

**MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING**  
**Held on Monday 11<sup>th</sup> April 2022, Hambleden Village Hall**

PRESENT: Mr J Jackson (Chair), Mr A Armstrong, Mr C Hussey, Cllr S Webb, Mr G Rowley, Ms T Eaton, Mr R Gronmark, Mr P Goddard.

Mrs L Coldwell – Clerk  
 6 members of the public

**Minute 9632**

**Public Question Time**

- A resident discussed parking troubles in Hambleden.
- A resident discussed cyclists using footpaths and the need for signage to advise them they cannot. Cllr Goddard offered to speak with the Chilterns Society about footpath signs, as legally cyclists can use bridleways. **Action: Cllr Goddard**
- Request for an update on the telecoms mast in Parmoor. Cllr Hussey gave an update – a second application has been submitted for an alternative site, for which an extension has been agreed between the applicant and the Planning Officer to undertake a landscape report.
- A resident discussed verges being ruined by people parking in Hambleden, and people park on both sides of the road meaning that emergency services vehicles would not be able to get through.
- A resident attended to listen to the discussion about the outside toilet at the Village Hall, Hambleden.

**Minute 9633**

**To receive any apologies for absence**

Apologies received from Buckinghamshire Councillors Mark Turner and Dominic Barnes.

**Minute 9634**

**Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda**

None declared.

**Minute 9635**

**To confirm and approve the minutes of the Ordinary meeting held 14<sup>th</sup> March 2022**

The minutes for the meeting held in March were confirmed as a true record and signed by the Chairman.

**Minute 9636**

**Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda**

- Minute 9561.1 – Clerk has chased the LAT again about the resurfacing in Pheasants Hill, who has confirmed that jet patching will take place now the weather is warmer. No exact date given yet.
- Minute 9590 – Clerk is still investigating where the flood barriers originally came from, having been sent from the Environment Agency to Buckinghamshire Council to Thames Water and now back to Buckinghamshire Council.
- Minute 9604 – letter sent to Cllr Barnes about Pheasants Hill Common – no response yet. **Action: Clerk**
- Minute 9611 – paperwork sent to solicitor re: easement in Frieth.
- Minute 9625 – Clerk has ordered litter picker sticks and bags on loan from Buckinghamshire Council that will be picked up from the Amersham office. Cllrs Webb and Hussey have written an article to be placed in the Hambleden Valley magazine to gauge interest in litter picking. Mrs Hussey has kindly volunteered to be the co-ordinator for interested parties.
- Minute 9626 – Clerk has chased the extra bin in Hambleden, and asked Cllr Turner for assistance.
- Minute 9627 – Grant Aid policies have been added to the website, along with a new Accessibility Statement.
- Minute 9629.2 – Clerk forwarded a draft letter to Planning for Councillors to review.
- Clerk has completed necessary admin for The Pensions Regulator.
- Clerk is completing the paperwork for the AGAR.
- Clerk is speaking with Buckinghamshire Council regarding works to the bridge in Hambleden. These are scheduled to take place in May.
- Cllr Turner has approached Clerk about FTTP in Hambleden – future agenda item.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

**Minute 9637**

**Correspondence received from 15<sup>th</sup> March to 11<sup>th</sup> April 2022**

1. Email re: South West Chilterns Community Board – Community Engagement action group agenda – for info.
2. Email from Buckinghamshire Council re: homes for Ukrainian refugees – forwarded to Cllrs.

3. Email from NALC Ukraine and NACO Guidance on the Death of a National Figure Version 6 – forwarded to Cllrs.
4. Letter re: trees Ellery Rise – Clerk responded.
5. Email re: enforcement issue Skirmett Road – Clerk responded.
6. South West Chilterns Community Board – Environment and Climate Change action group – for info.
7. Creating Wilder Road Verges online seminar follow up email – forwarded to Cllrs.
8. South West Chilterns Community Board Transport and Highways action group meeting notes – for info.
9. South West Chilterns Economic Recovery and Regeneration action group meeting notes – for info.
10. Email re: FTTP broadband in Mill End – Clerk responded.
11. South West Chilterns Community Engagement action group notes – for info.
12. Email re: damage to highway, Frieth Hill – Clerk actioned.
13. Email from Frieth resident – Clerk responded.
14. Email Planning Policy and Compliance Training slides – forwarded to Cllrs.
15. Buckinghamshire Council – new gambling policy adopted – forwarded to Cllrs.
16. TTRO amended dates Main Road, Hambleton – forwarded to Cllrs and added to website and Facebook page.
17. WAALC minutes – forwarded to Cllrs.
18. Email re: BMKALC and Bucks Council Parish Liaison Meeting – forwarded to Cllrs.
19. Email re: permission for bench in Hambleton Churchyard – May agenda item
20. Email from Buckinghamshire Council re: Buckinghamshire Council New Gambling Policy – forwarded to Cllrs.
21. Information from Buckinghamshire Council re: bridge repairs in Hambleton – forwarded to Cllrs.

#### **Minute 9638**

##### **To receive updates if any from meetings attended since the previous ordinary meeting**

Clerk attended the Creating Wilder Road verges webinar with Cllr Hussey, WAALC, Planning Policy and Compliance training, the TfB Stakeholder Forum and will attend the Clerks Forum this week. Follow up slides have been forwarded to Cllrs where appropriate.

#### **Minute 9639**

##### **To discuss problems faced by residents with parking in Hambleton village and any viable solutions**

Parking continues to be a problem for residents who can be blocked in by inconsiderate visitors to the village. A lengthy discussion ensued about possible solutions. Clerk to obtain quotations for signs to be placed around the village, asking for people to park in the car park. These will be polite notices and not legally enforceable.

**Action: Clerk**

#### **Minute 9640**

##### **To discuss the casual vacancy in the North Ward; to co-opt any candidate if appropriate**

Cllr Gronmark proposed co-opting Mrs Hopkins, Cllr Rowley seconded. All in agreement. Clerk to advise.

**Action: Clerk**

#### **Minute 9641**

##### **To consider purchasing and installing a bench(es) for the Queen's Platinum Jubilee, including a discussion about suitable locations in the parish**

Cllr Armstrong suggests replacing a failing bench in Hambleton behind the war memorial. Cllr Jackson suggested a replacement bench in Fingest, for one that is broken. All in agreement for both.

**Action: Clerk**

#### **Minute 9642**

##### **To consider renewing the MVAS maintenance contract with SWARCO at a cost of £257.50 +VAT**

The previous service was not carried out, this will be happening in the next few weeks. All in agreement to renew contract, Clerk to organise. Cheque to be signed at this meeting.

**Action: Clerk**

#### **Minute 9643**

##### **To discuss considerations around Wycombe Area Association of Local Councils and its future**

Clerk proposed supporting the disbanding of WAALC, all in agreement. Clerk to advise.

**Action: Clerk**

#### **Minute 9644**

##### **To discuss the outside toilet facilities at Hambleton Parish Rooms, controlled by the Parish Hall Trustees**

Cllr Webb reported that the Trustees no longer wish to open the outdoor toilet facilities, as any hall users can use the toilets within the hall. It is used by church goers at events such as weddings, visitors to the village shop and walkers; it is more of a public facility than a village hall responsibility. Cllr Eaton will approach the cleaner of the Sports and Social Club to see what costs would be to clean, lock and unlock as well as keep the toilet roll and soap stocked. The public toilets have been reopened at Mill End car park.

**Minute 9645****To approve the accounts for April 2022 and signing of cheques**

The accounts were available at the meeting for inspection.

<b>Accounts to be paid in April 2022</b>	
Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses	52.79
Hambleden Village Hall – hire	30.00
Staples – ink and stationery	91.66
Chiltern Rangers – clearance Fingest verge	420.00
SSE – quarterly charges	340.14
Vision ICT – email hosting	151.20
Buckland Landscapes – March maintenance	1234.99
SWARCO – maintenance contract	309.00
<b>Total</b>	<b>3446.65</b>
<b>Balance as 1<sup>st</sup> March 2022</b>	<b>62996.84</b>
Less March payments	(887.81)
<b>Balance as of 31<sup>st</sup> March 2022</b>	<b>62109.03</b>
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
<b>Unrestricted Reserves</b>	<b>35490.08</b>

**Film Fund Account**

<b>Total of all funds at 1<sup>st</sup> March 2022</b>	<b>4425.87</b>
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Donation – “Culprits” filming	750.00
<b>Total of all funds at 31<sup>st</sup> March 2022</b>	<b>5175.87</b>
Unrestricted reserves	4175.87

Accounts approved.

**Minute 9646****Members questions: including any items for the next agenda**

- 1. **Cllr Webb** – was asked by walkers why there is not a display board sign higher up Pheasants Hill Common where people enter the common by Beeches Farm – Cllr Hussey advised that this is private land, there is a sign placed where it becomes the Common Land.
- 2. The allotment wall, Hambleden – Cllr Webb asked Culden Faw Estate and they have said it is very low on their priority list to rebuild. Clerk to follow up with the National Trust. **Action:Clerk**
- 3. Disabled blue badge holders are not exempt from the car parking charges in the car park at the Stag and Huntsman. It is private land with no legal obligation to provide disabled parking, and it is unlikely that the Estate would agree to provide disabled bays. There are no marked bays in the car park.
- 4. The one-way barriers outside the pub which were implemented during Covid – a resident has asked can they be removed? Clerk to refer to Buckinghamshire Council as it is believed that the barriers are on the public highway. **Action:Clerk**
- 5. **Cllr Rowley** – the “give way” road markings at the junction of the road from the pub leading into the village are faded. Clerk to report to Fix my Street for the lines to be repainted. **Action:Clerk**
- 6. **Cllr Hussey** will be attending a meeting of the Hambleden Business group this week.
- 7. **Cllr Jackson** – does not want to be nominated as Chairman at the May meeting, all to consider the role.

**Minute 9647****To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting if appropriate**

[22/05455/FUL – Challoners Hayles Field Frieth](#) – Householder application for construction of front extension, side extensions and replacement dormers to side elevations, alterations to fenestration and landscaping, addition of renewable energy measures and new underground sewage treatment plant to replace existing underground septic tank – **no objection**

[22/05765/CTREE – 33 Skirmett Road Hambleden](#) – Re-pollard by 2 metres (leaving a final height of 6 metres) to 1 x Willow (T1) – **no objection**

**Planning Application Decisions made by Buckinghamshire Council since previous meeting**

[22/05358/MINAMD – Highmoor Spurgrove Lane Frieth](#) – Proposed non-material amendment to permission householder application for construction of entrance porch, single storey rear extension, two storey detached garage with games room above, conversion of existing basement to gym, installation of 1 x rooflight to both sides, internal, external and fenestration alterations granted under planning ref: 21/06968/FUL – **Application Permitted** (PC not consulted)

[22/05247/CTREE – Hillswood Frieth Hill Frieth](#) – Tree works as per schedule – **Not to Make a Tree Preservation Order**

[21/08247/FUL – Lowlands House Fingest Lane Fingest](#) – Householder application for construction of roof overhang to the front of existing house, replacement open porch to front, partial garage conversion, sunpipe to the front roof slope and fenestration alterations – **Application Permitted**

[22/05120/ADRC – Land To Rear Of Hambleton Stores And Post Office 58 Hambleton Village Hambleton](#) – Application for approval of details subject to Condition 6 (Arboriculture) of planning ref: 20/07687/FUL – **Permit - detail Reserved by Condition** (PC not consulted)

**Minute 9648**

**To confirm the dates for next meetings as:**

The date of the next meeting was confirmed as Monday 9<sup>th</sup> May – Frieth Village Hall, following the Annual and Annual Parish Meetings.

The meeting was closed at 21.09.

Signed ..... Date .....