

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING

Held on Monday 13th July 2026, Frieth Village Hall

PRESENT: Mr A Armstrong – Chair, Mr C Hussey, Mr R Ashcroft, Mr D House, Mrs A Hopkins, Mr G Hartley Russell, Mr R Lilley.

Mrs L Coldwell – Clerk

0 members of the public

Minute 10366

Public Question Time

None in attendance.

Minute 10367

To receive any apologies for absence

Cllrs Webb and Taylor.

Buckinghamshire Councillor Mark Turner.

Minute 10368

Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None declared.

Minute 10369

To confirm and approve the minutes of the ordinary Parish Council meeting held 8th June 2026

The minutes of the meeting held in June were confirmed as a true record and signed by the Chair.

Minute 10370

Clerk and any Councillors if appropriate to report on matters arising and any updates from previous minutes which are not on the agenda

- Minute 10351 – Clerk has liaised with Buckinghamshire Highways about the works at Rockwell End. Whilst definitive plans have not been made yet, the works expected to commence in September.
- Minute 10357 – our MP has contacted various government departments regarding our traffic concerns, along with Buckinghamshire Council.
- Minute 10359 – Clerk has forwarded several suggestions for signs, but none are quite right for the setting. She will continue to look.
- Minute 10360 – Clerk has asked neighbouring parishes to join the 20 is Plenty Scheme.
- Clerk has updated the DPI forms on the website as per new legislation.
- AED machines have been checked and reported to The Circle. Clerk has ordered 2 additional sets of pads, which are expected to be delivered this week.
- The yellow spitfire cars at Moor End have been removed.
- Cllr House advised that the resurfacing works at Frieth car park are scheduled to take place the week commencing Monday 27th July. Clerk has drafted a letter to be sent to neighbouring properties, the village hall and the school to advise them of the works.

Action: Clerk

- The 20mph speed advisory signs have been placed at Moor End.
- Road closures have been placed on the website and Facebook page.
- Clerk has reported various potholes, damaged signs, blocked drains and faded white lines around the parish. This can be done by anyone via [Fix My Street](#).

Minute 10371

To receive updates if any from meetings attended since the previous ordinary meeting by Clerk and Councillors

Clerk has attended:

16/06/2026 – SLCC Branch meeting

08/07/26 – Employment Rights Act 2025 webinar

09/07/2026 – Martyn's Law webinar

08/07/2026 – Cllr Hopkins attended "20 is Plenty" Zoom meeting

Minute 10372

To receive any updates from the Climate Change Working Party; to discuss any other matters relating

Cllr Hopkins reported what our MP's office has done on behalf of the PC, which includes writing to various government departments and others for support to address traffic issues in the parish. Articles

have been placed in the Frieth Village newsletter and Hambleden Valley magazine following her visit, Clerk will place an article with photographs on the website.

Minute 10373

To discuss the Traffic Concerns Report, Frieth commissioned by the PC from Buckinghamshire Council

The Parish Council noted that it had been waiting since October 2024 for Buckinghamshire Council's Road Safety Report, which had only recently been received. Cllr Hopkins reported that while the Road Safety Officer had been sympathetic to the concerns raised during his visit, the recommendations were largely unchanged from the draft report issued in 2024 and many suggestions are considered unsuitable for a rural village. The report, and Buckinghamshire Council, do not support the introduction of a 20mph speed limit and suggested measures for which there is currently no available funding. All in agreement to write to Buckinghamshire Council again, requesting a portion of the Active Travel England funding received by BC be allocated to the parish to enable safer cycling and pedestrian travel.

Action:Clerk

Minute 10374

To consider supporting the Chilterns National Landscape proposals for work to be carried out on the Hamble Brook in writing to the National Lottery grant fund; to confirm a donation towards the works of £1000 from the Film Fund

Cllr Hussey raised the suggestion at the June meeting, and all agreed to support. Cllr Hussey has drafted a letter, approved unanimously to be sent to Not Bourne Yesterday.

Action:Clerk

Minute 10375

To consider a grant application from Hambleden Youth Bellringers for £690

All in agreement, Clerk to organise grant payment from the Film Fund.

Action: Clerk

Minute 10376

To consider a new website and “.gov.uk” email provider

Following an unacceptable amount of downtime with emails by the current provider, and the best practice to use a .gov.uk email and website address the PC will look to change. Clerk has provided 11 alternative quotations to be considered. Item to be revisited in September where a decision will be made.

Action:Clerk

Minute 10377

Finance:

- a) To approve the accounts for June 2026 – *Approved and noted*
- b) To approve payments for July – *Approved*

Accounts to be paid in July 2026

Mrs L Coldwell – salary (via standing order)	1022.96
BC Pension Fund (via standing order)	305.27
Mrs L Coldwell – expenses	64.30
PHS Group – sanitary collection	353.64
ACL Armstrong – lengthsman work May	2286.00
M Tuddenham – Hambleden toilet clean and open/close	150.00
Putman Paving – Frieth car park resurfacing, 50% deposit	11900.00
SSE – lighting charges	141.69
Cllr D House – advisory signs	141.38
Lloyds Bank – account charges	4.25
Total	16369.49
Balance as 1st June 2026	51980.45
Less June payments	(7525.18)
Balance as of 30th June 2026	44455.27
Of which CIL Funds – ringfenced for Frieth car park resurfacing	3653.95
Church Wall reserve	20000.00
Other Earmarked reserves inc. ringfenced for Frieth car park resurfacing	7200.00

Hambleden Parking fund	696.39
Unrestricted Reserves	12904.93

Film Fund

Total of all funds at 1 st June 2026	19310.82
Lloyds – account charges	(4.25)
Total of all funds at 30th June 2026	19306.57

Savings Account

Total of all funds at 1 st June 2026	30053.46
Interest	11.94
Total of all funds at 30th June 2026	30065.40

Ringfenced for Frieth Car Park Resurfacing – Quotation £23800

CIL fund	3653.95
Savings Account	11000.00
Film fund	5500.00
Budget line moved from Elections	3700.00
Total	23853.95

c) Cllr Ashcroft checked and confirmed the bank reconciliation for June.

It was agreed that the invoices to be paid by the Clerk via BACS. It was agreed for invoices received between meetings in August to be paid via BACS when approved by a majority of Councillors via email. This will likely include invoices for the settlement payment for the car park resurfacing, SSE, and the toilet maintenance in Hambleden.

Minute 10378**Members questions: including any items for the next agenda**

- 1. **Cllr Hartley Russell** – asked who is responsible for footpath maintenance, some in Skirmett have become narrow due to overgrown hedges. Clerk advised reporting any issues on Fix My Street for Buckinghamshire Council to investigate. It may be them or the landowner responsibility.
- 2. **Cllr House** – asked if replacement metal brackets for the white posts in Frieth could be purchased when necessary, the plastic ones in use lack longevity. All in agreement that he can purchase when needed in the future for a reasonable price.
- 3. **Cllr Hopkins** – a resident contacted her about a large amount of hardstanding in a field undergoing development. Clerk advised contacting Planning Enforcement with any concerns.
- 4. **Cllr Armstrong** – following the installation of the new access ramp in Hambleden by Buckinghamshire Council, the gabions at the bottom are protruding into the road and may become an issue for motorists.

Minute 10379**Planning**

To consider all recent applications received from Buckinghamshire Council detailed and any other planning applications submitted and published on the Buckinghamshire Council Planning Portal between the circulation of the agenda and the meeting:

[PL/26/03860/FA – Frieth Church Of England Combined School Frieth Hill Frieth](#) – Erection of 1.5 storey rear extension to form library and storage area – **no objection, however we note that the proposed extension is a consequence of the growth that has already occurred, has had and continues to have an adverse impact on traffic movement in the village already.**

[PL/26/04823/EU – The Barn In The Wood Shogmoor Lane](#) – Certificate of lawfulness for existing use of building as a single dwellinghouse, including residential garden, as shown on submitted site plan – **no comment**

[PL/26/04907/FA – Old Schoolmasters House Skirmett Road Hambleden](#) – Side and rear two storey extension and alterations – **no objection but we wish the integrity to be kept intact; in our opinion this property has architectural merit. The property is also surrounded by the restrictive Greenlands Covenant**

[PL/26/05087/VRC – Hamberley House Rectory Hill Hambleden](#) – Variation of conditions 2 (approved plans), 3 (approved materials), 4 (approval of joinery), 5 (rainwater goods), 6 (no removal of chimney), 7 (boundary treatment, 9 (footpath photo survey), 15 (landscaping), 16 (arboricultural method statement/ tree protection plan), 17 (site levels) and 19 (construction traffic management plan)

attached to planning permission 24/06899/FUL (Householder application for extensions and alterations to dwelling, swimming pool, landscaping, closing off existing access and relocation of vehicle access in connection with the formation of new parking area and new boundary treatment) to allow for the removal of chimney at the rear of the property and the variation of wording to other conditions – **comments to be submitted at a later date**

Planning Application Decisions made since the date of the last Parish Council meeting – for information only:

[PL/25/6354/FA](#) & [PL/25/6355/HB](#) – The Flat Roofed House Innings Road Frieth – Demolition of existing single storey side extension and construction of new single storey side extension with basement storey below, together with external access steps and open light-well to side/rear – **Consent Approved**

[PL/26/01167/FA – Flint Hall Skirmett Road Hambleden](#) – Closure of existing residential access and alteration to existing agricultural access to provide replacement safer residential access to Flint Hall, in addition to the installation of a new driveway to serve upgraded access, including the erection of gates and fences – **Approved**

[PL/26/02334/FA – Rivendell Frieth Hill Frieth](#) – Single storey rear extension, replacement of existing timber cladding with new cladding, installation of solar panels and changes to fenestration and internal alterations – **Approved**

[PL/26/02737/FA – Catton House Frieth Hill Frieth](#) – Proposed single storey rear extension, front gable and two storey side extension. External amendments and window replacement. Demolition of detached garage – **Approved**

[PL/26/03220/FA – Thamesfield Ferry Lane Hambleden](#) – Two storey extension and new open porch – **Approved**

[PL/26/04132/KA – Lynton Villa Pheasants Hill Hambleden](#) – Various tree surgery, as shown on the application form. (Pheasants Hill Conservation Area) – **Approved**

[PL/26/02955/FA](#) & [PL/26/02956/HB](#) – Flint Hall Skirmett Road Hambleden – Addition of a black metal flue to the roofscape of existing barns – **Approved**

Minute 10380

To confirm the date for the next meeting as:

The date of the next meeting was confirmed as Monday 14th September – Skirmett Village Hall.

The meeting was closed at 21.20.

Signed Date