

**MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING**  
**Held on Monday 14<sup>th</sup> January 2019 at 8.00 pm in the Village Hall, Skirmett**

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PRESENT: Mr J Jackson (Chair), Mrs S Walker-Allies, Mr A Armstrong, Mr C Hussey, Cllr S Webb, Mr D Broad, Mr G Rowley.

Mrs L Coldwell – Clerk

0 members of the public

**Minute 9080 Public Question Time**

None.

**Minute 9081 Apologies for Absence**

Cllrs Mann and Nixey – apologies accepted.

**Minute 9082 Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda**

Cllr Armstrong declared an interest in agenda item 14 footpaths at Hambleden Churchyard, Cllr Jackson declared an interest in planning application 18/08148/VCDN, Mijenin.

**Minute 9083 To confirm and sign the minutes of the Ordinary meeting held 10<sup>th</sup> December 2018**

The minutes for the ordinary meeting held in December were agreed by the Councillors as a true record and signed by the Chairman. Some spelling amendments were made to the draft minutes previously circulated.

**Minute 9084 To receive an update from Thames Valley Police from PS Robin Hughes**

PS Hughes attended from Marlow Police Station, following the retirement of PC Marchant. The likelihood of her being replaced is unfortunately slim to none currently due to budget restrictions. There is a dedicated PC and 2 PCSOs for the area. The main concerns held by TVP currently are burglaries. There was a spate of these near Radnage before Christmas, and the police would like all to be aware of the possibility of burglaries. Any early warning signs reported to the police are always appreciated. Traveller incursions have also occurred in nearby areas. Any farmers who are concerned about fields are encouraged to speak to the police for advice if they should wish. An update on Community Speedwatch – although PC Turnham is no longer dedicated to this, Thames Valley Police are now going to insure the equipment for all to use so Speedwatch members can use it under TVP insurance. If available a PCSO will come out to support residents carrying this out. There have been reports of off-road motorbikes in other areas, again the police would encourage any reports of problems. A new Wildlife Officer is about to be appointed, based at Princes Risborough Police Station. Residents are advised never to buy from “Nottingham Knockers” on the doorstep who may visit the area. Reports can be made to the police via 101 or online on the TVP website.

**Minute 9085 To Report on Matters Arising from Previous Minutes which are not on the Agenda**

Minute 8978 Action:Clerk A proposed location for the placement of bollards at Mill End has been sent from Transport for Bucks for the PC to approve. This has been forwarded to Cllrs for comments. Clerk to respond to TfB asking if they can be moved further towards Henley.

Minute 9058 Clerk has spoken with WDC about the lease for the field at Ellery Rise, which will be sent this week to be signed.

Minute 9059 Hambleden Village Hall committee responded that they do not wish to make any alterations to the public toilet by the hall.

Minute 9060 Clerk has spoken with 3 companies about altering the streetlights to LED lights. A meeting is being held next week with a representative from Sparkx, and the following week with SSE.

Minute 9062 5. Clerk is still waiting for a response from Royal Mail about the post box at Colstrope Lane. They have been chased 3 times and only respond it is being investigated and

more time is needed.

Minute 9069 Cllrs Rowley, Mann and Clerk attended a meeting with Red Kite Housing about their affordable housing schemes. They would like to be informed if the parish council knows of any parcels of land that become available for sale.

Clerk has reported various pot holes and some blocked drains around the parish. There is still no new LAT appointed.

SWARCO will be carrying out the annual maintenance for the MYSI in February.

The ivy removal from the church yard wall in Hambleden is being carried out. A full report of any remedial works needed to the wall will be given once more has been cleared.

Parish Council elections have been deferred for a year until 2020 to keep them in line with the new unitary authority elections. Terms of office are automatically extended for a year.

Action:Clerk The printer has run out of toner, it is printing badly again with black marks on the paper. Last time new toner was needed it was discussed to replace the machine when the toner ran out. Clerk has sourced suggestions for a new printer. All in agreement, Clerk to proceed and order a new printer.

Clerk will be on holiday 21<sup>st</sup> – 28<sup>th</sup> May inclusive with no access to emails.

**Minute 9086 Correspondence received from 10<sup>th</sup> December 2018 to 14<sup>th</sup> January 2019**

1. Email from BMKALC re: unitary meeting dates in March 2019 – forwarded to Cllrs.

2. Great Spring clean-up email – forwarded to Cllrs.

3. Further unitary meeting dates in 2019 – forwarded to Cllrs.

4. Email re: deferred elections – forwarded to Cllrs.

5. Bucks CC - National Highways & Transportation Public Representative Survey - online link – forwarded to Cllrs.

6. Survey on an increase in council tax to help protect operational policing is launched – added to website and Facebook page, forwarded to Cllrs.

7. Web Analytical report – available on request.

8. Thank you letter from the War Memorials Trust – for info.

9. The Clerk magazine – will bring to meeting.

10. Clerk and Councils Direct magazine – will bring to meeting.

11. BCC – news about recycling centres email – forwarded to Cllrs.

12. Unitary update email from BMKALC – forwarded to Cllrs.

13. BCC News: Cabinet gives green light to Government blueprint for new unitary Council for Buckinghamshire – forwarded to Cllrs.

Action:Clerk 14. BCC – devolution agreement – Clerk to complete and return.

**Minute 9087 To receive updates from any meetings attended since previous ordinary meeting including any sub-committees**

WDALC – Clerk attended the meeting held 13<sup>th</sup> December. The chairman was re-elected, along with the vice chair. There is still no secretary or training secretary. The new unitary authority was discussed. It is possible that there will be alterations to parish boundaries once the new authority commences.

Frieth CEC School Travel Plan Meeting – Clerk attended the meeting 14<sup>th</sup> January where updates were provided.

**Minute 9088 To discuss the possibility of a new website for the parish council – reports to be received from the sub-committee**

Action: Cllr Hussey/  
Clerk Whilst the existing website functions quite well, it is felt that more could be done with it. The sub-committee narrowed it down to 2 suppliers, and of these preferred Vision ICT. Clerk spoke with some other parish councils who use this provider and all were happy with the service provided. All in agreement to proceed with a new website. The sub-committee proposed using supplier Vision ICT. All in agreement. The sub-committee also discussed who would be uploading new information to the website each week, such as planning applications. Clerk is happy to do this. Once the new website is up and running Clerk will report back how many extra hours are needed for this. All councillors to think of what they would like to see on a new website, Cllr Hussey will forward example websites to the councillors for ideas. Thanks were given to the sub-committee for their work.

**Minute 9089 To discuss the Great Spring clean-up and if the PC would want to arrange any participation in the event**

Action:Clerk

Cllr Webb is happy to walk a stretch of the Skirmett Road as she has done in previous years. Suggestion to put a piece in the parish magazine to draw people's attention to the event and suggest they take a bag out with them to collect rubbish. Clerk to draft an article.

**Minute 9090** **To acknowledge the SLCC pay increase to come into effect on April 1<sup>st</sup> 2019**  
Action:Clerk The SLCC have circulated new payscales agreed by the National Joint Council for Local Government Services for 2019-2020 to be implemented from 1<sup>st</sup> April 2019. Letters to reflect the increases (salary and pension) were signed to be sent to Lloyds Bank.

**Minute 9091** **To discuss the parking enforcement pilot scheme being introduced by Bucks County Council**  
Action:Clerk BCC are introducing in Aylesbury Vale with support from the LAF a pilot scheme for parking enforcement which will look into the possibility of funding more parking Civil Enforcement Officers in under enforced areas. This would also look to educate people around anti-social parking such as on pavements, verges, junctions and around schools. Income from parking tickets would be reinvested in parking, including additional restrictions where required. Clerk to express an interest to BCC in partaking in the scheme should it expand further.

**Minute 9092** **To discuss the Winter Preparedness 2018-2019 scheme including Community Resilience booklets for residents by Bucks County Council**  
Action:Clerk There is a booklet available from BCC which gives clear practical advice to help families, businesses and the community prepare for the impacts of winter. Clerk to see if a stack of these books can be obtained to distribute to residents.

**Minute 9093** **To discuss the foot paths and maintenance needed at Hambleden churchyard**  
Action:Clerk Clerk has met with 8 contractors to discuss the works. Some quotations have been received, others are yet to come. Clerk is awaiting 3 quotations, future agenda item to decide.

**Minute 9094** **To approve the accounts for January 2019; to consider the budget for 2019/2020; to set the precept; signing of cheques – see Appendix 2;**

**Accounts paid in January 2019**

Mrs L Coldwell – salary (via standing order)	537.51
BCC Pension Fund (via standing order)	168.37
Mrs L Coldwell – Expenses	78.23
Mrs L Coldwell – annual work from home allowance	500.00
Mrs L Coldwell – overtime payment 2018 (14 hours)	199.08
Sharp Fencing – replacement bus shelter deposit	2448.00
Hambleden Valley group – Hambleden Valley magazine	20.00
Information Commissioner – data protection renewal fee	40.00
SSE Contracting Ltd – lighting maintenance	109.04
SSE Contracting Ltd – repairs to lights Varnells Terrace	15.78
Skirmett Village hall – hire 14/04/19	35.00
<b>Total</b>	<b>4151.01</b>

<b>Balance as at 1<sup>st</sup> December 2018</b>	<b>62801.97</b>
Less December payments	(2438.13)
Income – insurance payment	5046.00
<b>Balance as 31<sup>st</sup> December 2018</b>	<b>65409.84</b>
Of which CIL Funds	16973.88
Church Wall reserve	10000.00
<b>Unrestricted Reserves</b>	<b>38435.96</b>

**Film Fund**

<b>Total of all funds at 1<sup>st</sup> December 2018</b>	<b>6370.39</b>
Less Community Bus Money (held by the Parish Council)	(124.52)
<b>True Film Fund Balance as at 31<sup>st</sup> December 2018</b>	<b>6245.87</b>

The precept was set at £32000 which works out at £37.86 for a Band D property. The draft budget was approved.

**Minute 9095 Members questions: including any items for the next agenda**

1. Cllr Webb – speeding through Hambleden village has been mentioned to her by a resident. Can the speed MYSI be moved into Hambleden village as part of the rotation? The MYSI can only be placed in certain locations previously approved by TVP and BCC. Cllr Jackson will alter the bracket on the post opposite the Manor House so it faces into Hambleden village rather than out.
2. The chief organiser of the community bus has been in touch, about the remaining funds. There is only small amount of money left from the original funding. Both Cllr Webb and Cllr Armstrong feel that due to lack of demand it is not worthwhile looking for extra funding to continue this project.
3. Cllr Armstrong – the sign at Bottom Hill has been taken down or removed by someone,

Action: Clerk can it be replaced? Clerk to speak with TfB.

**Minute 9096 Planning**

**18/08104/FUL – Fingest Manor Chequers Lane Fingest** – Householder application for single storey side/rear extension – **no objection**

**18/08218/VCDN – Murrage Farm Fingest Road Fingest** – Variation of condition 2 (plan numbers) attached to PP 18/06415/FUL (Demolition of an existing house and garage/store and erection of two storey 4-bed detached dwelling with detached double garage) to reflect changes to the design – **no objection**

**18/08148/VCDN – Mijenin Spurgrove Lane Frieth** – Variation of condition 5 (tree documents) attached to PP 18/05800/FUL (Demolition of an existing dwelling and construction of replacement 5 bed dwelling and car port with alterations to access) to allow amphibian fencing to be dug into the ground – **no objection**

**18/08318/VCDN – Land Adjacent To Sheron Spurgrove Lane Frieth** – Variation of condition 4 (plan numbers) attached to PP 18/07576/VCDN (Variation of Condition 04 (Drawing Numbers) of PP/16/07111/FUL to allow substitution of plans) to allow alterations to style, layout and size of approved garage – **no objection**

**18/08223/FUL – Lower Goddards Farm Shogmoor Lane Skirmett** – Householder application for installation of PV panels to provide micro generation of electricity to Lower Goddards Farm – **this application should be classed as retrospective as the panels have already been installed, without any hedging or mesh protective fencing as shown in the application. Any hedging will need to be approximately 4 feet high. We are concerned about the quality of the installation which does not conserve or enhance the AONB. We would also object as it has been placed in agricultural land.**

**Planning Decisions Made**

**18/07576/VC** – Land At Sheron Spurgrove Lane Frieth – Variation of Condition 04 (Drawing Numbers) of PP/16/07111/FUL to allow substitution of plans - **Application Permitted** (PC not consulted)

**18/07838/CTR** – The Old Chapel Skirmett Road Skirmett – Fell 1 x Laburnum (T1) - **Not to make a Tree Preservation Order**

**18/07893/CTR** – The Old Forge Skirmett Road Skirmett – Removal of 1 x Thuja hedge (G1) and to be replaced with a different species – **Not to make a Tree Preservation Order**

**18/07709/LBC** – Flat 3 Hambleden Mill Henley Road Hambleden – Listed building consent for removal of single glazing and replace with double glazing in 2 existing ground floor windows – **Application Permitted**

**18/07759/FUL** – Little Colstrove Colstrove Lane Hambleden – Householder application for the construction of a single storey rear/side extension including a roof terrace over with glazed balustrade, remove 2 no rear first floor windows and replace with french doors leading to proposed roof terrace. Remove front/rear rooflights to existing kitchen roof and removal of dormer window to barn and replace with conservation rooflight. Raised terraced area – **Application Permitted**

**18/07763/TPO** – St Johns Church Frieth Hill Frieth – Removal of sections of dead and dying branch work back to main stem to 1 x Large Cedar Tree - **Application Permitted**

**Minute 9097 Date of Next Meeting**

The date of the next meeting was confirmed as Monday 11<sup>th</sup> February 2019, 8pm at the Village Hall, Hambleden. The meeting was closed at 21.53.

Signed ..... Date .....