

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING

Held on Monday 8th January 2024, Frieth Village Hall

PRESENT: Mr A Armstrong, Mr J Jackson, Mrs A Hopkins, Cllr S Webb, Mr C Hussey, Mr R Gronmark, Mr G Hartley Russell, Mr R Ashcroft.

Mrs L Coldwell – Clerk

Minute 9916

Public Question Time

None in attendance.

Minute 9917

To receive any apologies for absence

None received.

Minute 9918

Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None declared.

Minute 9919

To confirm and approve the minutes of the ordinary meeting held 11th December 2023

The minutes for the meeting held in December were confirmed as a true record and signed by the Chairman.

Minute 9920

Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda

- Minute 9846 - the works on the cedar tree in Hambleden Churchyard have been booked in for the beginning of March.
- Minute 9604 – Chairman has not found out who the contact at Buckinghamshire Council is regarding Pheasants Hill Common, he will do so.

Action:Cllr Armstrong

- Minute 9860 – Wild flower meadow in Frieth. Cllr Hussey will meet with the farmer to organise sheep being placed in the field, which can then be cut back and tidied by volunteers afterwards.
- Minute 9875 – traffic data results have been forwarded to the Councillors – February agenda item.

Action:Clerk

- Minute 9911 – Clerk ordered and has passed to Cllr Gronmark “no parking” signs for Skirmett.
- Clerk has responded to various emails from parishioners regarding highways and footpath issues.
- AED machines have been checked and reported to The Circle.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Minute 9921

To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors

Clerk has attended:

14/12/23 – Chat GPT training

15/12/23 – SLCC Branch Meeting

Any slides or presentations have been forwarded to Cllrs.

Minute 9922

To discuss co-opting for the vacancy in the North Ward; to co-opt any candidate if appropriate

Cllr Hartley-Russell proposed to co-opt the candidate, Cllr Gronmark seconded. All in agreement.

Mr J Lidstone was co-opted to the Parish Council. The Declaration of Acceptance of Office was signed.

Minute 9923

To consider continuing with Devolved Services from Buckinghamshire Council and their financial offer

Cllr Armstrong proposed continuing with devolved services, Cllr Gronmark seconded. All in agreement. Clerk to inform Buckinghamshire Council.

Action:Clerk

Minute 9924

To consider and adopt if appropriate the draft Biodiversity Policy

Item deferred until next meeting. The Climate Change working party will be meeting before the ordinary Parish Council meeting in February.

Minute 9925

To receive an update following a meeting with Thames Water regarding the problems in Hambleton Village; to discuss any actions to be taken

Cllr Webb gave a verbal report following the meeting, Thames Water have confirmed they will continue to monitor the problem to make sure it does not happen again. Clerk will contact Buckinghamshire Council regarding Project Groundwater. No further action is needed at this time.

Action: Clerk

Minute 9926

To consider any response re: tree works to be carried out on the Culden Faw Estate

No objections.

Minute 9927

To discuss a fallen gravestone in Hambleton Churchyard and what if any actions to take

A gravestone has collapsed, the person was buried in 1816 and unknown as the inscription cannot be read. Cllr Webb suggested appointing a contractor to lay its pieces together and insert into the ground, as per advice. Cllr Armstrong seconded the proposal, all in agreement. Cllr Armstrong will carry out the works. There is a training course on Cemetery and churchyard safety and memorialisation training Clerk shall attend.

Action: Cllr Armstrong

Minute 9928

Finance – a) to approve the accounts for January 2024;

Approved

b) to nominate a Councillor to check and approve the bank reconciliation for December;

The bank statement has not been received – deferred until the February meeting.

c) to set the budget 2024/2025;

Following discussions alterations were made to the draft budget previously issued, which was then approved.

d) to set the precept demand to Buckinghamshire Council for 2024/2025

It was resolved to set the Precept at £44,000.

Accounts to be paid in January 2023

| | |
|---|-----------------|
| Mrs L Coldwell – salary (via standing order) | 802.91 |
| BC Pension Fund (via standing order) | 248.09 |
| Mrs L Coldwell – expenses | 123.45 |
| Mrs L Coldwell – annual WFH allowance | 500.00 |
| C. G. Balkwell – Pheasants Hill hedge trimming | 96.00 |
| The Chiltern Society – footpath clearance | 271.40 |
| Buckland Landscapes – grass maintenance | 1234.99 |
| SSE – electricity charges | 281.65 |
| Hambleton Valley Group magazine – annual subs | 30.00 |
| Vision ICT – email address, new Councillor | 21.60 |
| Frieth Village Hall – hire | 37.50 |
| Information Commissioner's Office – data protection fee | 40.00 |
| Buckinghamshire Council – traffic data survey | 550.00 |
| M Tuddenham – Hambleton toilet clean | 150.00 |
| Total | 4387.59 |
| Balance as 1st December 2023 | 78744.69 |
| Less December payments | (5390.71) |
| Balance as of 31st December 2023 | 73353.98 |
| Of which CIL Funds | 6618.95 |
| Church Wall reserve | 20000.00 |
| Other Earmarked reserves | 3250.00 |
| Hambleton Parking fund | 912.39 |
| Unrestricted Reserves | 42572.64 |

Film Fund

| | |
|--|----------------|
| Total of all funds at 1 st December 2023 | 3275.87 |
| Total of all funds at 31st December 2023 | 3275.87 |

Payments for January were approved.

Minute 9929

January 2024

Members questions: including any items for the next agenda

- 1. **Cllr Jackson** – the bin in Fingest on Chequers Lane is overflowing, Clerk reported this last week.
- 2. **Cllr Webb** – a resident approached her about water not draining on the Skirmett Road; can the PC fund clearing the existing gulleys for the water to drain away? Clerk to report to Fix My Street; future agenda item.

Action: Clerk

Minute 9930

To consider all recent applications received from Buckinghamshire Council and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting:

[23/07961/VCDN – Pargrove Parmoor Lane Frieth](#) – Variation of condition 2 (plan numbers) attached to 22/07188/FUL (Householder application for construction of two storey detached outbuilding and parking area following demolition of 3 x timber outbuildings) to allow for substitution of drawings – **the parish council objects to any variations that would increase the volume and or height of the proposed outbuilding. We consider given the size of the property, the reduction from a double to a single garage is unwarranted. The increased area of glazing could lead to light pollution in the AONB.**

[23/07930/FUL – 2 Ellery Rise Frieth](#) – Householder application for proposed construction of two-storey rear and side extension with internal and fenestration changes – **no objection**

[23/08094/FUL – The Walled Garden Skirmett Road Hambleton](#) – Householder application for construction of timber conservatory to replace existing and two replacement doors and one window – **no objection**

[23/08107/FUL – Sunnysdale Spurgrove Lane Frieth](#) – Householder application for demolition of existing shed/outbuilding and construction of replacement outbuilding for use as home office and storage – **no objection**

[23/08002/FUL](#) & [23/08003/LBC](#) – The Cottage Fingest Lane Fingest – Householder application for construction of extensions to and conversion of existing single storey detached outbuilding to form habitable accommodation for use ancillary to main dwellinghouse. Installation of boiler flue to main dwelling – **no objection**

Planning Application Decisions made by Buckinghamshire Council since previous meeting

[23/07943/PNP6A – Bagmoor Bagmoor Lane Hambleton](#) – Prior approval application (Part 6, Class A) for construction of agricultural storage building – **Details Not Required to be Submitted** (PC not consulted)

[23/07630/CLE – Sunnysdale Spurgrove Lane Frieth](#) – Certificate of lawfulness for existing continued use of the land and buildings for residential and ancillary domestic purposes in accordance with Use Class C3 – **Grant Certificate of Lawful Use** (PC not consulted)

[23/07271/ADRC - Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Application for approval of details subject to Conditions 4 (Biodiversity Net Gain) of planning ref: 23/05208/FUL - **Permit – detail Reserved by Condition** (PC not consulted)

[22/06097/FUL – Fayland Colstrop Lane Hambleton](#) – Householder application for construction of swimming pool, viewing area, plant room and associated landscaping – **Application Refused**

Minute 9931

To confirm the date for the next meeting as:

The date of the next meeting was confirmed as Monday 12th February – Skirmett Village Hall

The meeting was closed at 21.24.

Signed Date