

## **MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING**

Held on Monday 13<sup>th</sup> January 2025, Skirmett Village Hall

PRESENT: Cllr Armstrong – Chair, Cllr S Webb, Mrs A Hopkins, Mr C Hussey, Mr R Gronmark, Mr J Jackson, Mr G Hartley Russell, Mr J Lidstone.

Mrs L Coldwell – Clerk  
0 members of the public

### **Minute 10092**

#### **Public Question Time**

None.

### **Minute 10093**

#### **To receive any apologies for absence**

Cllr R Ashcroft.

### **Minute 10094**

#### **Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda**

Cllr Hopkins declared an interest in planning application 24/07959/TPO – Flint Cottage Frieth Hill Frieth.

### **Minute 10095**

#### **To confirm and approve the minutes of the Ordinary Parish Council meeting held 9<sup>th</sup> December 2024**

The minutes of the meeting held in December were confirmed as a true record and signed by the Chairman.

### **Minute 10096**

#### **Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda**

- Minute 10064 – Clerk resent the Climate Change letter to Buckinghamshire Council; no response has been received.
- Minute 10082 – Clerk has advised Buckinghamshire Council of the wish to proceed with a 4 year contract for Devolved Services.
- Minute 10084 – the new swing has been installed at Ellery Rise play area.
- Minute 10086 – Clerk has advised the contractor to carry out the works to the trees by the Lychgate and submitted the planning application, and to proceed with new fencing of the Kenricks memorial in Hambleden churchyard. This is scheduled for March.
- Minute 10087 – Clerk has asked the contractor to carry out the works to the War Memorial in Hambleden.
- Minute 10088 – Lloyds Bank have confirmed the alterations to the standing orders.
- Minute 10089.4 – the owner of the yellow cars advised that they will be moved soon. Cllr Hopkins has told the owner that Buckinghamshire Council are aware of them. They remain in place currently.
- Minute 10089.6 – Clerk asked Thames Valley Police regarding the potentially dangerous parking, no response has been received.
- Clerk has added additional pages to the website for 2025.
- Clerk has been liaising with Buckinghamshire Highways regarding grass cutting in Moor End.
- Clerk has completed the paperwork for The Pensions Regulator, due every 3 years.
- AED machines have been checked and reported to The Circle.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains, flytipping and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

### **Minute 10097**

#### **To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors**

Clerk has attended:

25/11/24 – CILCA training session

10/01/25 – Cllr Hussey met with a representative from the Chiltern Society to discuss the possibility of them managing Pheasants Hill Common. It was a positive meeting, they are aware of the issues regarding ownership and there are questions regarding sourcing funding. Clerk to speak with Buckinghamshire Council to try to arrange a meeting to discuss this with them.

**Action: Clerk**

### **Minute 10098**

January 2025

**To receive any updates from the Climate Change Working Party; to discuss what if any actions the Parish Council can do to respond to the Climate Change emergency**

It was proposed and agreed for the Clerk to send out a "thank you" to those who have responded to the survey (70 people) via social media, our website and the Hambleden Valley magazine. A summary of the responses will be placed on the PC website.

Cllr Hopkins gave an update following the most recent Working Party meeting. All in agreement for the Working Party to proceed with contacting the Natural Environment Partnership for guidance on approaching local landowners with a view to creating a wildlife corridor throughout the Hambleden Valley, including involving neighbouring parishes. Traffic and speeding were also raised as a concern, a member of the Working Party is co-ordinating with Frieth CEC School to design posters that can be put up in Frieth but also neighbouring villages and will be in touch to present to the Parish Council.

**Action: Working Party/Clerk**

**Minute 10099**

**To consider maintenance and any other items for the field at Ellery Rise**

Work has started on cutting back the hedge on the inside of the playing field, which is overgrown. Cllr Hopkins commented representatives from Frieth Village Society will attend the next PC meeting to discuss their plans.

**Minute 10100**

**To consider the Frieth Village traffic concerns report from Buckinghamshire Council Network Safety Team (if available)**

The report is still unavailable. Cllr Hopkins continues to keep a "live" risk record and has forwarded the Network Safety Team data from community speedwatch sessions in Frieth.

**Minute 10101**

**Finance:**

**a) to approve the accounts for January 2025**

The accounts and payments were approved

**b) to nominate a Councillor to check and approve the bank reconciliation for November and December**

It was agreed to defer checking the bank reconciliation to the next meeting.

**c) to set the budget for 2025/2026**

The draft budget previously issued was approved.

**d) to set the precept demand to Buckinghamshire Council for 2025/2026**

It was resolved to set the Precept at £57000. Clerk to forward paperwork to Buckinghamshire Council.

Accounts to be paid in January 2025

SSE – lighting charges (cheque already signed and posted)	294.86
Mrs L Coldwell – salary (via standing order)	991.30
BC Pension Fund (via standing order)	306.31
Mrs L Coldwell – expenses	88.76
Mrs L Coldwell – annual WFH allowance and OT hours payment	693.10
War Memorial Trust – subs	20.00
Sovereign Playground – grass tiles at Ellery Rise	870.42
The Chiltern Society – footpath clearance	271.40
ICO – renewal	40.00
MH Groundcare – church yard trees and fencing	938.00
Skirmett Village Hall – hire	35.00
Buckland Landscapes – grass maintenance	1321.44
M Tuddenham - Hambleden toilet clean and open/close	150.00
<b>Total</b>	<b>6020.59</b>
<b>Balance as 1<sup>st</sup> December 2024</b>	77916.56
Less December payments	(3975.97)
<b>Balance as of 31<sup>st</sup> December 2024</b>	<b>73940.59</b>
Of which CIL Funds	6618.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
<b>Unrestricted Reserves</b>	<b>43159.25</b>

**Film Fund**

January 2025

Total of all funds at 1 <sup>st</sup> December 2024	<b>19275.87</b>
<b>Total of all funds at 31<sup>st</sup> December 2024</b>	<b>19275.87</b>

**Minute 10102****Members questions: including any items for the next agenda**

- 1. **Cllr Hussey** – Buckinghamshire Council have agreed to remove the trees that were planted on the local wildlife site in Fingest and have asked for suggestions of where they could be replanted.
- 2. **Cllr Jackson** – queried what is required for bat surveys in respect of planning applications. Cllr Hussey advised of a website that would be helpful.
- 3. **Cllr Lidstone** – asked about the flooding on the road when leaving Skirmett heading towards Hambleden. Buckinghamshire Highways are aware and have asked permission from the land agent of the adjacent field to carry out works. Clerk will ask the Local Area Technician for an update, along with the corner that floods in Fingest.
- **Action:Clerk**

**Minute 10103****To consider all recent applications received from Buckinghamshire Council detailed and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting:**

[24/07959/TPO – Flint Cottage Frieth Hill Frieth](#) – Fell as will be seriously unbalanced/compromised in a westerly wind due to Douglas Fir Felling x 1 Grand Fir (T2) and fell as dead/dying x 1 Douglas Fir (T1) – **no objection**

[24/08116/CTREE – Hillswood Frieth Hill Frieth](#) – Remove as damaged by recent storm x 1 unknown tree (A) and remove x 1 Pittosporum (B) – **no objection**

[24/07997/FUL – Inkerman House Shogmoor Lane Skirmett](#) – Householder application for replacement fixed timber doors to garage, replacement rear door, installation of side door and installation of canopies over front and rear doors (part retrospective) – **no objection**

[25/05027/CTREE – Wharf Cottage Henley Road Hambleden](#) – Fell due to chalara dieback and other decay issues x 1 Ash (T211), fell due to moderate / advanced dieback from Chalara x 5 Ash (T212), fell as dead x 6 Elm and as diseased x 1 Ash (T213) – **no objection**

[25/05028/CTREE – Car Park Adjacent The Stag And Huntsman Rectory Hill Hambleden](#) – Fell x 2 Ash (59 & 60), x 2 Elm (63) and x 6 Hawthorn and x 1 Sycamore (64) – **no objection**

[24/07912/FUL – The Yard Hambleden Village Hambleden](#) – Householder application for installation of 10 x roof mounted solar panels to the rear garage roof of The Yard – **no objection**

[25/05008/CTREE – St Marys Church Hambleden Village Hambleden](#) – Reduce height by approx 2m at previous pruning points x 12 Yew – **this is an application on behalf of the Parish Council**

[25/05009/CTREE – St Marys Church Hambleden Village Hambleden](#) – Raise canopies by up to 1m above and away from Lych gate root, to reduce moss growth on roof tiles x 2 Holly – **this is an application on behalf of the Parish Council**

**Planning Application Decisions made since the date of the last Parish Council meeting – for information only:**

[24/07606/CTREE – The Barn Hambleden Village Hambleden](#) – Remove smallest one nearest to Village Hall to prevent any damage to the roof of the village hall x 1 Walnut (G1) and take down to ground level as is leaning towards hall and concerned that it could damage the roof of the village hall x 1 Walnut (T1) – **Not to make a Tree Preservation Order**

[24/07501/FUL – Fayland Colstrove Lane Hambleden](#) – Householder application for conversion of existing car port into habitable space with associated external alterations – **Application Permitted**

[24/07592/CTREE – Meadowbrook Skirmett Road Skirmett](#) – Full canopy reduction by up to 3 metres as telecommunications team have taken one side back and miss shaped canopy x 1 London Plane (T1) – **Not to make a Tree Preservation Order**

[24/07519/TPO – Parmoor Lane Frieth](#) – Various tree works – **Application Permitted**

[24/06667/FUL](#) & [24/0668/LBC](#) – Yard Cottage Hambleden Village Hambleden – Householder application for remodelling of extension to the rear including 2 x new rear dormer windows, construction of single storey side extension, remodelling of the interior and augmentation of section of boundary wall – **Applications Permitted**

[24/07448/VCDN – The Stones Spurgrove Lane Frieth](#) – Variation of condition 2 (plan numbers) attached to 21/08699/FUL (Demolition of existing dwelling and garage and erection of replacement dwelling, creation of swimming pool to rear and widening of the existing vehicular access with associated works) to allow for amendments to the external appearance of the approved dwellinghouse – **Application Permitted**

**Minute 10104**

**To confirm the date for the next meeting as:**

The date of the next meeting was confirmed as Monday 10<sup>th</sup> February – Hambleden Village Hall.

The meeting was closed at 20.45.

Signed ..... Date .....