

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 14th March 2022, Skirmett Village Hall

PRESENT: Mr J Jackson (Chair), Mr A Armstrong, Mr C Hussey, Cllr S Webb, Mr G Rowley, Ms T Eaton, Mr R Gronmark.
 Mrs L Coldwell – Clerk
 0 members of the public

Minute 9616

Public Question Time

None.

Minute 9617

To receive any apologies for absence

Apologies received from Cllr Goddard.

Minute 9618

Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None declared.

Minute 9619

To confirm and approve the minutes of the Ordinary meeting held 14th February 2022

The minutes for the meeting held in February were confirmed as a true record and signed by the Chairman, with the alteration of the word “landowner” to “custodian” in minute 9604.

Minute 9620

Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda

- Minute 9561.1 – Clerk has chased the LAT again about the resurfacing in Pheasants Hill, no response has been received to date.
- Minute 9590 – a response was received from the Environment Agency advising that they would contact the landowner where the brook is causing concern. They have said the flood barriers are likely the responsibility of the Flood Team at Buckinghamshire Council and not to do with them. Buckinghamshire Council have said it is not them and to try Thames Water. Clerk is waiting for a response from Thames Water.
- Minute 9599 – Clerk sent a letter to DCMS in support of the roll out of FTTP in the parish.
- Minute 9604 – Cllr Hussey drafted a letter for Clerk to forward to Cllr Barnes. He has spoken with a senior official at Buckinghamshire Council and will update when able.
- Minute 9609 – Clerk informed Hambleden jubilee celebrations of the donation to the event.
- Minute 9610 – Clerk informed Hambleden Cinema of the donation to purchasing their own equipment. They passed on thanks to the parish council, and confirmed that the equipment would be owned by Hambleden Village Hall and it's Trustees.
- Minute 9611 – Clerk is speaking with a solicitor regarding the easement. He has confirmed that there are no issues with the paperwork.
- Clerk and Cllr Webb met with the new grass cutting contractors last week.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Minute 9621

Correspondence received from 15th February to 14th March 2022

1. Email re: Buckinghamshire Council Cabinet makes budget recommendations – forwarded to Cllrs.
2. South West Chilterns Board Environment group agenda – for info.
3. JCC agenda – forwarded to Cllrs.
4. Advance notice TTRO for Frieth Road, Frieth some time between 07/03/22 – 10/06/22 – forwarded to Cllrs, will add to website and Facebook page when actual date is known.
5. Meeting re: Electoral Review of Buckinghamshire Council briefing by Boundary commission – forwarded to Cllrs.
6. TfB Stakeholder Events – Town and Parish Council invite – forwarded to Cllrs.
7. War Memorial Trust bulletin – brought to meeting.
8. Change of dates for TfB Stakeholder event – forwarded to Cllrs.
9. Chiltern Society magazine – brought to meeting
10. Proud of Bucks Awards winners – forwarded to Cllrs.
11. Email from Buckinghamshire Council re: Great British Spring Clean – forwarded to Cllrs.
12. Frieth clock update – forwarded to Cllrs.
13. WDALC agenda – forwarded to Cllr Jackson.

14. Levelling Up – evaluation from NALC email – forwarded to Cllrs.
15. SWCCB – Transport and Highways action group agenda – for info.
16. The Clerk magazine – for info.
17. Email re: New licensing policy adopted for Buckinghamshire – forwarded to Cllrs.
18. Email re: invite to South West Chiltern's Community Engagement Event – forwarded to Cllrs.
19. South West Chilterns Community Board - Community Engagement meeting notes – for info.
20. Freedom of Information request – Recruitment and retention: British Muslims – Clerk responded.
21. JCC minutes – forwarded to Cllrs.
22. Letter from BC re: Buckinghamshire Council New Licensing Policy – forwarded to Cllrs.
23. Clerks and Councils Direct magazine, The Clerk magazine – brought to meeting.
24. Climate Emergency email from Henley Town Council – forwarded to Cllrs.
25. SWCCB minutes link – forwarded to Cllrs.
26. TTRO Main Road, Hambleton – forwarded to Cllrs, will add to website and Facebook page closer to date.
27. Letter about the maintenance of Hambleton churchyard and the new contractor, Clerk and Cllr Webb have actioned.

Minute 9622

To receive updates if any from meetings attended since the previous ordinary meeting

Clerk attended the South West Chilterns Community Board meeting, the Electoral Review boundary meeting and will attend the TfB Stakeholder forum and WDALC later this month. Cllr Hussey attended the virtual Rural Forum and reported that Thames Valley Police will be setting up a rural crime task force for the area. There was a plea for rural housing for farming families.

Minute 9623

To discuss the casual vacancy in the North Ward; to co-opt any candidate if appropriate

An application form has been received from a Frieth resident and forwarded to Cllrs. All in agreement to advertise the vacancy and co-opt at the April meeting.

Action: Clerk

Minute 9624

To consider purchasing and installing a bench(es) for the Queen's Platinum Jubilee, including a discussion about suitable locations in the parish

All Councillors agreed to purchase a Jubilee bench; Councillors to look around their areas to see if any existing benches are tired and in need of replacement to determine a location.

Action: All Cllrs

Minute 9625

To discuss a community litter pick to take place in the parish

Cllr Webb is drafting an article to be placed in the Hambleton Valley magazine asking for volunteers for litter picking, Cllr Hussey suggests extending to an umbrella group for anyone who would like to get involved in all aspects of conservation works in the parish.

Action: Cllr Webb/Clerk

Minute 9626

To consider installing dog poo bins in Hambleton and the subsequent emptying costs

Cllr Eaton has been approached by a member of the public about installing dog poo bins in Hambleton. When Clerk looked into this in 2017, it was £310 +VAT for purchase and installation of a 45 ltr bin and the emptying service was £3.70 +VAT per bin. Clerk has chased Buckinghamshire Council about an extra litter bin in the centre of Hambleton village, which was originally asked for in March 2021. Clerk to proceed with trying to get an extra rubbish bin, which can be used for dog waste and general rubbish.

Action: Clerk

Minute 9627

To consider a draft Grant Aid application form and draft Grant Aid policy and adopt if appropriate

All in agreement for the policy to be adopted. Clerk to add to website.

Action: Clerk

Minute 9628

To approve the accounts for March 2022 and signing of cheques

The accounts were available at the meeting for inspection.

<u>Accounts to be paid in March 2022</u>	
Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses	35.94
Skirmett Village Hall – hire	35.00
Total	887.81
Balance as 1st February 2022	65584.29

Less February payments	(2587.45)
Balance as of 28th February 2022	62996.84
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Unrestricted Reserves	36377.89

Film Fund Account

Total of all funds at 1st February 2022	5925.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Donation to Hambleden Jubilee party	(500.00)
Donation to Hambleden Cinema	(1000.00)
Total of all funds at 28th February 2022	4425.87
Unrestricted reserves	3425.87

A payment of £750 for filming was mistakenly paid to Hambleden Village Hall by the filming company, the village hall have transferred into the Film Fund account.

Accounts approved.

Minute 9629

Members questions: including any items for the next agenda

- 1. **Cllr Rowley** – Pheasants Hill patch and plane. Clerk to chase again. **Action:Clerk**
- 2. **Cllr Armstrong** – the West Buckinghamshire Planning Committee meeting regarding planning application 21/07373/FUL – Lindsey House Pheasants Hill Hambleden. Cllr Turner spoke on behalf of the parish council as the letter from Buckinghamshire Council to the Clerk was not received. Clerk to draft email about the procedure from BC and the risk of missing important information. **Action:Clerk**
- 3. **Cllr Webb** – there is filming next week in Hambleden, the production company have given a contribution to the Film Fund.
- 4. Parking in the centre of Hambleden, and the lack of it. Visitors will not pay for parking in the Stag and Huntsman car park. Residents parking on next agenda. **Action:Clerk**

Minute 9630

To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting if appropriate

[22/05247/CTREE – Hillswood Frieth Hill Frieth](#) – Tree works as per schedule – **no objection**

Planning Application Decisions made by Buckinghamshire Council since previous meeting

[21/08017/FUL – Old Pheasant Colstrope Lane Hambleden](#) – Householder application for construction of 1 x dormer window to front – **Application Permitted**

[22/05032/CTREE – The Cherries Parmoor Lane Frieth](#) – Tree works as per schedule – **Not to make a Tree Preservation Order**

[21/07373/FUL – Lindsey House Pheasants Hill Hambleden](#) – Householder application for construction of two storey rear extension, garage conversion and fenestration, roof and external material alterations – **Application Permitted** via Planning Committee

Minute 9631

To confirm the dates for next meetings as:

The date of the next meeting was confirmed as Monday 11th April – Hambleden Village Hall.
The meeting was closed at 20.38.

Signed Date