

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 8th April 2019 at 8.00 pm in the Village Hall, Skirmett

PRESENT: Mr J Jackson (Chair), Mrs S Walker-Allies, Mr A Armstrong, Mrs J Nixey, Mr C Hussey, Cllr S Webb, Mrs L Mann, Mr G Rowley.

Mrs L Coldwell – Clerk

0 members of the public

Minute 9132 Public Question Time

None.

Minute 9133 Apologies for Absence

Cllr Broad – apologies accepted.

Minute 9134 Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

Cllr Nixey declared an interest in planning application 19/05687/FUL – Inglenook, Frieth Hill, Frieth.

Minute 9135 To confirm and sign the minutes of the Ordinary meeting held 11th March 2019

The minutes for the ordinary meeting held in March were agreed by the Councillors as a true record and signed by the Chairman.

Minute 9136 To Report on Matters Arising from Previous Minutes which are not on the Agenda

Minute 8978 The bollards at Mill End have been erected, an invoice from Transport for Bucks for the PC's contribution is expected but has not yet been received.

Minute 9092 Cllr Hussey will be in Aylesbury this week and will be able to pick up the "Are You Ready?" leaflets.

Minute 9109 District Councillor Whitehead contributed £340 from his Ward budget to the repairs needed for the clock in Frieth Village Hall.

Minute 9112 9. Clerk sent a letter to send to the National Trust in support of Culden Faw Estate in a bid to get the allotment wall rebuilt. No response has been received as of yet.

Minute 9123 Mr Baird agreed to start spraying the ivy on the church wall in Hambleton, and that he would pass on to Cllr Armstrong the chemical he will use. Cllr Hussey discussed with him, he is happy that it will be minimal, targeted spraying only at the ivy.

Minute 9125 Clerk has booked on to the 2019 CiLCA Portfolio training sessions held by BMKALC, cheque to be signed at the meeting.

Minute 9129 2. Clerk reported Cllr Nixey's concerns about the Moorend Road surface, TfB responded that "various defects in the carriageway have already been identified for repair. Long term there are no plans as yet to resurface unless additional funds become available".

4. The building works at the Scout camp site in Pheasants Hill were reported to Planning Enforcement at WDC. A retrospective planning application will be submitted. WDC believe it was an oversight rather than trying to avoid planning permission.

The Devolved services payment has been received from Bucks County Council.

Clerk is in the process of organising AED training sessions for this year.

The Clerk has reported various potholes and blocked gullies around the parish to TfB. Clerk received a telephone call asking if the parish council can put an article in the Hambleton Valley magazine following 2 burglaries. The PC put copy on behalf of Thames Valley Police in the magazine in recent months following the Neighbourhood Action Group.

Action:Clerk Clerk has received the links for the end of year audit documents from PKF Littlejohn and will complete as necessary.

Minute 9112 Cllr Hussey advised that the grit bins in the parish have been added to the Parish Online mapping facility.

Minute 9137 Correspondence received from 12th March to 9th April 2019

1. Rural Forum agenda – forwarded to Cllrs.

2. BMKALC Parish Liaison meeting presentation – forwarded to Cllrs.

3. Email from Culden Faw Estate re: access – forwarded to Cllrs.
4. LEP Vision document – forwarded to Cllrs.
5. Changes coming to your local household recycling centres – forwarded to Cllrs, put on website and Facebook page.
6. WDALC agenda- forwarded to Cllr Jackson as representative.
7. Clerks meeting minutes – for info.
8. Remittance advice for devolved service payment – for info.
9. School Travel Plan meeting minutes – for info, available on request.
10. Unitary update from WDC – forwarded to Cllrs.
11. Email from BMKALC re: NALC UPDATE - L01-19 Code of Recommended Practice on Local Authority Publicity (England) – forwarded to Cllrs.

Minute 9138 To receive updates from any meetings attended since the previous ordinary meeting including any sub-committees

Clerks Meeting – minutes have been received. CIL, modernising local government and the Local Plan Update were discussed.

Frieth CEC School Travel Plan – the Park and Stride initiative appears to work better at the end of the day, with between 4 and 10 cars parking in the Yew Tree car park at the end of the school day. A “Walk to School Week” is planned for late May.

WDALC – attended by Cllr Jackson, and was surprisingly positive. They are hoping to have a representative from WDC Planning about what plans will be in place for the unitary authority at the next meeting.

Rural Forum – attended by Cllr Nixey. All the Cllrs involved are positive to carry on the meetings when the change to the unitary authority happens as it works well to educate councillors as to local rural matters.

Minute 9139 To discuss the new website for the parish council which has now gone live – reports to be received from the sub-committee if applicable

Cllr Hussey and the Clerk undertook telephone training to learn how to upload to the new website that went live on 1st April. Clerk has had 2 positive comments via email about the new look website.

Thanks were given to Cllr Hussey for his hard work to get the new website up and running.

Minute 9140 To discuss altering the street lighting in the parish to LED lighting – an update to be provided if available

Action:Clerk

There is still no update from Sparkx and SSE. Clerk will continue to chase.

Minute 9141 To discuss Pheasants Hill Common

Action:Clerk

In the recent high winds a parishioner asked what would happen and who would be liable if a tree were to fall from the Common on to her property. Clerk has spoken with the insurance company who have advised as long as all reasonable steps have been carried out in maintaining the Common there should not be a problem with a claim.

Clerk to organise a tree inspection as the last one was carried out 2016 with works taking place in 2017.

BBOWT have previously recommended it might be worth having a botanical survey completed at Pheasants Hill Common at a different time of year from when they visited. Cllr Hussey has written to BMERC to see if it would be possible for them to undertake a survey but no response as yet.

Minute 9142 To discuss Wycombe District Council’s offer for Hambleden Parish Council to purchase the 2 rented fields in Ellery Rise, Frieth for a nominal sum to be suggested by the PC

Action:Clerk

Clerk responded to WDC with the offer from the parish council but they have not as of yet come back. Clerk to chase.

Frieth Natural History Society have carried out a survey on the field in the last few weeks.

Minute 9143 To discuss the recent highway resurfacing in Hambleden and the next stages to be carried out by Transport for Bucks

Action:Clerk

Resurfacing works were carried out at the end of March to the centre of the village including both access roads and part of Pheasants Hill. Ben Keene very kindly allowed parking in his field next to the Church. TfB do not as of yet have a date to return to

complete the works with the “heritage style” topping surface. The white lines need to be repainted following the resurfacing – Clerk to speak with TfB. It was commented that TfB did a good job with the works.

Minute 9144 To approve the accounts for April 2019; signing of cheques – see Appendix 2; Accounts paid in April 2019

Mrs L Coldwell – salary (via standing order)	548.10
BCC Pension Fund (via standing order)	171.68
BMKALC – annual subs	251.45
Mrs L Coldwell – expenses and mileage	59.05
Sharp Fencing Ltd – replacement bus shelter	2448.00
Staples – stationery	42.44
Vision ICT Ltd – 2 nd half website build	1275.00
SSE Contracting Ltd – lighting maintenance March quarter	109.04
BMKALC – CiLCA portfolio fees	297.04
Total	5201.80
Balance as at 1st March 2019	58932.42
Less March payments	(2078.72)
Balance as 31st March 2019	56853.70
Of which CIL Funds	16973.88
Church Wall reserve	10000.00
Unrestricted Reserves	29879.82

Film Fund

Total of all funds at 1 st March 2019	6245.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Balance as at 31 st March 2019	5245.87

The precept and any CIL money is expected from Wycombe District Council in April.

Minute 9145 Members questions: including any items for the next agenda

- Cllr Hussey** – brought up the protocol for death of senior royal figures. Vision ICT can for a cost make a black front page for the website following the death of a senior royal. Cllr Hussey passed to Clerk a protocol from another parish council.
- Cllr Mann** – the grit bins have not been filled since the Clerk has reported this. Clerk to chase.
Action:Clerk
- Whilst driving down Shogmoor Lane, the poor condition of the road was noticed. Clerk had also noticed this and has a list of potholes to report via Fix My Street.
Action:Clerk
- There are a lot of building works happening in Frieth at the moment. There was bad parking in Ellery Rise recently by contractors which appears to have been rectified. There is lots of mud all over the top of the road outside Mijenin following their building works. Clerk to write to homeowner asking for the area to be cleaned regularly.
Action:Clerk
- Cllr Webb** – a comment has been made from a resident about would it be possible to move the allotment wall back from the road to allow for extra car parking space. Rather than a straight line, to take it into the allotment which would make the road deeper. This would be complicated to carry out due to the division of private land/highways land.
- The Community Bus telephone line is no longer in use – Clerk to inform the Jensen’s that it is no longer needed and give thanks for the use of it.
Action:Clerk

Minute 9146 Planning

19/05629/LBC – Lace Cottage Frieth Hill Frieth – Listed Building application for erection of single storey side extension, alterations to fenestration & internal alterations (Retrospective) – **no objection**

19/05472/FUL – Little Colstrove Colstrove Lane Hambleton – Erection of a single storey rear extension and remodelled single storey side extension (alternative to planning permission 18/07759/FUL) – **no objection**

19/05687/FUL – Inglenook Frieth Hill Frieth – Householder application for construction of part two storey, part single storey side and rear extension – **no objection**

Planning Decisions Made

19/05093/FUL – The Cottage Rockwell End Hill Hambleden – Householder application for raising of part of existing roof incorporating a new dormer window to form new en-suite bathroom – **Application Permitted**

Minute 9147 Date of Next Meeting

The date of the next meeting was confirmed as Monday 13th May 2019, 8pm at the Village Hall, Hambleden. The Annual Parish and Annual Parish Council meeting will precede the ordinary meeting, starting at 7.30pm.
The meeting was closed at 20.55.

Signed Date