

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 10th May 2021, Skirmett Village Hall

PRESENT: Mr J Jackson (Chair), Mr A Armstrong, Mr C Hussey, Cllr S Webb, Mr D Broad,
 Mr G Rowley.
 Mrs L Coldwell – Clerk

4 members of the public (part)

Declarations of Office were signed by all following the uncontested election. Register of Members Interests were completed prior to the meeting and left with the Clerk.

Minute 9484

Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time

The applicants attended regarding planning application 21/05698/FUL, Police House, Henley Road, Hambleden to answer any questions there may be.

2 residents attended to voice their objections to planning application 21/05698/FUL, Police House, Henley Road, Hambleden.

Minute 9485

To receive any apologies for absence

None received.

Minute 9486

Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None declared.

Minute 9487

To confirm and approve the minutes of the Ordinary meeting held 12th April 2021 via Zoom

The minutes for the meeting held in April were confirmed as a true record and signed by the Chairman.

Minute 9488

Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda

- Minute 9415 – remedial works were carried out following the jet patching at the top of Frieth Hill, which has caused issues with drainage. Thames Water are aware and are currently fixing the problem.

- Minute 9461 – Clerk has requested an extra litter bin to be placed in Hambleden by Buckinghamshire Council, but has not had a response as the Officer is on annual leave for an unspecified amount of time. BC have not responded to requests for permanent signage on the Skirmett Road – Clerk has chased.

Action:Clerk

- Minute 9463.2 – Clerk is still waiting for the smaller footpath signs from Buckinghamshire Council, this has been chased. Clerk reported the larger missing sign on footpath HA52.

Action:Clerk

- Minute 9475 – Clerk reported the fly tipping at Pheasants Hill Common again. This has still not been removed.

Action:Clerk

- Minute 9476 – SSE will be carrying out the repairs to the lighting column on the Skirmett Road when possible.

- Minute 9481.1 – surface water in Skirmett. The LAT will be meeting representatives of the adjacent field landowners on site to discuss a way forward to alleviate this situation.

- Minute 9475 – Clerk organised with the website provider the changes for Operation London Bridge.

- Elections took place last week, the new Ward Councillors for the Chiltern Villages are Mark Turner, Dominic Barnes and Zahir Mohammed.

- Clerk has reported various potholes, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Minute 9489

Correspondence received from 12th April to 10th May 2021

1. Email from Hambleden resident re: signs at Mill End previously discussed with Buckinghamshire Council - Clerk responded.
2. Email from BC re: Buckinghamshire Council -Taxi & Private Hire Public Notice – forwarded to Cllrs.

3. Email from Buckinghamshire Council re: Service of Remembrance for His Royal Highness The Prince Philip, Duke of Edinburgh – forwarded to Cllrs.
4. CPRE magazine – for info.
5. BMKALC newsletter – for info.
6. Response from Steve Baker re: virtual meetings where he advises the PC to respond to the Government consultation – for info.
7. Community Board reflection slides – for info.
8. Email re: streetlight in Hambleden – Clerk responded.
9. Email re: Greenlands Covenant from resident – Clerk advised to contact NT.
10. Rural Forum minutes – forwarded to Cllrs.
11. Email from Frieth resident re: ongoing issue with Thames Water meter – Clerk responded.
12. Rural Farm Tour date – forwarded to Cllrs.
13. Clerks meeting presentations – for info.
14. Planning Policy slides – forwarded to Cllrs.
15. TTRO Skirmett Road – forwarded to Cllrs, put on website and Facebook page.
16. Email from BMKALC re: no continuation of remote meetings – forwarded to Cllrs.
17. The Clerk magazine – for info.
18. WDALC minutes – forwarded to Cllr Jackson.
19. Email from resident re: Best Kept Village competition – Clerk responded.
20. Email from BC re: Planning and Environment Update – forwarded to Cllrs.
21. TTRO – Parmoor Lane, Frieth – forwarded to Cllrs, added to website and Facebook page.
22. The Clerk magazine – for info.
23. Clerks and Councils Direct magazine – for info.
24. War Memorial Bulletin magazine – for info.

Minute 9490

To receive updates from any meetings attended since the previous ordinary meeting

Clerk has attended various online meetings including the Clerks meeting and a pension webinar. Cllr Hussey has now been trained in river invertebrate monitoring, and will be commencing monthly surveying of the Hamble Brook which has not been carried out before. This means that the Environment Agency will act if a pollution indicator is found.

Minute 9491

To receive an update from the proposed mast at Parmoor Working Group:

Cllr Hussey reported that there is no further news at this time.

Minute 9492

To consider purchasing additional footpath signage in the parish at a cost of £163 for 50; to consider erecting noticeboards at the entrances to Pheasants Hill Common to display the Code of Conduct and expectations of visitors

No one wished to purchase signs at the moment. This can be revisited at a later date if necessary. Cllr Hussey circulated a report before the meeting with various suggestions for noticeboards. The intention is to give the right message to visitors, for them to respect the Common when visiting. Cllr Rowley suggested placing 2 or 3 noticeboards at strategic entrances. Suggestions to be brought to a future meeting.

Action: Cllr Hussey

Minute 9493

To consider parking problems in Hambleden village

There is unfortunately no real answer to this situation. Any suggestions would likely have a detrimental result to residents, such as double yellow lines or residents only parking. A local resident is in contact with Buckinghamshire Council about this matter, and will provide Clerk with updates of their suggestions.

Minute 9494

To approve the accounts for May 2021 and signing of cheques; to receive the Internal Auditors report; to complete Section 1 of the Annual Governance and Accountability Return 2020/2021;

To approve and adopt the accounts for 2020/2021 in receipts and payment format; to complete Section 2 Accounting Statements of the AGAR; and to confirm the dates for the period for the exercise of public rights – Clerk proposes 14/06/21 to 23/07/21; to confirm the addition of Cllrs Hussey and Rowley as cheque signatories

- The Internal Auditor's report was noted, which concluded that "all is in order with current regulations".
- Sections 1 and 2 of the Annual Governance and Accountability Return were agreed and completed, with the exception of Section 1 assertion 4 which was "no." This is because the inspection period the exercise of public rights for 2019/2020 was one working day short, which has been rectified this year and the dates for the period of inspection are in accordance with the Accounts and Audit Regulations.
- The accounts for 2020/2021 were adopted and approved.
- The dates for the period for the exercise of public rights were confirmed as 14/06/21 – 23/07/21. Cllrs Rowley and Hussey to be added as signatories for the bank account. Clerk to complete paperwork and then forward to them to finalise with Lloyds.

Action: Clerk

Accounts paid in May 2021

Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses Feb/Mar/Apr 2021	312.58
BMKALC – annual subs	258.45
Skirmett Village Hall hire	35.00
Came and Company – insurance renewal (to be confirmed)	1,001.57
Banner Group Ltd, previously Staples (re-issued cheque)	75.14
Total	2499.61
Balance as at 1st April 2021	60182.29
Less April payments	(1251.81)
Balance as 30th April 2021	58930.48
Of which CIL Funds	10726.95
Church Wall reserve	20000.00
Unrestricted Reserves	28203.53

Film Fund Account

Total of all funds at 1st April 2021	7075.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Balance as at 30th April 2021	7075.87
Unrestricted Reserves	6075.87

Minute 9495

Members questions: including any items for the next agenda

- 1. **Cllr Webb** suggested some possibilities for co-option to the parish council. There are 3 vacancies in the North Ward.
- 2. Mr Baird advised that works to the yew trees can wait for now, he will get back to the ivy spraying when the weather improves and will provide a quotation for removing the holly on the Kenricks mausoleum and the lychgate.
- 3. The flytipped beds on Shogmoor Lane have been removed.
- 4. Rose from the shop has been emptying the bin on the green so that it does not overflow over the weekend. Clerk to send an email to the shop to thank them for their help. **Action: Clerk**
- 5. **Cllr Rowley** – Hambleden road resurfacing to be discussed at the next meeting. **Action: Clerk**
- 6. **Cllr Broad** – works have started to fix the water leak on Frieth Hill.
- 7. **Cllr Hussey** – discussed the hardstanding at Colstrove Lane, was this in the planning application to be removed once works were completed? Clerk to confirm and refer to Planning Enforcement if necessary. **Action: Clerk**
- 8. To be on the next agenda – Clerk to get quotations metal field gate at Ellery Rise, and a pedestrian gate from the playing area field in the far corner. **Action: Clerk**
- 9. Clerk has been approached about installing a bicycle rack in Hambleden village, to enable school children to ride their bike to meet the bus and have a safe facility to leave it during the day. Clerk advised the resident to approach Culden Faw Estate to see if they would be agreeable to a rack in the car park behind the Stag and Huntsman pub.

Minute 9496

To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting if appropriate:

Due to the members of the public in attendance planning was heard after agenda item 6.

21/05698/FUL – Police House Henley Road Hambleton – Householder application for construction of two storey rear extension and internal alterations, demolition of existing garage and erection of replacement garage and installation of air source heat pump and PV panels – **No objection.** Neighbouring properties have been advised that the Local Plan has a number of regulations that deal with overlooking and this will be taken into account by the Planning Officer, and that any objections can be submitted via the Planning Portal to the Planning Officer. The property is subject to the Greenlands Covenant under the National Trust. Cllr Whitehead before he stood down at the recent election asked for the application to be taken to the Planning Committee for determination should the Planning Officer be minded to approve.

21/05990/CTREE – Thistledown Chequers Lane Fingest – Fell to ground level x 1 Scots Pine (T1) – **no objection**

21/05989/CTREE – 57 Hambleton Village Hambleton – Re-pollard back to previous pollard points by approximately 2.5/3metres x 1 Willow (T1) – **no objection**

21/05996/CTREE – Poynants Farm Cottage Skirmett Road Skirmett – Fell to ground level and remove x 1 Lime (T1) and reduce lateral spread by 2m on North side of tree back to suitable branch unions x 1 Sycamore (T2) Fell x 2 Robinia (G3) – **no objection**

21/05970/OUT – Valentine Farm Shogmoor Lane Skirmett – Outline application (including details of scale and appearance) for demolition of existing agricultural, equestrian and commercial buildings and replacement with a new building for private equestrian purposes – **no objection but light pollution is of concern, we would like to see proposals and also a bat survey should be undertaken. There does not appear to be an Ecological report on the planning website.**

21/06148/CTREE – Wood House Chairmakers Way Frieth – Fell 5 x Larix Decidua – **no objection**

Planning Decisions Made

21/05404/REM – Parmoor Park Farm Parmoor Lane Frieth – Reserved matters application for Appearance, Landscaping and Scale pursuant to outline planning permission 20/06527/OUT – **Application Permitted**

21/05393/ADRC – Parmoor Park Farm Parmoor Lane Frieth – Application for approval of details subject to Conditions 5 (Soft Landscaping) and 7 (Ecological Enhancements) of planning ref: 20/06527/OUT – **Permit - detail Reserved by Condition**

21/05447/ADRC – Yewden Manor Farm Skirmett Road Hambleton – Application for approval of details subject to Conditions 9 (Joinery Details) and 11 (Hard Landscaping Scheme) of planning ref: 20/07311/FUL – **Permit - detail Reserved by Condition**

20/07809/FUL – Barnfields Chequers Lane Fingest – Householder application for single storey rear extension – **Application Permitted**

20/07687/FUL – Land to Rear of Hambleton Stores and Post Office 58 Hambleton Village Hambleton – Demolish fire-damaged outbuilding and erection of detached 1-bed cottage with associated works, parking and amenity space – **Application Permitted**

20/07688/LBC – Land To Rear Of Hambleton Stores and Post Office 58 Hambleton Village Hambleton – Listed building consent for demolition of fire-damaged outbuilding and erection of detached 1-bed cottage with associated works, parking and amenity space – **Application Permitted**

Minute 9497

To confirm the date for the next meeting as:

The date of the next meeting was confirmed as Monday 14th June, at **Skirmett Village Hall**.
The meeting was closed at 21.04.

Signed Date