebuilt in the future. No date can be given.
- Clerk wrote to Steve Baker, MP about extending the legislation that enables the parish council to meet remotely. This was forwarded to the Secretary of State.
- Elections will take place on May 6<sup>th</sup> 2021 for Buckinghamshire Council and the Parish Council. Anyone wishing to stand can [contact the Clerk](#) for further information or visit the [Electoral Commission](#) website. Clerk to add a page to the website with further information. **Action: Clerk**
- Clerk has reported various potholes, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

**Minute 9455**

**Correspondence received from 8<sup>th</sup> February to 8<sup>th</sup> March 2021**

1. Email re: Local Nature Recovery Strategy – Further details and workshop reminder – forwarded to Cllrs.
2. Update from BC re: Spurgrove Lane, Frieth resurfacing – forwarded to Cllrs.
3. WDALC December minutes – forwarded to Cllr Jackson.
4. Email re: Member Briefing Sheet - New Traffweb system - TRO Project – forwarded to Cllrs.
5. Email re: Developing Buckinghamshire's Local Nature Recovery Strategy – Further information for Rural Forum Members – forwarded to Cllrs.
6. Email re: Public Service Infrastructure and Permitted Development Consultation response from Buckinghamshire Council – forwarded to Cllrs.
7. BMKALC newsletter – forwarded to Cllrs.
8. Parish Liaison meeting notes – forwarded to Cllrs.

9. NALC event – forwarded to Cllrs.
10. Drains on Skirmett Road, Skirmett query – forwarded to Cllrs.
11. Update on Frieth Hill resurfacing – forwarded to Cllrs.
12. Candidates election information – forwarded to Cllrs.
13. Email re: New joined-up legal orders for Buckinghamshire's roads – forwarded to Cllrs.
14. Email re: Buckinghamshire Council Consultation Biodiversity Accounting Supplementary Planning Document – forwarded to Cllrs.
15. Email re: white posts in Frieth and chains – Clerk responded.
16. Thames Water sewage update re: Mill End – forwarded to Cllrs.
17. Email re: FTTP from residents – Clerk responded.
18. Email re: Buckinghamshire Local Plan – Statement of Community Involvement and Brownfield Call for Sites – forwarded to Cllrs.
19. LCR magazine – for info.
20. Invite to TfB Stakeholder Event – forwarded to Cllrs.
21. Response from Steve Baker MP re: virtual meeting legislation – forwarded to Cllrs.
22. Email re: Boundary/Electoral Review in Buckinghamshire – forwarded to Cllrs.
23. Email from BMKALC re: Government Information regarding voting in elections – forwarded to Cllrs.
24. Chiltern Society magazine – for info.
25. Email re: the allotment wall in Hambleden – copied in only, addressed to National Trust.
26. Clerks and Councils Direct magazine – for info.
27. WDALC agenda – forwarded to Cllr Jackson.
28. Email re: Capital Maintenance – Surface Dressing Programme: Henley Road, Hambleden – forwarded to Cllrs, added to website and Facebook page.
29. The Clerk magazine – for info.
30. Email re: patching works taking place at Frieth Hill, Frieth today and damage to road verges.

#### **Minute 9456**

##### **To receive updates from any meetings attended since the previous ordinary meeting**

Clerk has attended a website accessibility webinar, a Working for Wildlife webinar, an online training course, and the Community Board meeting. The Community Board co-ordinator will be attending the June parish council meeting. Clerk will be attending the Transport for Bucks virtual conference this week.

#### **Minute 9457**

##### **To receive an update from the proposed mast at Parmoor Working Group and to approve Terms of Reference for the group**

Cllr Hussey gave an update from the working group, there have been various meetings that have taken place. The working group are doing site visits with the planning applicant and their consultant on behalf of EE this week for 5 alternate sites that have been identified by the working group. The Terms of Reference for the group were approved by all.

#### **Minute 9458**

##### **To consider paying for the cleaning and de-silt of the gullies in the parish at a cost of £2055 plus VAT and waste removal at a cost of £95 per tonne**

All in agreement. Whilst this is a service that should be carried out by Transport for Bucks, it is not done quickly and only on a reactive basis.

**Action: Clerk**

#### **Minute 9459**

##### **To consider erecting noticeboards at the entrances to Pheasants Hill Common to display the Code of Conduct and expectations of visitors**

Cllr Hussey suggested that noticeboards be erected at each entrance to the Common of which there are approximately 5, detailing expectations for visitors. A Code of Conduct has previously been written and approved. There could be one large board at the layby entrance located in Rockwell End, with smaller noticeboards elsewhere. There are problems with litter, visitors lighting fires and horses/cyclists using footpaths when they should not.

**Action: Cllr Hussey/Clerk**

**Minute 9460****To discuss works needed to be carried out at Pheasants Hill Common to electricity poles by Southern Electric Power Distribution**

Posters were put up asking for the landowner to contact a Chartered Surveyor company working on behalf of Southern Electric Power regarding maintenance of the electricity poles in the area. Clerk has spoken today to a representative from SSE who have said pole maintenance needs to be carried out, some will be totally replaced others will have equipment refurbished on them. This is a priority scheme and will be taking place in April.

- Cllr Jackson's internet was unstable and he had to leave the meeting.
- Cllr Broad's internet was unstable and he had to leave the meeting.

**Minute 9461****To discuss the increase of litter in the parish and consider any suggestions on how to improve the situation**

Since the national lockdowns over the past year, there has been a considerable increase in rubbish all around the parish, particularly in the centre of Hambleden village. The bin on the village green is often overflowing and has been emptied by the staff at the village shop and Cllr Webb. Clerk to speak with Culden Faw Estate about a banner like the one at the Dene to be put up in the car park at Mill End, Cllr Nixey will approach the owner of Mill End Farm about placing a banner there. Clerk to order banners if landowners in agreement. Clerk to speak with TfB about permanent signs on the highway on the Skirmett Road leading from Mill End to Hambleden. Clerk to investigate costings for an extra bin in Hambleden village, either wheelie or permanent and the associated costs for emptying possibly by the War Memorial as suggested by Cllr Webb.

**Action: Clerk**

- Cllr Broad re-entered the meeting during the litter discussion.

**Minute 9462****To discuss the white posts in Frieth at the top of Frieth Hill opposite Shogmoor Lane and the bottom of Frieth Hill at the crossroads**

All in agreement for the posts at Cherries Corner, opposite Shogmoor Lane to be removed completely and replaced with logs. This area to be mowed once a year only to encourage wildflower growth, with a 1 metre wide cut from the kerb and logs behind this. Clerk to organise. Some of the posts at the bottom of Frieth Hill by the crossroads need tidied up, Cllr Mann will have a look and report back. Cllr Broad will speak with Meakes about the chains for the new white posts on the Common Land, he thinks some just need a few extra links to fit between posts.

**Action: Cllr Broad/Clerk****Minute 9463****To approve the accounts for March 2021****Accounts paid in March 2021**

Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Total	816.87
<b>Balance as at 1<sup>st</sup> February 2021</b>	<b>70131.88</b>
Less February payments	(2966.29)
<b>Balance as 28<sup>th</sup> February 2021</b>	<b>67165.59</b>
Of which CIL Funds	15865.38
Church Wall reserve	20000.00
<b>Unrestricted Reserves</b>	<b>31300.21</b>

**Film Fund Account**

<b>Total of all funds at 1<sup>st</sup> February 2021</b>	<b>6075.87</b>
Donation from "Untitled Murder Mystery"	1000.00
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
<b>Balance as at 28<sup>th</sup> February 2021</b>	<b>7075.87</b>
Unrestricted Reserves	6075.87

**Minute 9464****Members questions: including any items for the next agenda**

1. Cllr Broad – the road from Pheasants Hill Road is in a terrible state. Clerk reported the potholes earlier today, but to see if TfB can add it to the jet patching schedule. **Action:Clerk**
2. Cllr Mann – on footpath HA52 the footpath sign is missing. Clerk has the small footpath signs on order from Buckinghamshire Council. **Action:Clerk**
3. Cllr Webb – church yard maintenance in Hambleton. The hollies need pruning either side of the lychgate, the yews need tying back with wire and weeds are sprouting at the mausoleum and around the headstones. Cllr Webb will ask Mr Baird for a quotation for these works. **Action: Cllr Webb**

**Minute 9465****To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of this agenda and the meeting:**

**21/05077/FUL – The Cottage Hambleton Village Hambleton** – Householder application for construction of swimming pool – **no objection**

**21/05078/LBC – The Cottage Hambleton Village Hambleton** – Listed building consent for swimming pool – **no objection**

**21/05445/FUL – Heathwood & Annexe Main Road Rotten Row Hambleton** – Installation of ground source heat pump and associated ground loop system (retrospective) – **no objection**

**21/05404/REM – Parmoor Park Farm Parmoor Lane Frieth** – Reserved matters application for Appearance, Landscaping and Scale pursuant to outline planning permission 20/06527/OUT – **no objection**

**Planning Application Decisions**

**20/08495/PNP6A – Land East Of Agricultural Shed Skirmett Road Hambleton** – Prior notification application (Part 6, Class A) to construct agricultural machinery and feed storage barn and proposed cladding of existing agricultural barn – **Details Not Required to be Submitted** – PC not consulted

**20/07962/LBC – Hambleton Mill Henley Road Hambleton** – Listed Building application to replace all existing single glazed casement and sash windows with double glazed windows – **Application Permitted**

**21/05320/MINAMD – Monkey Lodge Skirmett Road Hambleton** – Proposed non-material amendment to permission demolition of existing dwelling & erection of new two storey dwelling with detached carport, access ramp, new boundary wall, bin store, boiler/storage building, creation of new access following closure of existing & associated parking. Creation of duck pond to side granted under planning ref: 20/06669/FUL – **Application Permitted** – PC not consulted

**20/08492/CTREE – The Old Parsonage Frieth Hill Frieth** – Remove lower limb x 1 Horse Chestnut (1), prune by 2 metres and re-shape x 1 Whitebeam (2), re-shape/re-balance, reducing some extended limbs by up to 3 m x 1 Yew (3), re-shape/re-balance, reducing some extended limbs by up to 2 m x 1 Yew (4), prune by approx 2-3 m and re-shape x 1 Sycamore (5), re-shape x 1 Cypress (6), fell 2 x unidentified tree (7, 8) and reduce height by 0.5 metres and re-shape x 1 Holly (9) – **Not to make a Tree Preservation Order**

**20/08094/FUL – White Gates Frieth Hill Frieth** – Householder application for construction of single storey rear conservatory – **Application Permitted**

**20/08368/FUL – Elmdown Farm Skirmett Road Skirmett** – Householder application for relocation of existing swimming pool and reinstate natural landscape – **Application Permitted**

**21/05027/FUL – Parmoor Park Farm Parmoor Lane Frieth** – Erection of Agricultural Grain Store – **Application Permitted**

**Minute 9466****To confirm the date for the next meeting as:**

The date of the next meeting was confirmed as Monday 12<sup>th</sup> April 2021, via Zoom.  
The meeting was closed at 21.20.