

**UNCONFIRMED  
MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING**

Held on Monday 8<sup>th</sup> July 2024, Skirmett Village Hall

PRESENT: Cllr Armstrong – Chair, Cllr S Webb, Mrs A Hopkins, Mr C Hussey, Mr R Gronmark, Mr R Ashcroft.

Mrs L Coldwell – Clerk

1 member of the public (part)

**Minute 10011**

**Public Question Time**

A member of the public attended to discuss planning application 24/05774/FUL, Copville Fingest Road Fingest.

**Minute 10012**

**To receive any apologies for absence**

Cllrs Hartley Russell, Lidstone and Jackson.

**Minute 10013**

**Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda**

None declared.

**Minute 10014**

**To confirm and approve the minutes of the Ordinary Parish Council meeting held 10<sup>th</sup> June 2024**

The minutes of the meeting held in June were confirmed as a true record and signed by the Chairman.

Planning was moved up the agenda at the discretion of the Chairman.

**Minute 10015**

**To consider all recent applications received from Buckinghamshire Council detailed and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting:**

[24/05774/FUL – Copville Fingest Road Fingest](#) – Householder application for construction of two storey rear extension, alterations to the fenestration and a new Klargester (alternative scheme to pp 22/05895/FUL) – **the parish council still strongly object to this application, the amended plans are slight and therefore still do not address the overbearing nature of the extension, loss of light and privacy to the neighbouring properties. This is not a significant enough dwelling to warrant an exception as per Buckinghamshire’s Householder Planning and Design Guidance Supplementary Planning Document section 10.6, and there will be harm to the neighbouring amenities should it be permitted. Whilst not a planning matter, there is also an ongoing boundary issue on each side which is not accurately reflected in the plans.**

[24/06240/FUL – The Frog Skirmett Road Skirmett](#) – Removal of outbuildings/storage sheds/covered smoking structure and construction of single storey rear/side extensions and new rear catslide roof with dormer windows; elevational alterations including installation of new windows and doors, all in connection with the internal refurbishment of the vacant public house for continuation as a country pub with ancillary accommodation above – **no objection**

[24/06253/FUL – Henley Business School Greenlands Henley Road Hambleden](#) – Installation of pontoon system, gate and fence – **no objection**

[24/06416/FUL – The Flint Barn Parmoor Lane Frieth](#) – Householder application for construction of a full height dormer window in the loft of the extension building roof – **no objection**

[24/06272/FUL – Rotten Row Farmhouse & Rotten Row Cottage Main Road Rotten Row Hambleden](#) – Construction of single storey rear infill extension, insertion of 5 x dormer windows, replacement entrance porch and fenestration alterations in connection with conversion of existing dwellinghouses at Rotten Row Farmhouse and Rotten Row Cottage to single dwellinghouse – **no objection**

**Planning Application Decisions made since the date of the last Parish Council meeting**

[24/05790/FUL – Elmsdown Cottage 45 Skirmett Road Hambleden](#) – Householder application for proposed construction of single storey rear infill extension, demolition of existing front porch and construction of a new porch in its place – **Application Permitted**

[24/06044/FUL](#) & [24/06045/LBC](#) – Gilbert Cottage Henley Road Hambleden – Householder application for construction of roofing over of existing courtyard to form conservatory – **Application Permitted**

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**Minute 10016****Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda**

- Minute 9869 – Atkins will be attending carrying out remedial works to the failed surface in Hambleton village in August, after the filming has taken place. There will need to road closures to allow for this, residents will be notified of when 2 weeks in advance.
- Minute 9978.1 – Buckinghamshire Council have confirmed that the legislation is not applicable to the Common, and whilst they may be able to provide a grant to the Parish Council to assist with funding it is not possible to devolve. A management plan for the Common would be needed for this. Future agenda item.

**Action:Agenda Item**

- Minute 10001 – once finalized, Clerk will order the fliers, arrange for distribution and place the survey online.
- Minute 10005 – Clerk has obtained 4 quotations for a new swing at Ellery Rise play area, ranging in cost from £2700 to £8000. These will be forwarded to Cllrs to consider.

**Action:Clerk**

- Minute 10006 – Clerk advised Buckinghamshire Highways that whilst unable to contribute to any funding at this time, the PC would support any initiative to improve safety in the parish.
- AED and defibrillator training too place on 25/06/24 in Hambleton village hall. The session was attended by 6 residents, who found it useful. Thanks are given to the trainers for donating their time to do so.
- Updated Councillor Register of Interests have been uploaded to the website and provided to Buckinghamshire Council.
- The Chiltern Society have cut back the overgrown footpaths in Frieth, an invoice will follow.
- AED machines have been checked and reported to The Circle.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).
- Cherries Corner has been cut too early, and the logs have been moved and not replaced. Cllr Webb has confirmed with the contractor that this was not done by them, Clerk will speak with Buckinghamshire Highways.
- Clerk has added the new MP to the website and will write to her advising of future parish council meetings.

**Minute 10017****To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors**

Clerk has attended, with slides circulated to Cllrs where applicable:

- 13/06/24 – SLCC Branch Meeting
- 20/06/24 – Clerks Webinar
- 26/06/24 – CiLCA Mentoring session

Cllr Hussey attended:

- 12/06/24 – Heatwave Awareness meeting
- 26/06/24 – Biodiversity Net Gain webinar.

Cllr Hopkins attended

- 01/07/24 – School traffic meeting with Frieth CEC School.

**Minute 10018****To receive any updates from the Climate Change Working Party; to discuss any changes to the survey; to discuss any other matters relating**

Cllrs Webb, Hopkins and Clerk will meet to discuss alterations to be made, and how to make the survey flier more visually appealing.

**Action:Future Agenda Item, September meeting**

**Minute 10019****To consider maintenance and any other items for the field and play area at Ellery Rise**

Cllr Hopkins has spoken with the representatives from Frieth Village Society, who are still waiting for quotations and therefore unable to respond to the offer from the PC.

**Minute 10020****To consider a request for a donation to Hambleton Football Club**

Cllr Webb proposed donating £1800, the full amount requested. Cllr Ashcroft seconded, all in agreement. Clerk to advise.

**Action:Clerk**

**Minute 10021****To consider a request for a donation to Skirmett Village Hall, in connection with the application discussed at the previous meeting should filming monies have been paid**

The donation from the filming in Hambleden has not yet been transferred. The filming company have apologised for the delay in this. Clerk to advise the village hall committee that a cheque will be signed as soon as possible for the full amount originally requested.

Action: Clerk

**Minute 10022****Finance: a) to approve the accounts for July 2024; b) to nominate a Councillor to check and approve the bank reconciliation for June; c) to agree to payments to be made in August as necessary when there is not a Parish Council meeting, specifically Buckland Landscapes and SSE for lighting charges****Accounts to be paid in July 2024**

Mrs L Coldwell – salary (via standing order)	912.40
BC Pension Fund (via standing order)	281.92
Mrs L Coldwell – expenses	40.46
CPRE – annual subs	36.00
SSE – lighting charges	304.66
PHS Hygiene – annual charges	562.45
Buckland Landscapes – grass maintenance	1321.44
Skirmett Village Hall – hire	35.00
M Tuddenham - Hambleden toilet clean and open/close	120.00
<b>Total</b>	<b>3614.33</b>
<b>Balance as 1<sup>st</sup> June 2024</b>	<b>75152.93</b>
Less June payments	(3458.90)
<b>Balance as of 30<sup>th</sup> June 2024</b>	<b>71694.03</b>
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
<b>Unrestricted Reserves</b>	<b>40912.69</b>

**Film Fund**

Total of all funds at 1 <sup>st</sup> June 2024	4475.87
Howson Memorial donation	(500.00)
“Three Bags Full” donation	1600.00
<b>Total funds as of 30<sup>th</sup> June 2024</b>	<b>5575.87</b>
Ringfenced for Skirmett Hall	(2500.00)
<b>Total of unreserved funds at 30<sup>th</sup> June 2024</b>	<b>3075.87</b>

- Accounts and payments approved.
- Cllr Ashcroft checked and signed the bank reconciliation.
- All in agreement to pay any invoices received in July and August that cannot wait until the September meeting.

**Minute 10023****Members questions: including any items for the next agenda**

- 1. **Cllr Webb** – raised a change in planning law re: agricultural buildings, but this is not within the AONB.
- 2. **Cllr Gronmark** – the verges in Skirmett previously mentioned were reinstated.
- 3. **Cllr Armstrong** – some residents have voiced concerns over flooding in fields in Hambleden.

**Minute 10024****To confirm the date for the next meeting as:**

There is no parish council meeting held in August.

The date of the next meeting was confirmed as Monday 9<sup>th</sup> September – Frieth Village Hall.

The meeting was closed at 21.10.

Signed ..... Date .....

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