

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 13th June 2022, Skirmett Village Hall

PRESENT: Mr A Armstrong (Chair), Mr J Jackson, Mr C Hussey, Cllr S Webb, Mr R Gronmark, Mr P Goddard, Ms T Eaton, Mrs A Hopkins.

Mrs L Coldwell – Clerk

0 members of the public

Minute 9667

Public Question Time

None present.

Minute 9668

To receive any apologies for absence

Apologies received from Cllr Rowley.

Minute 9669

Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None.

Minute 9670

To confirm and approve the minutes of the Annual Parish, Annual Parish Council and Ordinary meetings held 9th May 2022

The minutes for the meetings held in May were confirmed as true records and signed by the Chairman.

Minute 9671

Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda

- Minute 9604 – Clerk sent a letter about Pheasants Hill Common to the Deputy Chief Executive at Buckinghamshire Council. A response has been received that the matter will be looked into.
- Minute 9641 – the 2 jubilee memorial benches have been delivered and are being stored by Cllr Goddard until the contractor can install. This is pencilled in for next week.
- Minute 9654 – there have been several requests for litter picking equipment, and 6 sets have been lent out to people to independently litter pick.
- Minute 9657 – Cllr Armstrong has not yet tied back the yew tree. Clerk will organise for arboriculturists to attend the Churchyard for advice. **Action: Clerk**
- Minute 9658 – Clerk is obtaining further quotes for car parking signs in Hambleden. **Action: Clerk**
- Minute 9659 – Clerk informed the resident of the decision regarding the memorial bench.
- Minute 9660 – an email was sent to the Church, Hambleden Stores, and the Village Hall about the costs for running the outside toilet. Responses have been received from some parties.
- Minute 9661 – Clerk informed the person they were not permitted to metal detect on parish council owned land and added the policy to the website.
- Minute 9662 – Clerk informed SWARCO to put a hold on the maintenance contract for the time being. They are looking into ways to make the machines safer from battery theft and will advise in due course.
- Clerk sent paperwork to the external auditor and has advertised the dates for the exercise of public rights.
- Clerk cancelled 2 cheques that had not been cashed for some time. 1 was re-issued.
- Clerk will forward any training opportunities, particularly new councillor induction sessions as and when they arise.
- The VAT return from HMRC has been paid into the bank account.
- Clerk has organised training sessions for CPR and the AED machines in September, these will be advertised closer to the date.
- The lights in the defibrillator box in Hambleden were not working, Clerk arranged for an electrician to attend, and the problem has now been fixed.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Minute 9672

Correspondence received from 9th May to 13th June 2022

1. Email from BMKALC – forwarded to Cllrs.
2. Email from BMKALC re: Invitation from Chief Planner DLUHC Broadcast on “Planning in the Levelling Up and Regeneration Bill” – forwarded to Cllrs.
3. Out of hours service details for Jubilee B/H weekend – forwarded to Cllrs.
4. Email re: allotments – Clerk responded advising no allotments in the parish.
5. Parish and Town Council Forum slides – forwarded to Cllrs.

6. South West Chilterns Community Board Community Engagement action group notes and agenda – for info.
7. South West Chilterns Community Board – Environment and Climate Change action Group notes and agenda – for info.
8. War Memorials Bulletin – brought to meeting.
9. Clerk magazine – brought to meeting.
10. Update re: WAALC – forwarded to Cllrs.
11. The Chiltern Society magazine – brought to meeting.
12. Email re: grant from Parish Council – Clerk responded.
13. Clerks and Councils Direct magazine – brought to meeting.
14. South West Chilterns Community Board Ukraine newsletter – forwarded to Cllrs.
15. Email re: Public Path Diversion order from BC HA44 – forwarded to Cllrs.
16. Email from BC re: Latest news on Community Safety in Buckinghamshire – forwarded to Cllrs.
17. Email update from Martin Tett Leader of BC – forwarded to Cllrs.
18. Email from resident re: litter bin in Skirmett – Clerk responded and requested installation from BC.
19. Email from Hambleden Tennis Club re: parking – forwarded to Cllrs. Clerk to respond. **Action:Clerk**

Minute 9673

To receive updates if any from meetings attended since the previous ordinary meeting

Clerk attended WAALC, where it was formally agreed to wait a year and then look to kickstart the organisation again.

Cllr Hussey attended a webinar regarding fighting climate change and the link to watch the recording has been forwarded to all Cllrs. He also attended the Town and Parish Council Planning Forum.

Minute 9674

To consider adopting an Environmental Policy, to discuss what to include in such a policy

A lengthy discussion was held with various ideas and points of view put across. The majority agreed that it was meaningless to declare a climate emergency unless there is also a policy detailing actions to be taken afterwards. The parish council have already replaced the few streetlights with AED lighting and are more conscious of less harsh mowing of devolved verges. It was agreed that Cllr Hopkins will canvass opinion in the local community as a personal concern and report back.

Action:Cllr Hopkins

Minute 9675

To discuss the outside toilet facilities at Hambleden Parish Rooms; to consider the Parish Council controlling it and associated costs; to consider any other options

Hambleden Stores have agreed to open and close the toilet daily, hours 9.30am – 16.00pm. A key for them would need to be cut. Hambleden Village Hall are unwilling to contribute, and no response has been received yet from the Church. Estimated annual costs is £2171, depending on exact cleaning material costs. Cllr Eaton proposed taking responsibility for the toilet, Cllr Armstrong seconded. All in agreement.

Action:Clerk

Minute 9676

To consider and adopt if appropriate a new Risk Assessment for the Parish Council

All in agreement, risk assessment approved and adopted. Clerk to place on website. Thanks were given to Cllr Hussey for his work.

Action:Clerk

Minute 9677

To discuss the maintenance of the Churchyard in Hambleden

Cllr Eaton reported that she has had some complaints about the churchyard being untidy. Cllr Armstrong will attend to have a look, and feedback his opinion to Cllr Webb.

Action:Cllr Armstrong

Minute 9678

To approve the accounts for June 2022

The accounts were available at the meeting for inspection.

Accounts to be paid in June 2022

Mrs L Coldwell – salary (via standing order)	622.04
BC Pension Fund (via standing order)	194.83
Mrs L Coldwell – expenses	76.29
Parish Online – mapping services	108.00
Buckland Landscapes – add. cut and collect Hambleden Churchyard	960.00
Skirmett Village Hall – hire	35.00
Buckland Landscapes – grass maintenance	1234.99
Total	3231.15
Balance as 1st May 2022	76754.42

Less May payments	(4926.30)
Income – HMRC refund	3495.30
Income – Easement fee, Frieth	25.00
(Cancelled cheques – funds returned to account for accounting purposes	759.00)
Balance as of 31st May 2022	76107.42
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Other Earmarked reserves	2750.00
Unrestricted Reserves	46738.47

Film Fund Account

Total of all funds at 1st May 2022	7675.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Total of all funds at 31st May 2022	7675.87
Unrestricted reserves	6675.87

Minute 9679

Members questions: including any items for the next agenda

- 1. **Cllr Goddard** – bin collections in Fingest; a large part of recycling was left behind. Clerk will inform Buckinghamshire Councillor Mark Turner. Residents should report any missed bin collections to Buckinghamshire Council online [Report a Missed Bin](#). **Action:Clerk**
- 2. **Cllr Jackson** – reported that the gullies have been emptied in Fingest Lane, and Cllr Hussey commented they have been in Pheasants Hill too.
- 3. **Cllr Hussey** – has previously reported the fly tipping at Colstrope Lane, which has not been removed. Clerk to speak with Buckinghamshire Council about it. **Action:Clerk**

Minute 9680

To consider all recent applications received from Buckinghamshire Council detailed below and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting if appropriate

[22/06053/FUL – Land Adjacent The Rectory Rectory Hill Hambleden](#) – Erection of four bed dwelling and detached garage, with new access, turning area, 5 x parking spaces and associated works – **the parish council object. We are opposed to the construction of an unnecessary new build within a conservation area. If, as the planning statement says, the current Rectory is no longer fit for purpose then it should be demolished and replaced – this would also preserve the existing garden area. The application is an overdevelopment of the site, and the parish council think that comments in the 2008 refusal notice for a similar application are still applicable – that the proposed development would increase and consolidate the built up appearance of the existing loose-knit residential enclave of development off Rectory Hill to the detriment of the openness, visual amenities and primarily rural character of the countryside and would fail to preserve the special character and appearance of this part of the Hambleden Conservation Area and the Chilterns Area of Outstanding Natural Beauty. The proposal is therefore contrary to Policies of the Wycombe District Local Plan (adopted August 2019): DM44 Development in the Countryside Outside the Green Belt, DM30 the Chilterns Area of Outstanding Natural Beauty, DM31 Development affecting the Historic Environment, DM32 Landscape Character and Settlement Patterns**

[22/06145/OUT – Poynants Farm Skirmett Road Skirmett](#) – Outline application (including details of scale) for demolition of existing agricultural buildings and replacement with two new agricultural buildings with all other matters reserved – **no objection**

[22/06097/FUL – Fayland Colstrope Lane Hambleden](#) – Householder application for construction of swimming pool, viewing area, plant room and associated landscaping – **no objection, however we would like a condition placed regarding light pollution. We also note that some of the information in the application is incorrect, the site is in fact in the Hambleden valley and Wormsley BOA, which therefore requires the applicant to provide an Ecology Statement. Nearby grassland has been planted as a wildflower meadow and therefore we recommend a Preliminary Ecological Appraisal and Habitats survey to be required as the Arboricultural Implications Report and Planning Statement fail to demonstrate lack of impact on biodiversity in these habitats.**

[22/06027/REM – Valentine Farm Shogmoor Lane Skirmett](#) – Reserved matters application for submission of details of access, landscaping and layout pursuant to outline planning permission 21/05970/OUT – **no objection**

[22/06223/FUL – Coppshill Fingest Road Fingest](#) – Householder application for construction of single storey side, rear extensions and associated alterations to after part demolition of existing two storey element – **no objection**

[22/06058/FUL – Long Meadow Spurgrove Lane Frieth](#) – Householder application for construction of single storey rear extension – **no objection**

[22/06277/TPO – Garden House Ferry Lane Hambleden](#) – Fell 1 x Horse Chestnut (T1) to ground level due to stem damage at 2m and 3.5. Root system is causing damage/lifting paving slabs and debris from the tree is a nuisance and makes the area unusable – **object, and we would request that a site visit is be made by the Tree Officer from Buckinghamshire Council due to the TPO on this mature tree.**

[20/06702/FUL – Shogmoor Shogmoor Lane Frieth](#) – Householder application for erection of two storey side extension, rear extension to existing basement with single storey ground floor extension over, loft conversion with insertion of two rooflights to side, alterations to fenestration and internal alterations – **the Parish Council object. The proposed plans are out of keeping with the house and the surrounding dwellings, and not appropriate to be attached to a listed building. We have concerns about the excavation works affecting the integrity of the existing cellar. We have concerns on the affect this will have on the neighbouring property.**

[20/06703/LBC – Shogmoor Shogmoor Lane Frieth](#) – Listed Building application for erection of two storey side extension, rear extension to existing basement with single storey ground floor extension over, loft conversion with insertion of two rooflights to side, alterations to fenestration and internal alterations – **the Parish Council object. The proposed plans are out of keeping with the house and the surrounding dwellings, and not appropriate to be attached to a listed building. We have concerns about the excavation works affecting the integrity of the existing cellar. We have concerns on the affect this will have on the neighbouring property.**

Planning Application Decisions made by Buckinghamshire Council since previous meeting

[22/05940/MINAMD – Owlets Barn Rockwell End Lane Rockwell End](#) – Proposed non-material amendment to permission householder application for construction of part two storey, part single storey rear extension granted under planning ref: 16/05353/FUL – **Application Permitted** (PC not consulted)

[22/05895/FUL – Copville Fingest Road Fingest](#) – Householder application for construction of two storey rear extension and fenestrations alterations – **Application Permitted**

[22/06024/CTREE – Sarahs Cottage Frieth Hill Frieth](#) – Reduce lateral branches over driveway by approx. 2m to suitable points of growth x 1 Ash (T1), reduce height and width by 1m x 1 Yew (T2) and fell x 3 Hawthorne (T3) – **Not to Make a Tree Preservation Order**

Minute 9681

To confirm the dates for next meeting as:

The date of the next meeting was confirmed as Monday 11th July – Hambleden Village Hall.

The meeting was closed at 21.30.

Signed Date