

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 12th July 2021, Frieth Village Hall

PRESENT: Mr A Armstrong (Chair), Mr C Hussey, Cllr S Webb, Mr D Broad, Mr G Rowley.
 Mrs L Coldwell – Clerk
 Buckinghamshire Councillor Mark Turner

0 members of the public

Minute 9517

Public Question Time

None present.

Minute 9518

To receive any apologies for absence

Cllr Jackson – apologies accepted.

Minute 9519

Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

Cllr Armstrong declared an interest in planning application 21/06760/CTREE – Millstream, Henley Road, Hambleden.

Minute 9520

To confirm and approve the minutes of the Ordinary meeting held 14th June 2021

The minutes for the meeting held in June were confirmed as a true record and signed by the Chairman.

Minute 9521

Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda

- Minute 9495.8 – Clerk met with a contractor to discuss the gates at the meadow in Ellery Rise and is waiting for a quotation.
- Minute 9508 – the noticeboards for the entrances in Pheasants Hill Common have been ordered, delivery will be to Cllr Hussey's address before installation.
- Minute 9510 – Clerk has researched and there will be the possibility of funding for a bike rack in Hambleden via the Active Travel Scheme from Buckinghamshire Council. This is currently between funding applications, but Clerk will keep an eye for when applications re-open. **Action:Clerk**
- A cheque was signed and forwarded to Frieth 1st Brownies.
- Minute 9514.1 – Clerk reported the uneven camber on the road surface in Skirmett to TfB who have ordered an inspection.
- Minute 9514.3 – fly tipping at Pheasants Hill Common has finally been removed.
- Minute 9514.4 – regarding contributing a sum towards an extra Chiltern Ranger to carry out work on the verges in Fingest. All in agreement that the Parish Council are happy to fund up to £350, to be ratified at the next meeting.
- Minute 9514.5 – site visit about a wire fence at the boundary in Ellery Rise has not as of yet been carried out, awaiting suitable dates from the resident.
- Following cabling carried out in Fingest, Clerk has been dealing with the Streetworks Inspector at TfB as the works have not been finished to an acceptable standard.
- Clerk has re-reported the broken and possibly dangerous bridge over the Hamble Brook off the Skirmett Road, Buckinghamshire Council are sending an inspector out.
- 2 of the AED machines need new pads, Clerk will order these replacements. **Action:Clerk**
- Clerk has reported various potholes, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).
- The Parish Council office will be closed from Friday 30th July for a week, and operating reduced hours in August.
- Cllr Armstrong will cut back the corner of the hedge bordering the fields in Ellery Rise at the request of a nearby resident. Going forward this will be done annually.
- Parmoor mast – the National Trust are favourable for the alternative location in Hambleden although this has not been through official channels as of yet.

Minute 9522**Correspondence received from 14th June to 14th July 2021**

1. Email for Welcome to Enforcement Planning training – forwarded to Cllrs.
2. Email re: tracing family tree in Hambleden – Clerk responded.
3. Maps for June running event starting and finishing at the Dene in Hambleden – forwarded to Cllrs, added to website and Facebook page.
4. Email from Dr King re: A new future for the Chilterns Area of Outstanding Natural Beauty – forwarded to Cllrs.
5. Surface dressing A4155 – forwarded to Cllrs, details added to website and Facebook page.
6. Email re: Agenda for South West Chilterns Community Board – forwarded to Cllrs.
7. Minutes of WDALC meeting on 17 June – forwarded to Cllrs.
8. Email re: working groups for Community Board – forwarded to Cllrs.
9. The Clerk magazine – for info.
10. Emergency TTRO Skirmett Road – forwarded to Cllrs, added to Facebook and website.
11. Parish and Town Council involvement in planning applications document– forwarded to Cllrs.
12. Clerks and Councils Direct magazine – for info.
13. Email re: tracing family tree (different to item 2) – Clerk responded.
14. Chiltern Society magazine – for info.
15. Email from BMKALC, invitation to participate in DCMS survey about rural network coverage (mobile) – forwarded to Cllrs. Clerk will add to the website and Facebook page. **Action:Clerk**

Minute 9523**To receive updates from any meetings attended since the previous ordinary meeting**

Clerk attended the WDALC meeting, there was a presentation from the Energy and Climate Change Manager at Buckinghamshire Council, a Community Board discussion, and the possible website was debated again. Clerk also attended the Community Board meeting. Cllr Hussey attended the Rural Forum, held at Kensham Farm in Cadmore End.

Minute 9524**To discuss the resurfacing works in Hambleden village as proposed by Transport for Bucks**

Clerk has been informed of a new person who is dealing with this at Transport for Bucks, they have said they will be in a position to update further in 2-3 weeks' time. **Action:Clerk**

Minute 9525**To consider the type of sign to be erected on the Skirmett Road from Mill End to Hambleden to encourage visitors to the parish to not leave their litter behind**

Transport for Bucks have indicated that depending on what sort of sign, they have no objection to the parish council funding this. They acknowledge the increased amount of litter following the lockdown periods. Cllr Rowley does not believe that signs will have any positive effect and that the behaviour will continue anyway. All in agreement to not proceed with any signs at this time.

Minute 9526**To discuss and receive any updates regarding the vacancies in the North Ward and co-opting for new Parish Councillors**

The notice of vacancy was published, no election was called by electors in the parish. Clerk will organise for advertising of the vacancies, with a closing date for expressing interest of 01/09/21. This should mean that if there are suitable candidates they could then be co-opted at the September meeting. **Action:Clerk**

Minute 9527**Accounts to be paid in July 2021**

Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses May 2021	31.27
Chiltern Society subs	30.00
CPRE annual subs	36.00
SSE – maintenance charges 2021 - 2022	187.22
SSE – quarterly charges	217.99
Frieth Village Hall invoice	37.50
Total	1356.85

Balance as at 1st June 2021	73915.75
Less June payments	(1259.51)
Fitzpatrick Woolmer – signs Pheasants Hill Common	(2464.80)
HMRC VAT refund	3546.02
Balance as 30th June 2021	73737.46
Of which CIL Funds	8672.95
Church Wall reserve	20000.00
Unrestricted Reserves	45064.51

Film Fund Account

Total of all funds at 1st June 2021	7075.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Donation – Frieth 1 st Brownies	(150.00)
Balance as at 30th June 2021	6925.87
Unrestricted Reserves	5925.87

Minute 9528

Members questions: including any items for the next agenda

- 1. **Cllr Turner from Buckinghamshire Council** reported that Hambleden Church is looking to get broadband on site. There is no current easy access route for this, so it new poles may be needed; an engineer from BT Openreach will be attending later this month to evaluate. Cllr Armstrong is happy to be involved in this.
- 2. **Cllr Rowley** queried the budget for open spaces. Invoices tend to come in all at once for the year, and the budget is sufficient to cover them when received.
- 3. **Cllr Hussey** – a landowner has carried out a butterfly scrape, and it appears that this has disrupted footpath HAM17 which a local resident has complained about. A non-permanent diversion was mowed in the grass whilst the heavy machinery was there for safety reasons. The footpath will be reinstated to how it was prior to being dug up.
- 4. **Cllr Armstrong** – has been approached about the decline in the tree canopy in Pheasants Hill Common, particularly in the Ash trees. Ash dieback needs to be thought of going forward with any plans for the Common. Cllr Hussey will look into what advice is available from outside bodies - future agenda item. The deer make regeneration in the Common difficult. **Action:Cllr Hussey/Clerk**

Minute 9529

To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting if appropriate

[21/06760/CTREE – Millstream Henley Road Hambleden](#) – Reduce height by up to 6 metres and all lateral branches by 3 metres to x 1 Willow (T1), reduce height by 4 metres and all lateral branches by up to 4 metres to x 1 Willow (T2). All reductions to be to previous pruning points – **no objection**

[21/06783/LBC – Greenlands Henley Business School Henley Road Hambleden](#) – Listed Building application for upgrading of heating system – **no objection**

[21/06968/FUL - Highmoor Spurgrove Lane Frieth](#) – Householder application for construction of entrance porch, single storey rear extension, two storey detached garage with games room above, conversion of existing basement to gym, installation of 1 x rooflight to both sides, internal, external and fenestration alterations – **no objection**

Planning Application Decisions made by Buckinghamshire Council since previous meeting

[21/05698/FUL – Police House Henley Road Hambleden](#) – Householder application for construction of two storey rear extension and internal alterations, demolition of existing garage and installation of air source heat pump and PV panels – **Application Permitted**

[21/06569/PNP6A – Hyde Wood Bagmoor Lane Hambleden](#) – Prior Notification application (Part 6, Class A) for construction of traditional agricultural building – **Details Not Required to be Submitted** (PC not consulted)

[21/06611/CTREE – The Surgery Hambleden Village Hambleden](#) – Fell 1 x Sycamore (T1) – **Not to Make a Tree Preservation Order**

[21/05768/LBC – Elmdown Farm Skirmett Road Skirmett](#) – Listed Building application for repair and restoration works to the barn including replacement roof tiles, removal of non-original infill and lean-to, replacement weatherboarding, replacement brick and flint plinths, addition of oak posts and fenestration alterations – **Application Permitted**

[21/06659/CTREE – Hillswood Frieth Hill Frieth](#) – Fell x 2 Bay trees – **Not to make a Tree Preservation Order**

[21/06483/FUL – The Old Store Frieth Hill Frieth](#) – Householder application for construction of first floor extension, side porch and fenestration alterations – **Application Permitted**

[21/05970/OUT – Valentine Farm Shogmoor Lane Skirmett](#) – Outline application (appearance and scale) for demolition of existing agricultural, equestrian and commercial buildings and replacement with a new building for private equestrian purposes – **Application Permitted**

Minute 9530

To confirm the date for the next meeting as:

There is no parish council meeting in August.

The date of the next meeting was confirmed as Monday 13th September, at Skirmett Village Hall.

The meeting was closed at 21.05.

Signed Date