

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING

Held on Monday 14th July 2025, Skirmett Village Hall

PRESENT: Cllr S Webb - Chair, Mr C Hussey, Mr R Ashcroft, Mr G Hartley Russell, and Mr D House.

Mrs L Coldwell – Clerk

6 members of the public (some part)

Buckinghamshire Councillor Mark Turner

Minute 10186

Public Question Time

- Members of the public attended to discuss planning applications 25/06138/FUL and 25/06137/FUL, Rockwell End Farm. A lengthy conversation ensued, with input from Buckinghamshire Councillor Mark Turner.

Minute 10187

To receive any apologies for absence

Cllrs Mr A Armstrong, Mrs A Hopkins, Dr. W Holmes, Mr S Taylor.

Minute 10188

Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None declared.

Minute 10189

To confirm and approve the minutes of ordinary Parish Council meeting held 9th June 2025

The minutes of the meeting held in June were confirmed as a true record and signed by the Chair.

The Chair moved agenda item 12, Planning up the agenda.

Minute 10190

To consider all recent applications received from Buckinghamshire Council detailed and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting:

[25/06138/FUL – Main Barn And Grain Store Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Change of use of an existing agricultural barn to a mixed use of agriculture and private use only equestrian (retrospective) – **We note the strong feelings of local residents who object to the change of use and would ask the Officer to take these objections into account. We also note that these barns were allowed via permitted development for agricultural use, and that not much time has passed since this was granted. However, should this application be permitted, we would like to see conditions imposed with regards to any lighting to make sure that light pollution is not disturbing the Chilterns National Landscape, as per the National Landscape Lighting Planning Guidance and that landscaping is implemented to ensure the beauty of the National Landscape is protected, as the starkness of the existing buildings do not conserve or enhance the beauty of the National Landscape, as per s85 of the CROW Act.**

[25/06137/FUL – Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Change of use of existing agricultural livestock barn to a mixed use of agriculture and private use only equestrian (retrospective) – **We note the strong feelings of local residents who object to the change of use and would ask the Officer to take these objections into account. We also note that these barns were allowed via permitted development for agricultural use, and that not much time has passed since this was granted. However, should this application be permitted, we would like to see conditions imposed with regards to any lighting to make sure that light pollution is not disturbing the Chilterns National Landscape, as per the National Landscape Lighting Planning Guidance and that landscaping is implemented to ensure the beauty of the National Landscape is protected, as the starkness of the existing buildings do not conserve or enhance the beauty of the National Landscape, as per s85 of the CROW Act.**

[25/06425/CTREE – The Cottage Hambleden Village Hambleden](#) – Reduce height by 3 m to 3 x Yew (T1, T2, T3) - trees from high hedge and reduce height by 3m to 2 x Holly (T4, T5) – **no objection**

[25/06249/FUL](#) & [25/06250/LBC](#) – Henley Business School Greenlands Henley Road Hambleden - Repairs and alterations to Greenlands Building: repairs to west portico, alterations to south portico to create new accessible entrance and addition of awnings to south elevation – **no objection**

[25/06333/FUL – The Flat Roofed House Innings Road Frieth](#) – Householder application for construction of a new garden room within the rear curtilage of the property – **no objection**

[25/06332/LBCS19](#) & [25/06335/VCDN](#) – Burrow Farm Hollow Lane Rotten Row Hambleden - Variation of condition 2 (plan numbers) attached to 23/06804/LBC (Listed building application for demolition of mid-20th century extension, erection of a new extension, relocation of swimming pool and associated works) to allow for substitution of drawings – **no objection**

Planning Application Decisions made since the date of the last Parish Council meeting – for information only:

[25/06203/CTREE – Mill End Farm Henley Road Hambleden](#) – Section fell x 4 conifers and x 1 leaning Eucalyptus – **Not to make a Tree Preservation Order**

[25/06205/CTREE – The Manor House Hambleden Village Hambleden](#) – Remove crossing branches and raise canopy to 2.5 - 3 metres x 3 Cedar of Lebanon – **Not to make a Tree Preservation Order**

[24/07254/FUL – Janets Cottage Pheasants Hill Hambleden](#) – Householder application for construction of front entrance porch – **application permitted**

[25/05964/LBC – Mill End Farmhouse Henley Road Hambleden](#) – Listed building consent for refurbishment, repair and maintenance including replacement of certain windows and doors (part retrospective) – **application permitted**

[25/06206/CTREE – Snowdrop Cottage Frieth Hill Frieth](#) – Remove over extended lower limb and formative prune reduce by 2-3 metres x 1 Sycamore – **Not to Make a Tree Preservation Order**

[25/05875/LBC – Varnells Hambleden Village Hambleden](#) – Listed building application for works to roof comprising replacing delaminated, missing or broken tiles, securing loose and slipping tiles where necessary. Using handmade clay tiles to make up any shortfall. Replacing defective laths with treated battens, install insulation and membrane, repair and repaint ornamental fascia and replace guttering with same materials (part retrospective) – **Application Refused**

Minute 10191

Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda

- Minute 10180 – Cllr Hussey drafted a letter to be sent to the Land Registry, which Clerk forwarded. Cllr Hussey spoke with the Land Registry who have forwarded a form to be completed and returned, but this is a generic response and did not answer the questions that were asked. Cllr Hussey also replied to the solicitor, who advised he did not think that applying for registration would be successful for various reasons. Cllrs Webb and Hartley Russell will look at the tithe map for Hambleden to look to see if there is any pertinent information there.
- Minute 10181 – Clerk organised for the vegetation to be cut back, purchased a new “No Dogs” sign and cleaned the existing information sign.
- Minute 10182b – Clerk organised the paperwork to add Cllr Hartley Russell to the bank mandate, this has been sent to Lloyds.
- Minute 10182c – Clerk organised for former Councillors to be removed from the bank mandate, the paperwork has been sent to Lloyds.
- Minute 10182d – Clerk has asked Lloyds for the best interest savings account they can offer.
- Clerk has been notified by Buckinghamshire Council that Public Bridleway No 44 (part), Hambleden has been subject to a diversion.
- Clerk as applied for internet banking, which has been approved. Lloyds will be sending out the necessary implements. Councillors will then need to be added to the internet banking facilities.
- Clerk has reported a streetlight in Fingest that has a broken timer, meaning that it remains on all night. Clerk to find out how much installing a photocell bulb on a timer will cost.

Action: Clerk

- Clerk responded to emails from residents on a variety of matters including rights of way, footpaths, and highway issues.
- AED machines have been checked and reported to The Circle.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).
- Clerk reminded Cllrs that the office operates reduced hours in August, and telephone and leaving a message on the answerphone will be the quickest way to get a response.

Minute 10192**To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors**

Any slides have been circulated to the Councillors, Clerk has attended:

Clerk has attended:

10/06/25 – SLCC Branch meeting

13/06/25 – GDPR Compliance following SAPPP regulations

26/06/25 – Planning Liaison forum

02/07/25 – Clerk and HR Advice webinar

08/07/25 – Parish Liaison meeting

26/06/25 – Rural Forum attended by Cllr Hussey

Minute 10193**To receive any updates from the Climate Change Working Party; to discuss any other matters relating; to approve the “Lending Nature a Helping Hand” PDF**

Cllr Hussey reported that the leaflet has been designed to be “friendly” with useful information for residents as a downloadable PDF on the parish council website. It can be advertised on our Facebook page, as well as Hambleden Valley magazine and Frieth Village newsletter. All in agreement to approve the PDF, and thanks were given to the Working Party for producing it. All Councillors are happy for it to be shared to organisations via the Chilterns National Landscape.

Action: Clerk

Minute 10194**To consider employing a contractor to remove ivy from the Churchyard Wall in Hambleden and any other maintenance as required**

Cllr Webb commented that the ivy is out of hand, it grows back as quick as it is removed. All in agreement to proceed with appointing a contractor to sympathetically remove the ivy, Cllr Webb will approach a resident to see if they would be interested in taking on the work, and Clerk will approach another potential contractor.

Action: Cllr Webb/Clerk

Minute 10195**To consider the purchase of more bird boxes to be placed in Fingest and Frieth churchyards**

The Reverend has approved them to be placed. Cllr Webb proposed purchasing a further 8 boxes, all in agreement. Clerk to organise. This can be funded from the Film Fund.

Action: Clerk

Minute 10196**Finance:****a) To approve the accounts for July 2025:** Approved and noted.

Accounts to be paid in July 2025:

SSE – lighting charges (cheque already signed and posted)	390.11
Mrs L Coldwell – salary (via standing order)	991.30
BC Pension Fund (via standing order)	306.31
Mrs L Coldwell – expenses	290.17
PHS Hygiene – sanitary disposal, Hambleden toilet	426.38
Buckland Landscapes – grass maintenance	1387.50
Skirmett Village Hall – hire	35.00
CJ Armstrong – tree branch removal, Frieth	445.00
M Tuddenham – Hambleden toilet clean and open/close	150.00
Lloyds Bank – account charges	5.57
Total	4426.34
Balance as 1st June 2025	78948.88
Less June payments	(5196.10)
Balance as of 30th June 2025	73752.78
Of which CIL Funds	3653.95
Church Wall reserve	20000.00
Other Earmarked reserves	3250.00
Hambleden Parking fund	912.39
Unrestricted Reserves	45936.44

Film Fund

Total of all funds at 1 st June 2025	18614.58
Donation – Marlow Murder Club	750.00
Lloyds – account charges	(4.25)
Total of all funds at 30th June 2025	19360.33

- b) **To nominate a Councillor to check and approve the bank reconciliation for June:**
Cllr Ashcroft checked the bank reconciliation however there was an anomaly with cheque amounts following a re-issue for a cancelled cheque. Clerk will amend for the next meeting.
- c) **To agree that any invoices received in August and before the September meeting will be authorised to be paid via cheque via email:**
It was resolved to pay any invoices via cheque, once agreed via email before the next meeting.

Minute 10197**Members questions: including any items for the next agenda**

- 1. **Cllr Ashcroft** expressed thanks to Cllr Hussey for coordinating the removal of fish that had been unlawfully dumped in the Hamble Brook
- 2. **Cllr House** – advised that Frieth Village Society wish to carry out an audit of the benches in Frieth as some need to be replaced. Clerk will forward the asset register.
Action: Clerk
- 3. **Cllr Webb** – a resident approached her regarding convolvulus growing in the hedgerow in the car park at Hambleden Dene. Clerk will write to Culden Faw Estate.
Action: Clerk

Minute 10198**To confirm the date for the next meeting as:**

The date of the next meeting was confirmed as Monday 8th September – Hambleden Village Hall.

The meeting was closed at 21.15.

Signed Date