

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING

Held on Monday 9th June 2025, Frieth Village Hall

PRESENT: Mr A Armstrong – Chair, Cllr S Webb, Mr C Hussey, Mr R Ashcroft, Mrs A Hopkins, Dr. W Holmes, Mr S Taylor.

Mrs L Coldwell – Clerk

1 member of the public (part)

Buckinghamshire Councillor Mark Turner

Minute 10173

Public Question Time

None in attendance.

Buckinghamshire Councillor Mark Turner discussed the Thames Water Liaison Committee which was partly made of parish councils and partly run by Buckinghamshire Council. All Councillors were in agreement that it would be good to be involved.

Minute 10174

To receive any apologies for absence

Cllrs Mr G Hartley Russell and Mr D House.

Minute 10175

Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

Cllr Ashcroft declared an interest in planning application 25/06284/CTREE as an immediate neighbour.

Minute 10176

To confirm and approve the minutes of the Annual Parish, Annual Parish Council and ordinary Parish Council meetings held 12th May 2025

The minutes of the meetings held in May were confirmed as a true record and signed by the Chairman.

Minute 10177

Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda

- Minute 10128 – the borrowed frames have been returned to Frieth, following the posters being displayed in Skirmett and Fingest. Clerk is looking for someone to build ones to belong to the PC.
- Minute 10148 – Clerk is still trying to find a contractor to attend the noticeboards. She will also seek quotations for new. One contractor has suggested replacing, as they are beyond repair. One has quoted £3500 for repairs to all four. Clerk has obtained one quotation of £5337 +VAT for 4 new boards, without legs as they are all still stable.
- Minute 10151 – Clerk has ordered the boxes to be installed in the churchyard grounds.
- 10163 – Clerk chased Rights of Way at Buckinghamshire Council regarding footpath HA4. They will attend for a site visit.
- Minute 10168 – Clerk has forward the cheque to Frieth PTA.
- Minute 10170 – Clerk sent the AGAR paperwork to the External Auditor and placed the relevant paperwork on the website and noticeboards.
- Clerk has added the new register of interests to the website and forwarded to Buckinghamshire Council as required.
- Clerk has been notified by Buckinghamshire Council that Public Bridleway No 37A, Hambleden has been closed for 6 months from 07/06/25.
- Clerk responded to emails from residents on a variety of matters including footpaths and highway issues.
- AED machines have been checked and reported to The Circle.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Minute 10178

To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors

Any slides have been circulated to the Councillors, Clerk has attended:
21/05/25 – Tree liability webinar

22/05/25 – Lady Ryder Memorial Garden presentation

05/06/25 – Email and Web Compliance webinar

Minute 10179

To receive any updates from the Climate Change Working Party; to discuss any other matters relating

Cllr Hopkins reported that the draft PDF is almost complete, the graphics are being finalised it will be ready for consideration at the July PC meeting.

Minute 10180

To discuss Pheasants Hill Common and next steps including applying for an adverse possession order

Cllr Hussey had scanned and forwarded to all the contents of the file previously mentioned. It was agreed to draft an email to the Land Registry to discuss ownership with them.

Action: Cllr Hussey/Clerk

Minute 10181

To receive the annual play area inspection report and consider necessary action

Clerk had forwarded the report to all. It was agreed to proceed with the actions recommended, whilst none are deemed dangerous or urgent. Cllr Armstrong suggested spraying the timber frames with a wood protection treatment.

Action: Clerk

Minute 10182

Finance:

a) To approve the accounts for June 2025: Approved and noted.

Accounts to be paid in June 2025:

SSE – lighting charges (cheque already signed and posted)	377.52
Mrs L Coldwell – salary (via standing order)	991.30
BC Pension Fund (via standing order)	306.31
Mrs L Coldwell – expenses	43.21
Parish Online – annual subs	108.00
HMRC	372.49
ROSPA – play area inspection	115.20
CPRE – annual subs	36.00
Zurich Municipal – insurance	895.66
C J Armstrong – Hambleden dene car park grass cut	108.00
The Chiltern Society – subs	30.00
Buckland Landscapes – grass maintenance	1387.50
Frieth Village Hall – hire	37.50
Vision ICT – email addresses	52.01
M Tuddenham – Hambleden toilet clean and open/close	129.39
Lloyds Bank – account charges (paid via DD)	6.01
Total	4996.10
Balance as 1st May 2025	79916.85
Less May payments	(3193.91)
Income – BC Devolved Services payment	2225.94
Balance as of 31st May 2025	78948.88
Of which CIL Funds	3653.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
Unrestricted Reserves	51129.54

Film Fund

Total of all funds at 1 st May 2025	19119.05
Lloyds – account charges	(4.47)
Donation – Frieth CEC School PTA	(500.00)
Total of all funds at 31st May 2025	18614.58

Cheque 828 was reissued, for the amount of £1138.00 due to an incorrect payee listed and an additional £200.00. The original has been destroyed.

- b) To nominate a Councillor to check and approve the bank reconciliation for May:**
Cllr Ashcroft checked and approved the May bank reconciliation.
- c) To consider adding signatories to the bank accounts:**
It was agreed to add Cllr Hartley Russell to the bank mandate, Clerk to organise paperwork.
Action: Clerk
- d) To confirm removing signatories on the bank account who are no longer councillors**
It was agreed to remove any former councillors, Clerk to organise paperwork.
Action: Clerk

Cllr Ashcroft commented that a savings account is being investigated.

Minute 10183

Members questions: including any items for the next agenda

- 1. **Cllr Hussey** – has had reports of a potentially unauthorised building, Clerk to report to Planning Enforcement.
Action: Clerk
- 2. He will be attending a meeting for “Friends of Chilterns Chalk streams”, where the Hamble Brook will be discussed. There is the possibility of further wetland works being carried out, depending on funding.
- 3. **Cllr Webb** – an update about filming in Hambleden. There is filming next week, along with setting up and down before and afterwards, along with a different shoot in July. All residents in the immediate area will have received letters from the filming companies.
- 4. **Cllr Hopkins** – has had lots of contact regarding a track on Spurgrove Lane that has been resurfaced with tarmac and widened, meaning a loss to the adjoining verges. Clerk will report to Planning Enforcement to see if permission was needed, and advised any concerned residents to do the same.
Action: Clerk

Minute 10184

To consider all recent applications received from Buckinghamshire Council detailed and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting:

[25/06203/CTREE – Mill End Farm Henley Road Hambleden](#) – Section fell x 4 conifers and x 1 leaning Eucalyptus – **no objection**

[25/06206/CTREE – Snowdrop Cottage Frieth Hill Frieth](#) – Remove over extended lower limb and formulative prune reduce by 2-3 metres x 1 Sycamore – **no objection**

[25/06205/CTREE – The Manor House Hambleden Village Hambleden](#) – Remove crossing branches and raise canopy to 2.5 - 3 metres x 3 Cedar of Lebanon – **no objection**

[25/06176/TPO – Garden House Ferry Lane Hambleden](#) – Fell as dead x 1 Lawson Cypress – **no objection**

[25/06046/FUL](#) & [25/06047/LBC](#) – The Flat Roofed House Innings Road Frieth - for demolition of existing single storey side extension and construction of new single storey side extension with basement storey below, together with external access steps and open lightwell to side/rear – **no objection but we would like to ensure that the protection advice given for the trees is adhered too. We would request a traffic management plan due to the narrow road to access the property, with an agreement to make good any damage caused to verges during construction.**

[25/06045/LBC – Henley Business School Greenlands Henley Road Hambleden](#) – Listed building application for upgrading of and replacement of internal fire doors and associated works – **no objection**

[25/06284/CTREE – Clerks Piece Pheasants Hill Hambleden](#) – Crown reduce by up to 4m, crown thin by 15% and crossing branches to contain and maintain x 1 twin stemmed Beech (T1) and crown reduce by 2.5m - 3m to blend in with the larger tree and also crown thin by up to 15% to contain and maintain x 1 twin stemmed Beech (T2) – **no objection**

[25/06302/CTREE – 6 The Cottages Chequers Lane Fingest](#) – Pollard as grown into electricity cables x 1 Blackthorn – **no objection**

Planning Application Decisions made since the date of the last Parish Council meeting – for information only:

[25/05765/FUL – Disborough Cottage Main Road Rotten Row Hambleden](#) – Householder application for construction of two storey rear extension, entrance porch and fenestration changes –

Application Permitted

[25/05946/PNP6A – Land At Innings Road/Spurgrove Lane Innings Road Frieth](#) – Prior notification application (Part 6, Class A) for the proposed creation of private way – **Details required to be Submitted**

[25/05930/CTREE – The Cottage Hambleden Village Hambleden](#) – Crown reduce by 3m and crown lift over drive by 4m to contain and maintain x 1 Beech (T1) take down to ground level as the tree is in decline and at the unions near the base of the tree is a large canty and decay x 1 Acacia (T2) –

Not to Make a Tree Preservation Order

Minute 10185

To confirm the date for the next meeting as:

The date of the next meeting was confirmed as Monday 14th July – Skirmett Village Hall.

The meeting was closed at 20.50.

Signed Date