

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 12th April 2021 via Zoom

PRESENT: Mr J Jackson (Chair), Mr A Armstrong, Mrs L Mann, Mr C Hussey, Cllr S Webb, Mrs J Nixey, Mr D Broad, Mr G Rowley.
 Mrs L Coldwell – Clerk

4 members of the public (some part only)

A minutes silence was held in respect for HRH Prince Philip, Duke of Edinburgh following his passing on Friday 09/04/21.

Minute 9467

Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time

A resident attended to listen to the update for the proposed mast in Parmoor, Frieth.

A resident attended regarding planning application 21/05768/LBC to answer any questions there may be.

Minute 9468

To receive any apologies for absence

None received.

Minute 9469

Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None declared.

Minute 9470

To confirm and approve the minutes of the Ordinary meeting held 8th March 2021 via Zoom

The minutes for the meeting held in March were confirmed as a true record and will be signed by the Chairman when possible. Cllr Mann noted a typo in minute 9462 – moved rather than mowed – which will be altered.

Minute 9471

Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda

- Minute 9415 – remedial works were carried out following the jet patching at the top of Frieth Hill, where the surface was not completely level. A resident has said the works have caused issues with flooding – this has been reported to Thames Water and TfB by the Clerk.

- Minute 9458 – gully clearing was scheduled to take place this week and last.

- Minute 9461 – Clerk has requested an extra litter bin to be placed in Hambleden by Buckinghamshire Council, but has not had a response as the Officer is on annual leave for an unspecified amount of time. BC have not responded to requests for permanent signage on the Skirmett Road – Clerk has chased. Cllr Webb erected 2 new banner signs at the junction in Mill End and the Mill End car park.

- Minute 9461 – Cllr Hussey added that Henley Town Council have set up an initiative called “Henley Wombles”, and are calling for volunteers to clear up Henley. Volunteers are loaned equipment such as hi-vis vests and litter pickers. There is also a scheme in Marlow. It has been suggested that the parish council may wish to start something similar. Cllrs Webb and Rowley will look at interest in Hambleden. Frieth Village Society organise an annual litter pick in Frieth. Clerk to check any insurance implications on loaning out equipment to members of the public.

Action: Cllrs Webb/Rowley and Clerk

- Minute 9462 – Cllr Broad attended and redistributed chains at the Common Land in Frieth.

- Minute 9463.1 – the Local Area Technician has confirmed that the resurfacing on the road from Pheasants Hill has been added to the programme for financial year 21/22.

- Minute 9463.2 – Clerk is still waiting for the smaller footpath signs from Buckinghamshire Council, this has been chased. Clerk reported the larger missing sign on footpath HA52.

- Elections for Buckinghamshire Council representatives will take place on May 6th 2021. The Parish Council is an uncontested election, with 3 vacancies remaining in the North Ward. Clerk has had interest from one resident to be co-opted for a vacancy. The “Elections” page has been deleted from the website as no longer relevant.

- Clerk has reported various potholes, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).
- The bank details for the Clerks pension have been altered by Buckinghamshire Council, a letter will need to be signed to alter these details with the bank.
- All electricity works have been completed in Frieth and SSE have said all residents are back on the main grid.
- Cllrs Mann and Nixey have not stood for re-election and therefore this is their last meeting as Parish Councillors. Thanks were given for their contributions over the years. Cllr Mann joined the Parish Council in 2007, Cllr Nixey in 2017.

Minute 9472

Correspondence received from 9th March to 12th April 2021

1. Community Board minutes – forwarded to Cllrs.
2. Email from new Lord Lieutenant – Clerk responded.
3. Email from resident re: elections – Clerk responded.
4. Several emails re: interest in FTTP – Clerk responded.
5. Rural Forum reminder – forwarded to Cllrs.
6. Email re: Oxford to Cambridge Expressway cancelled – forwarded to Cllrs.
7. March HS2 e-update – forwarded to Cllrs.
8. Planning Policy meeting – forwarded to Cllrs.
9. Email from Hambleden resident with several issues – Clerk responded.
10. Email re: verges in Frieth – Clerk responded.
11. Rural Forum presentations – forwarded to Cllrs.
12. Cancellation of Parish Liaison meeting due to purdah – forwarded to Cllrs.
13. Email re: CA17 Form at Mill End – forwarded to Cllrs, Clerk approached BC.
14. Remote meetings update from BMKALC – forwarded to Cllrs.
15. Email from BMKALC re: Remote Meetings Call for Evidence – forwarded to Cllrs.
16. Remittance advice for devolved services payment – for info.
17. Information about power cuts in Frieth from SSE – forwarded to Cllrs and added Facebook page.
18. Response from TfB re: toad migration and roadworks – forwarded to Cllrs.
19. NACO newsletter – forwarded to Cllrs.
20. Email from Hambleden resident re: parking in the village – forwarded to Cllrs.

Minute 9473

To receive updates from any meetings attended since the previous ordinary meeting

Clerk has attended various online meetings including the TfB conference, Rural Forum as did Cllrs Hussey and Nixey, WDALC, SLCC branch meeting, a digital communications for rural areas webinar, planning policy meeting and wildlife plans. This week and next there is the Community Board Reflections session and the Clerks meeting with Buckinghamshire Council. Cllr Hussey and the Clerk both attended the Working Together for Wildlife webinars, Cllr Hussey will forward links to the recordings.

Minute 9474

To receive an update from the proposed mast at Parmoor Working Group and to approve Terms of Reference for the group

Cllr Hussey updated that the EE representative has said a new application for the new location found by the working group will not be submitted for some time as the landowner is working with the National Trust for permissions. A letter to be sent to the Planning Officer advising that an alternative location has been found and this is being investigated by EE, subject to the various permissions needed. Clerk will draft a letter for approval to be sent.

Action: Clerk

Minute 9475

To consider erecting noticeboards at the entrances to Pheasants Hill Common to display the Code of Conduct and expectations of visitors; to discuss the ongoing maintenance and management of the Common following its designation as a Local Wildlife Site by Buckinghamshire & Milton Keynes Environmental Records Centre (BMERC)

Nothing further to report at this time about noticeboards or proposed wording. Previously when approached, Buckinghamshire Council were unwilling to pass ownership of the Common to the Parish Council. Cllr Hussey would like to explore this further with the correct Officers after the May election, and will find out via BMKERC who is the best person to contact to discuss this with in the Council.

Future agenda item. There is some fly tipping that has previously been reported but not removed.

Action: Clerk

Minute 9476

To consider replacing the lighting column in Hambleden at a cost of £1054.72 plus VAT.

After questioning and further investigation from the Clerk, this sum has been reduced to £386.29 plus VAT. All in agreement to replace, Clerk to organise.

Action: Clerk

Minute 9477

To discuss the white posts in Frieth at bottom of Frieth Hill at the crossroads

Cllrs Mann and Broad attended the site, carried out a survey and cleaned the posts. There are about 5 on the road that look in a poor state due to spray from the road. Cllr Broad to obtain quotation from Meakes for repairing and painting these 5.

Action: Cllr Broad

Clerk has approached the contractor suggested at the March meeting about removing the posts at Cherries Corner and replacing with tree trunks. He needs to know what size trunks would be required before providing a quotation. All to discuss outside of the meeting the best type – they will need to be relatively large and heavy.

Minute 9478

To discuss the protocol for the death of a Senior National Figure

The Buckinghamshire Council protocol has been circulated. All in agreement that going forward a black page will be on the home screen on the website for Operation London Bridge, and words to be placed on the website and Facebook page along with directions of where to access a condolence book of physical or virtual nature. Clerk to organise with the website provider.

Action: Clerk

Minute 9479

To discuss the provision for returning to “face to face” meetings from May and to consider delegation of certain responsibilities to the Clerk

The current coronavirus legislation that allows virtual meetings expires on 07/05/21, where face to face meetings need to resume. Clerk will circulate a risk assessment to all for this. Skirmett village hall are happy for the May meeting to go ahead, with a maximum of 12 people allowed in the venue.

There is a court case on 21st April to extend the legislation, which is supported by Robert Jenrick, the Secretary of State. All are happy to resume physical meetings in May.

Action: Clerk

Minute 9480

To approve the accounts for April 2021

Accounts paid in April 2021

Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Staples – stamps and printer ink	75.14
C G Balkwell – Ellery Rise fields, hedge cuts	120.00
SSE – lighting maintenance charges	197.80
Vision ICT – London Bridge website change	42.00
Total	1251.81
Balance as at 1st March 2021	67165.59
Less March payments – includes white posts in Frieth payment	(6983.30)
Balance as 31st March 2021	60182.29
Of which CIL Funds	10726.95
Church Wall reserve	20000.00
Unrestricted Reserves	29455.34

Film Fund Account

Total of all funds at 1st March 2021	7075.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Balance as at 31st March 2021	7075.87
Unrestricted Reserves	6075.87

Minute 9481

Members questions: including any items for the next agenda

1. Cllr Mann – regarding the water on the Skirmett Road in Skirmett, Clerk updated that the landowner has contacted the LAT to discuss works that will help alleviate this issue.

2. There is an outstanding planning application for Shogmoor Cottage, Frieth she will pass over any information to Cllr Broad.
3. Cllr Mann thanked all for the support over the years and wished all the best for the future. Cllr Jackson thanked her for her hard work.
4. Cllr Hussey gave thanks to Cllrs Mann and Nixey.
5. Cllr Nixey thanked all.
6. Cllr Broad – it appears that someone may be permanently living in a summerhouse on Frieth Hill. Cllr Mann feels this is unlikely as she made sure the new owner was well aware that it was not to be used as a separate residence and told it would be used as a library.
7. Cllr Webb – parking in Hambleden. There have been complaints about parking cones placed around the village which limits people being able to park to pop to the shop. Some are placed for deliveries to other businesses, others are used to reserve parking spaces.
8. Website – Cllr Webb has been asked is it possible to have a feature where residents can register to have an email when the planning page is updated. This can be done directly on the Planning Portal on the Buckinghamshire Council website.

Minute 9482

To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting:

21/05768/LBC – Elmdown Farm Skirmett Road Skirmett – Listed Building application for repair and restoration works to the barn including replacement roof tiles, removal of non-original infill and lean-to, replacement weatherboarding, replacement brick and flint plinths, addition of oak posts and fenestration alterations – **no objection**

Planning Application Decisions

20/08400/FUL – 66 Hambleden Village Hambleden – Householder application for construction of a part single/part 2 storey rear extension following demolition existing single storey lean-to and garden shed – **Application Refused**

21/05445/FUL – Heathwood & Annexe Main Road Rotten Row Hambleden – Installation of ground source heat pump and associated ground loop system (retrospective). – **Application Permitted**

21/05128/NOTR – Agricultural Barn Poynants Farm Skirmett Road Skirmett – Change of use under Class R for 88.52 sq.m. of agricultural building and 85.48 sq.m. of curtilage from agriculture to a flexible commercial use falling within use class F2 (assembly and leisure) – **Details Not Required to be Submitted (PC not consulted)**

20/08477/LBC – Kenricks Rectory Hill Hambleden – Listed building application for replacement roof due to water ingress damage (part retrospective) – **Application Permitted**

20/08484/FUL – Creighton Cottage Innings Road Frieth – Householder application for construction part single, part two storey side extension with side entrance and covered walkway – **Application Withdrawn**

Minute 9483

To confirm the date for the next meeting as:

The date of the next meeting was confirmed as Monday 10th May, at Skirmett Village Hall.
The meeting was closed at 20.40

The Chairman again expressed his thanks to Cllrs Nixey and Mann for their service to the Parish Council