

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 11th March 2019 at 8.00 pm in the Village Hall, Frieth

PRESENT: Mr J Jackson (Chair), Mrs S Walker-Allies, Mr A Armstrong, Mrs J Nixey, Mr C Hussey, Cllr S Webb, Mr D Broad, Mr G Rowley.

Mrs L Coldwell – Clerk

0 members of the public

Minute 9115 Public Question Time

None.

Minute 9116 Apologies for Absence

Cllr Mann – apologies accepted.

Minute 9117 Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None declared.

Minute 9118 To confirm and sign the minutes of the Ordinary meeting held 11th February 2019

The minutes for the ordinary meeting held in February were agreed by the Councillors as a true record and signed by the Chairman.

Minute 9119 To Report on Matters Arising from Previous Minutes which are not on the Agenda

Minute 9092 There is a stack of “Are You Ready?” leaflets for Clerk to collect from Aylesbury which can then be distributed to parishioners. Clerk will pick them up next time she is in Aylesbury.

Minute 9110 Clerk completed the Bucks CC Rights of Way Improvement Plan survey on behalf of the parish council.

Minute 9112 2. Clerk reported all the grit bins in the parish to Transport for Bucks to be re-filled with grit.

9. Clerk is drafting a letter to send to the National Trust in support of Culden Faw Estate in an bid to get the allotment wall rebuilt.

The Tough Mudder event is being held on 4th and 5th May, with no camping as per last year.

SWARCO attended the MYSI following a report from a Frieth resident that it was displaying an incorrect speed on approach. The engineer has found the sign to be serviceable with no problems.

The Clerk has reported various potholes and blocked gullies around the parish to TfB. Heathrow consultation form submitted by the Clerk on behalf of the PC noting concerns about the proposed changes.

Minute 9120 Correspondence received from 12th February to 11th March 2019

1. JCC minutes and agenda – forwarded to Cllr Broad.
2. Email from WDC re: Special Planning Bulletin Local Plan Consultation Proposed main modifications – forwarded to Cllrs.
3. BCC email re: final budget – forwarded to Cllrs.
4. Email from Ibstone PC re: erecting a gate – forwarded to Cllrs.
5. WDALC minutes – forwarded to Cllr Jackson as representative.
6. SWARCO report following maintenance check on MYSI – available on request.
7. Unitary meeting presentation – forwarded to Cllrs.
8. Best Kept Village information – forwarded to Frieth Village Society.
9. Clerks and Councils Direct magazine – brought to meeting.
10. Chiltern Society magazine – brought to meeting.
11. War Memorial Trust magazine – brought to meeting.
12. Web analytical report – forwarded to website sub-committee.
13. Planning decision notice re: appeal for Flint Cottage, Frieth – forwarded to Cllrs.
14. Notification of Parish Liaison meeting – forwarded to Cllrs.
15. Clerk magazine – brought to meeting.

16. Information about Hambleden village resurfacing – forwarded to Cllrs.
17. BCC News: Changes to household recycling centres start from 1 April – forwarded to Cllrs.
18. Email from BMKALC re: home addresses for ballot papers – forwarded to Cllrs.

Minute 9121 To receive updates from any meetings attended since the previous ordinary meeting including any sub-committees

Parish Liaison Unitary Meeting – comments were made by the Clerk to BMKALC for them to take to the Shadow Executive regarding any concerns about the new Unitary Authority.

Clerks Meeting – Clerk is awaiting minutes from the meeting as she was unable to attend.

JCC – Cllr Broad attended and distributed noise complaint figures to the PC. Secondary silencers were discussed, with the Air Park saying that the expensive ones are too expensive and the cheaper ones do not work! There were discussions around altering the circuit which would be an improvement for the Hambleden Valley. This however is on hold until the new Wycombe District Council Local Plan is published. If it were to be altered then this would be a very lengthy process.

Hambleden Parking Committee – Cllr Webb attended. On May 11th there are multiple events in the village meaning that parking will be at a premium.

Minute 9122 To discuss the set-up of the new website for the parish council – reports to be received from the sub-committee if applicable

Action:Sub-Committee/
Clerk

Cllr Hussey gave a run through of where the website is and showed on a large screen what has been made so far. The sub-committee will meet again when Cllr Mann returns from her holiday. Cllr Hussey has put together a list of amenities and activities that take place in the parish for the website, Clerk to confirm that all these groups are happy to have contact details displayed on the website as per GDPR. Cllr Hussey will organise training sessions for himself and the Clerk which will be carried out via telephone.

Thanks were given to Cllr Hussey for his hard work on the website.

Minute 9123 To discuss the recommendation for ivy spraying to take place on the Church wall at the church in Hambleden

Action:Clerk

A quotation from Mr Baird was received for carrying out this work at a cost of £140 +VAT per session with a recommended 4 sessions per year. All in agreement to proceed. Clerk to advise and find out what chemical he will be using for the spraying.

Minute 9124 To discuss altering the street lighting in the parish to LED lighting

Action:Clerk

Clerk is still awaiting quotations from both SSE and Sparkx for these works.

A decision was made to ask for pricing for a P514 style lantern to get a quotation from SSE.

Minute 9125 To discuss the Clerk obtaining a CiLCA Qualification at a cost of approximately £600

Action:Clerk

BMKALC offer 5 study sessions at a cost of £250, plus the cost of £350 payable to SLCC for the course. It is approximately 200 hours to complete the course in a 12 month period. All in agreement for Clerk to proceed.

Minute 9126 To discuss Wycombe District Council's offer for Hambleden Parish Council to purchase the 2 rented fields in Ellery Rise, Frieth for a nominal sum to be suggested by the PC

Action:Clerk

Wycombe District Council have offered the parish council the opportunity to buy the 2 fields for a "nominal sum". Clerk to approach WDC with an offer for the fields.

Minute 9127 To discuss the delayed road resurfacing in Hambleden village and any updates if available

Action:Clerk

Clerk has been sent a map from Transport for Bucks detailing resurfacing which will take place on 20/03/19 for 3 days. This proposes black tarmac only with the "heritage style" road dressing at a later date. All very concerned that this is not what was originally agreed in June 2018. Clerk to go back to TfB to discuss.

Minute 9128 To approve the accounts for March 2019; signing of cheques – see Appendix 2; Accounts paid in March 2019

Mrs L Coldwell – salary (via standing order)	537.51
BCC Pension Fund (via standing order)	168.37
Mrs L Coldwell – expenses and mileage	49.68
Sutcliffe Play – tool for changing seat at Ellery Rise play area	32.16
Vision ICT Ltd – website build	1275.00
Frieth Village Hall – hire March meeting	16.00
Total	2078.72
Balance as at 1st February 2019	61258.83
Less February payments	(2326.41)
Balance as 28th February 2019	58932.42
Of which CIL Funds	16973.88
Church Wall reserve	10000.00
Unrestricted Reserves	31958.54

Film Fund

Total of all funds at 1 st February 2019	6245.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Balance as at 28 th February 2019	5245.87

Minute 9129 Members questions: including any items for the next agenda

1. **Cllr Walker-Allies** told the PC that at the National Land Access Centre in Aston Rowant there is a display of various styles of gates with explanations of which gate is best used for each particular purpose or footpath. There are also walking tours carried out to show the different styles of gates.
2. **Cllr Nixey** – on Moorend Lane, from Frieth crossroads towards the electrical sub-station – the road has sunk from cottages up to the wood and is also eroded in parts. Action:Clerk to report to TfB.
3. Frieth Village Society are carrying out a litter pick on 30th March.
4. **Cllr Armstrong** – has been asked about the Scout camp site in Pheasant Hill, where some construction is taking place. It appears like a permanent structure is being erected. Cllr Rowley will take some photographs to be forwarded by Clerk to Planning Enforcement. Action:Clerk
5. **Cllr Hussey** – currently the email services are provided by MHP-Internet, this will be transferred to the new provider Vision ICT Ltd in April. Depending on what software is used, there may be a charge to migrate archived emails to the new mail server. All in agreement to carry across the Clerk's inbox. Action:Clerk
6. **Cllr Webb** – has received complaints that the railings by Yewden Lodge on the way towards Mill End have been removed. Action:Clerk

Minute 9130 Planning

19/05155/FUL – Ridgewood Spurgrove Lane Frieth – Erection of detached 5-bed dwelling with triple integral garage – **no objection**

19/05320/FUL – Copville Fingest Road Fingest – Householder application for construction of front entrance porch – **no objection**

Planning Decisions Made

19/05033/MIN – 2 Hayles Field Frieth – Proposed non-material amendment to permission for application for erection of part single/part 2-storey rear extension, extension to roof in connection with creation of additional rooms in roof space, single storey side extension granted under householder planning ref: 18/07353/FUL – **Application Permitted**

18/08317/FUL – Dormer Cottage Spurgrove Lane Frieth – Householder application for two storey rear extension - **Application Permitted**

18/08318/VC – Land Adjacent To Sheron Spurgrove Lane Frieth – Variation of condition 2 (plan numbers) attached to PP 18/07576/VCDN (Variation of Condition 04 (Drawing Numbers) of PP/16/07111/FUL to allow substitution of plans) to allow alterations to style, layout and size of approved garage – **Application Permitted** (PC not consulted)

19/05357/MIN – Sunnysdale Spurgrove Lane Frieth – Proposed non-material amendment to permission for demolition of the current two storey building and

erection of part single/part two storey 5-bed dwelling with bin/log store & associated parking granted under planning ref: 18/07000/FUL – **Application Permitted** (PC not consulted)

Minute 9131 **Date of Next Meeting**

The date of the next meeting was confirmed as Monday 8th April 2019, 8pm at the Village Hall, Skirmett. The meeting was closed at 21.43.

Signed Date