

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 14th June 2021, Skirmett Village Hall

PRESENT: Mr J Jackson (Chair), Mr C Hussey, Cllr S Webb, Mr D Broad, Cllr A Armstrong
 Mrs L Coldwell – Clerk

Makyla Devlin – South West Chilterns Community Board co-ordinator

Mark Turner – Chiltern Villages Councillor for Buckinghamshire Council

0 members of the public

Minute 9498

A presentation from Community Board co-ordinator for the Chilterns South West area
 Ms Devlin gave further information about her role, and that of the Community Board.

Minute 9499

Introduction from the new ward Councillor, Mark Turner from Buckinghamshire Council

Cllr Turner gave a brief speech to all present about who the 3 new Councillors for the Chiltern Villages are. The issues with Thames Water in Hambleden village were also discussed, along with the problems with the heritage topping resurfacing. Cllr Hussey introduced himself to both as a member of the Chilterns Conservation Board, if he could ever be of any use.

Cllr Armstrong arrived during Cllr Turner's talk.

Minute 9500

Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak only at this time

None present.

Minute 9501

To receive any apologies for absence

Cllr Rowley.

Minute 9502

Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None declared. Cllr Armstrong declared an interest in planning application 27/06760, Millstream, Henley Road, Hambleden. This is not on the agenda to be discussed but is a current planning application in the parish.

Minute 9503

To confirm and approve the minutes of the Annual Parish Meeting, the Annual Parish Council Meeting and Ordinary meeting held 10th May 2021

The minutes for the meetings held in May were confirmed as a true record and signed by the Chairman.

Minute 9504

Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda

- Minute 9461 – Clerk is still waiting for a response from Buckinghamshire Council about the extra litter bin in Hambleden, although the request has now been acknowledged.

- Minute 9463.2 – Clerk has received the smaller footpath signs from Buckinghamshire Council, and will erect in due course. **Action:Clerk**

- Minute 9494 – Clerk forwarded the AGAR paperwork to the external auditor and has advertised the dates for the exercise of public rights.

- Minute 9495.4 – Clerk wrote to Hambleden village shop thanking them for emptying the bin on the green.

- Minute 9495.7 – the matter was referred to Planning Enforcement for them to investigate.

- Minute 9495.8 – Clerk is still obtaining quotations for the gates at Ellery Rise, to be discussed at a future meeting. Clerk and Cllr Hussey carried out a site visit. **Action:Clerk**

- The annual play area inspection will be carried out in the next few weeks.

- The Notice of Vacancies for the North Ward has been advertised. One further application form has been received.

- Clerk has reported various potholes, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).
- A running event is being held on Sunday 27th June, starting and ending at the Dene in Hambleden. Clerk will add a copy of the route map to the [website](#) and Facebook page.

Minute 9505

Correspondence received from 11th May to 14th June 2021

1. Email re: TTRO - Fingest Lane, Fingest 24/5 -3/6 2021 – forwarded to Cllrs.
2. Email re: tree at Frieth Church, forwarded to Cllrs.
3. Email re: bus passes – posters displayed in noticeboards.
4. Email re: bicycle rack in Hambleden village, Clerk responded and forwarded to Cllrs.
5. Email re: planning application in Frieth – Clerk responded and forwarded to Cllrs.
6. Email from Thames Valley Police re: signal blockers – forwarded to all, added to website and Facebook page.
7. Email from Buckinghamshire Council re: Council confirms key political appointments – forwarded to Cllrs.
8. Call re: filming in Skirmett – directed to Buckinghamshire Council.
9. Telephone call re: enquiry about building in the Conservation Area in Frieth – Clerk actioned.
10. Email re: concerns over planning permissions not being followed in Frieth – Clerk advised to speak to Planning Enforcement.
11. Email re: AED at Skirmett Hall – Clerk responded.
12. Email re: parking for a cycling event being held in the parish – Clerk responded.
13. Chiltern Conservation Board vacancy, nomination procedure and documents – forwarded to Cllrs.
14. WDALC agenda – forwarded to Cllr Jackson.
15. LCR magazine – for info.
16. Chiltern Society magazine – for info.
17. Email from National Trust re: mobile mast – Clerk responded.
18. Email and call re: possible hemlock growing – Clerk actioned.
19. Email re: Code of Conduct training – forwarded to Cllrs.
20. Correspondence with the National Trust Covenants Officer about the proposed EE mast – Clerk responded, as did Cllr Hussey (see minute 9507)
21. Email re: Planning and Environment Service - Parish & Town Council Forums – forwarded to Cllrs.
22. Possible planning issue in Mill End – forwarded to planning enforcement and the National Trust.
23. TTRO Fingest Road – forwarded to Cllrs, added to website and Facebook page.
24. Community Board meeting invitation – for info.
25. Email re: FTTP broadband due to the recent road closures – Clerk responded.

Minute 9506

To receive updates from any meetings attended since the previous ordinary meeting

None attended. Clerk will be attending WDALC this week and the Community Board meeting before the next parish council meeting.

Minute 9507

To receive an update from the proposed mast at Parmoor Working Group:

The application has not as of yet been withdrawn, so Cllr Hussey imagines that it will go back to the Planning Committee at some point. He has written to the National Trust Covenants Officer about the new proposed location which is on National Trust Greenlands Covenant land, but has been deemed by both EE and the Parish Council as the preferred location for both coverage reasons and visual intrusion in the AONB.

Minute 9508

To discuss noticeboards at the entrances to Pheasants Hill Common

Cllr Hussey circulated a report before the meeting. He approached 5 companies for quotations – 1 company has gone out of business and 1 did not respond. The remaining 3 varied in prices. The Common is now a designated local wildlife site, and signs would help visitors to realise what a special place it is. The signs will be ladder style, green stained oak with white lettering. All in agreement to proceed with Cllr Hussey's suggestion for 6 ladder signs at a cost of £2054 plus VAT. Installation will be extra.

Action: Cllr Hussey/Clerk

Minute 9509**To discuss the resurfacing on Hambleden village as proposed by Transport for Bucks**

Clerk chased the asset engineer at TfB last week for an update, the matter is currently sat with the Capital Works Team for delivery. He will chase for further information to pass on. Clerk will update Cllr Turner on the background.

Action:Clerk**Minute 9510****To consider paying for installation of a bicycle rack in Hambleden village in the Stag and Huntsman car park, subject to landowner approval**

The Community Board co-ordinator mentioned an Active Travel scheme which could provide funding. Clerk will liaise with her about this.

Action:Clerk**Minute 9511****To consider a request for a donation from the Film Fund to 1st Frieth Brownies for a new recruit "starter pack" at a sum of £150**

All in agreement, cheque to be signed this evening.

Action:Clerk**Minute 9512****To confirm the renewal of Parish Online mapping service at a cost of £108**

All in agreement to renew, cheque to be signed at this meeting and Clerk to action.

Action:Clerk**Minute 9513****Accounts paid in May 2021**

Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses	148.44
Parish Online annual subs	108.00
Vision ICT – email hosting charges	151.20
Skirmett Hall hire	35.00
Total	1259.51
Balance as at 1st May 2021	58930.48
Less May payments	(2427.47)
Income – Buckinghamshire Council – precept and devolved services	17409.74
Balance as 31st May 2021	73915.75
Of which CIL Funds	10726.95
Church Wall reserve	20000.00
Unrestricted Reserves	43188.80

Film Fund Account

Total of all funds at 1st May 2021	7075.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Balance as at 31st May 2021	7075.87
Unrestricted Reserves	6075.87

Cllr Hussey has been added to the account as a signatory. The paperwork for Cllr Rowley will be completed and sent this week.

Minute 9514**Members questions: including any items for the next agenda**

- 1. **Cllr Webb** – a resident voiced concerns that when the road was resurfaced in Skirmett, the camber is now such that when the water drains it runs straight towards their house. Clerk to report to TfB.

Action:Clerk

- 2. She has spoken with the new owner of the field next to the Church in Hambleden – he does not wish to enter into any arrangement for a permanent lease, but is happy to and will open the field for parking when asked to.

- 3. **Cllr Armstrong** – the fly tipping is still at Pheasants Hill Common. Clerk to report again. Cllr Turner said to forward to him to look into.

Action:Clerk

- 4. **Cllr Hussey** – BMKERC have contacted asking if the parish council would be amenable to contributing some funds towards a second Chiltern Ranger to carry out more scrub clearing works at Fingest Lane, or if needed the meadow at Ellery Rise. An initial £350 is available to fund one ranger.

- 5. In the play are field Ellery Rise, Frieth, there is some brash left over from hedge trimming last autumn. There is also some put deliberately in front of the bordering hedge to stop children climbing on a privately owned new hedge. These owners would also like to erect a wire fence on the boundary to protect their hedge. Cllr Broad and Clerk will meet with the resident to look at the possibility of the fence.
Action:Cllr Broad/Clerk

Minute 9515

To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting if appropriate

[21/06312/FUL – Beechway Spurgrove Lane Frieth](#) – Removal of existing dwelling and erection of detached 4-bed dwelling with office and integral double garage and associated works – **no objection**

[21/06517/PNP6A – Chisbridge Farm Chisbridge Lane Frieth](#) – Prior notification application (Part 6, Class A) for construction of traditional agricultural building B – to ratify comments submitted before the meeting due to time restraints – **no objection**

[21/06483/FUL – The Old Store Frieth Hill Frieth](#) – Householder application for construction of first floor extension, side porch and fenestration alterations – **no objection**

[21/06487/FUL – Woolleys Skirmett Road Hambleton](#) – Householder application for construction of four shallow ornamental ponds, linked together with narrow rills and seating area – **no objection**

[21/06500/FUL – Land Adj School House Parmoor Lane Frieth](#) – Erection of timber framed agricultural building for storage of field mowing equipment – **no objection**

[21/06610/FUL - Old Pheasant Colstrove Lane Hambleton](#) - Householder application for construction of replacement porch, installation of roof light to rear, internal, external and fenestration alterations – **no objection**

[21/06611/CTREE – The Surgery Hambleton Village Hambleton](#) – Fell 1 x Sycamore (T1) – **no objection**

[21/06659/CTREE – Hillswood Frieth Hill Frieth](#) – Fell x 2 Bay trees – **no objection**

Application received 11/06/21 to be discussed:

[21/06670/TPO – Elmdown Farm Skirmett Road Skirmett](#) – Tree works as per schedule – **no objection**

Planning Application Decisions made by Buckinghamshire Council since previous meeting

[21/05996/CTREE – Poynants Farm Cottage Skirmett Road Skirmett](#) – Fell to ground level and remove x 1 Lime (T1) and reduce lateral spread by 2m on North side of tree back to suitable branch unions x 1 Sycamore (T2) Fell x 2 Robinia (G3) – **Not to make a Tree Preservation Order**

[21/05989/CTREE – 57 Hambleton Village Hambleton](#) – Re-pollard back to previous pollard points by approximately 2.5/3metres x 1 Willow (T1) – **Not to make a Tree Preservation Order**

[21/05990/CTREE – Thistledown Chequers Lane Fingest](#) – Fell to ground level x 1 Scots Pine (T1) – **Not to make a Tree Preservation Order**

[21/05753/ADRC – Monkey Lodge Skirmett Road Hambleton](#) – Application for approval of details subject to Conditions 4 (Approval of Surface Materials), 6 (Boundary Treatment and 8 (Landscape Scheme) of planning ref: 20/06669/FUL – **Permit - detail Reserved by Condition (PC not consulted)**

[21/05077/FUL – The Cottage Hambleton Village Hambleton](#) – Householder application for construction of swimming pool – **Application Permitted**

[21/05078/LBC – The Cottage Hambleton Village Hambleton](#) – Listed building consent for swimming pool – **Application Permitted**

[19/06833/FUL – Widmere Cottage Colstrove Lane Hambleton](#) – Householder application for first floor extension to existing garage with conversion of garage to gym/boot room with playroom over – **Application Refused**

21/06148/CTREE – Wood House Chairmakers Way Frieth – Fell 5 x Larix Decidua – **Not to Make a Tree Preservation Order**

21/05106/FUL – Burrow Farm Hollow Lane Rotten Row Hambleden – Engineering operation to upgrade an existing farm track (from the farm to sheep dip area) and laying of a new track (from that point onward) to, and the improvement of the existing field exits – **Application Permitted**

21/06517/PNP6A – Chisbridge Farm Chisbridge Lane Frieth – Prior notification application (Part 6, Class A) for construction of traditional agricultural building B — **Details Not Required to be Submitted**

Minute 9516

To confirm the date for the next meeting as:

The date of the next meeting was confirmed as Monday 12th July, at Frieth Village Hall, Frieth.
With current Government guidance, all Covid-19 precautions will still be in place.
The meeting was closed at 20.55.

Signed Date