

**MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING**

Held on Monday 11<sup>th</sup> May 2026, Skirmett Village Hall

PRESENT: Mr A Armstrong – Chair, Cllr S Webb, Mr C Hussey, Mr G Hartley Russell, Mr S Taylor, Mr R Ashcroft, Mr R Lilley, Mr D House.

Mrs L Coldwell – Clerk  
0 members of the public

**Minute 10337**

**Public Question Time**

None in attendance.

**Minute 10338**

**To receive any apologies for absence**

Cllr Hopkins and Buckinghamshire Councillor Mark Turner.

**Minute 10339**

**Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda**

None declared.

**Minute 10340**

**To confirm and approve the minutes of ordinary Parish Council meeting held 13<sup>th</sup> April 2026**

The minutes of the meeting held in April were confirmed as a true record and signed by the Chair.

**Minute 10341**

**Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda**

- Minute 10324 – the light in the toilet in Hambleden has been replaced.
- Minute 10326 – Clerk advised which logo has been selected, the resident has forwarded various versions to the Clerk for use as needed.
- Minute 10328 – Clerk will circulate a draft letter to Buckinghamshire Council. The additional “20 is Plenty” stickers have arrived and are available for any Councillors who need more.
- Minute 10330 – Clerk has obtained quotations for installing and the ongoing costs for collection for litter bins in Frieth. Buckinghamshire Council will not install any additional nor collect.
- Minute 10332 – the new MVAS was ordered and brackets have been installed by Cllr House.
- Minute 10334.8 – Planning Enforcement are still investigating the stables in Hambleden.
- Minute 10334.2 – Vision ICT offered a discount on the renewal amount, reflecting the time of the email outage. Clerk will advise the PC wish to pay for 6 months for emails only, and Cllrs Taylor and House will investigate new email and website options.

**Action: Cllrs House and Taylor/Clerk**

- Cllr Armstrong has put up the new noticeboards. The 2 for Fingest and Skirmett were missed off the original order, Clerk will contact the supplier.
- Action: Clerk**
- The gate has been installed at Pheasants Hill Common following the track by SSE. It has unfortunately already been vandalised.
- AED machines have been checked and reported to The Circle. The Hambleden AED is back online, following the replacement of the pads. Clerk has ordered 2 additional sets, which are on back order for the other machines which will need replacing before the end of the year.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).
- Clerk had enquired with Buckinghamshire Highways about “It’s 30 for a Reason” posters to be displayed around the parish, Councillors at this time do not wish to proceed, as it is unlikely that they would have any meaningful effect.

**Minute 10342**

**To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors**

Any slides have been circulated to the Councillors, Clerk has attended:

- 14/04/26 – Parish Planning Meeting
- 16/04/26 – Parish Liaison meeting
- 20/04/26 – BMKALC Clerks Seminar

28/04/26 – Clerks Meeting

06/05/26 – “The Power of the Yellow Book” – Charles Arnold Baker training session

11/05/26 – Cllr Hussey hosted a meeting with Lawyers for Nature, who will be taking Pheasants Hill Common on as a test case for ownership on a pro bono basis.

#### **Minute 10343**

##### **To receive any updates from the Climate Change Working Party; to discuss any other matters relating**

Cllr Hussey reported that the most recent meeting was to finalise the details for the meeting with Emma Reynolds, MP next month. Various organisations from the parish will be represented. Work on the water document and the possibility of organising a meeting with a guest speaker for residents continues.

**Action:Climate Change Working Group**

#### **Minute 10344**

##### **To consider the resurfacing or pothole fixing in Frieth car park**

Cllr House had obtained a further quotation, and Cllr Webb a quotation for patching only. A lengthy discussion ensued, with all ultimately in agreement to re-tarmac the whole surface, using a mixture of savings reserves, CIL funds, Film Fund and moving funds in the budget such as the budget for an election which is now not necessary.

Cllr House proposed contractor A - Putnam Paving, Cllr Lilley seconded. Cllr House will advise.

Cllr Taylor suggested approaching the school to ask them to reconsider the use of the car park as a turning circle following the resurfacing for longevity. Cllr Webb suggested altering the existing space to allow improved access in and out of the car park, whilst retaining unfringed access for the neighbouring property. Consultations between the PC, school, and the neighbouring property to take place before works being commenced. The works will need to take place during the summer holidays, to avoid problems with the school users of the car park.

**Action:Cllr House**

#### **Minute 10345**

##### **To consider installing additional litter bins in Frieth at a cost of £456.45 +VAT per bin, and an ongoing cost of £6.85 per bin collection**

All in agreement not to proceed currently, but to revisit next budget for financial year 2027/2028.

**Action:Clerk**

#### **Minute 10346**

##### **To consider the purchase of “20 Advisory Speed Limit” Foamex signs (if approved by Buckinghamshire Highways) at an estimated cost of £100**

All in agreement to proceed and order 20 posters from the Film Fund. Whilst the advice from Buckinghamshire Highways was not to proceed, the Parish Council decided that the road safety of parishioners is more important and hopes that the signs will slow down traffic, as in the neighbouring Northamptonshire villages.

**Action:Cllr House**

#### **Minute 10347**

##### **Finance:**

a) to approve the accounts for May 2026 – *Approved*

Mrs L Coldwell – salary (via standing order)	1022.96
BC Pension Fund (via standing order)	316.09
Mrs L Coldwell – expenses	47.20
BMKALC – subs	247.92
BMKALC – Clerks Seminar (split 3 PCs)	8.40
Zurich – PLI insurance	1327.11
M Tuddenham – Hambleden toilet clean and open/close (invoice expected)	120.00
Skirmett Village Hall – hire	35.00
Lloyds Bank – account charges	4.25
Mr P Smith – MVAS padlock	12.99
AHL Electrical – Hambleden toilet light (paid between meetings, approved in April )	90.00
Culden Faw Estate – shed hire for sandbags	1.20
<b>Total</b>	<b>3233.12</b>
<b>Balance as 1<sup>st</sup> April 2026</b>	<b>31223.37</b>

Less April payments	(7819.90)
Buckinghamshire Council – first half precept	29500.00
TVP Crime Commissioner – grant funding MVAS	2987.99
<b>Balance as of 30<sup>th</sup> April 2026</b>	<b>55891.46</b>
Of which CIL Funds	3653.95
Church Wall reserve	20000.00
Other Earmarked reserves	3500.00
Hambleden Parking fund	696.39
<b>Unrestricted Reserves</b>	<b>28041.12</b>

#### Film Fund

Total of all funds at 1 <sup>st</sup> April 2026	19319.32
Lloyds – account charges	(4.25)
<b>Total of all funds at 30<sup>th</sup> April 2026</b>	<b>19315.07</b>

#### Savings Account

Total of all funds at 1 <sup>st</sup> April 2026	<b>30027.54</b>
Interest	12.75
<b>Total of all funds at 30<sup>th</sup> April 2026</b>	<b>30040.29</b>

- b) receive the Internal Auditors report – *Received*
- c) complete Section 1 of the Annual Governance and Accountability Return 2025/2026 – *Completed*
- d) to approve and adopt the accounts for 2025/2026 in receipts and payment format – *Approved*
- e) to complete Section 2 Accounting Statements of the AGAR – *Completed*
- f) to confirm the dates for the period for the exercise of public rights – Clerk proposes 03/06/26 – 14/07/26 – *Confirmed*
- g) to nominate a Councillor to check and approve the bank reconciliation for April – *Cllr Ashcroft checked and confirmed*

It was agreed that the invoices to be paid by the Clerk via BACS.

#### Minute 10348

##### Members questions: including any items for the next agenda

- 1. **Cllr Webb** – regarding the vision splay at Mill End, a car was parked on the grass, and request one additional post to be installed.  
**Action:Clerk**
- 2. Thanks were given to the PC for installing the new defibrillator pads by the guardian.
- 3. Thames Water have not resolved the problem of the overflowing man hole in Hambleden village.
- 4. She has been approached again by residents requesting a sign on the green by the pump reminding visitors to use the car park behind the pub for parking, rather than in the village. Future agenda item.  
**Action:Clerk**

#### Minute 10349

##### Planning

##### To consider all recent applications received from Buckinghamshire Council detailed and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting:

[PL/26/01167/FA – Flint Hall Skirmett Road Hambleden](#) – Closure of existing residential access and alteration to existing agricultural access to provide replacement safer residential access to Flint Hall, in addition to the installation of a new driveway to serve upgraded access, including the erection of gates and fences – **no objection**

[PL/26/02738/KA – The New House Frieth Hill Frieth](#) – T1 Willow – Fell, T2 Sycamore – Pollard by 7 metres (down to 13m) – **no objection**

[PL/26/01494/DE – Upper Woodend Farm Roundhouse Lane Fawley](#) – Submission of details of siting, design, external appearance, landscaping and means of access for partial demolition/removal of existing commercial and equestrian building/workshop & mobile home and construction of 1 x dwelling pursuant to outline planning permission 22/07998/OUT – **no objection**

[PL/26/02334/FA – Rivendell Frieth Hill Frieth](#) – Single storey rear extension, replacement of existing timber cladding with new cladding, installation of solar panels and changes to fenestration and internal alterations – **no objection**

[PL/26/03415/KA - St Johns Church Frieth Hill Frieth](#) – Irish Yew 917 - Prune away from lychgate to give 500mm clearance, reduce in height by 1m, Irish Yew 918 - Prune away from lychgate to give 500mm clearance, reduce in height by 1m, Common Yew 919 - Reduce lateral branches on north, east and west sides by a maximum approximately 1.5m to re-balance crown – **no objection**

[PL/26/02391/TP – St Johns Church Frieth Hill Frieth](#) – Common Yew 920 - Reduce lateral branches on the east side by a maximum approximately 3m to re-balance crown – **no objection**

[PL/26/02499/TP – Barlows Frieth Hill Frieth](#) – Crown reduction by reducing the height and spread of the tree by up to 2 metres, removing any dead or damaged branches to 1 x Flase Acacia (T4) to reduce the risk of branches failing – **no objection**

[PL/26/01977/FA – Rockwell End House Farm Rockwell End Lane Rockwell End](#) – Proposed manège – **no objection, however we would to see a condition to ensure no lighting will be erected, as per the guidance from the Chilterns Lighting Planning Guidance produced by the Chilterns National Landscape**

[PL/26/02737/FA – Catton House Frieth Hill Frieth](#) – Proposed single storey rear extension, front gable and two storey side extension. External amendments and window replacement. Demolition of detached garage – **no objection**

**Planning Application Decisions made since the date of the last Parish Council meeting – for information only:**

[PL/26/02387/VRC – Training Centre Henley Management College Greenlands Henley Road Hambleden](#) - Variation of condition 7 (awnings) attached to planning permission 25/06250/LBC (Listed building application for repairs and alterations to Greenlands Building: repairs to west portico and addition of awnings to south elevation) to allow for a revised awning design along with heater and lighting positions – **application withdrawn**

[PL/26/00645/FA – Woolleys Skirmett Road Hambleden](#) – Construction of a new porch with pitched roof and parapet, fenestration alterations, extension to the existing garage, creation of a staff parking area, demolition of the 1930s curved wall, and formation of a new access drive linking to the existing drive – **application withdrawn**

[PL/26/00085/FA – The Firm Frieth Hill Frieth](#) – Single storey rear extension – **Conditional permission**

[PL/26/02432/KA – Flat 5 Hambleden Mill Henley Road Hambleden](#) – H1 Leylandii Hedge – Remove – **Not to Make a Tree Preservation Order**

An appeal has been submitted to the Planning Inspectorate regarding planning application [PL/25/4483/AGN](#) – Land at Spurgrove Lane.

#### **Minute 10350**

##### **To confirm the date for the next meeting as:**

The date of the next meeting was confirmed as Monday 8<sup>th</sup> June – Hambleden Village Hall.

The meeting was closed at 21.34.

Signed ..... Date .....