

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 10th June 2019 in the Village Hall, Frieth

PRESENT: Mr J Jackson (Chair), Mrs L Mann, Mrs S Walker-Allies, Mr C Hussey, Cllr S Webb, Mr D Broad, Mr G Rowley.

Mrs L Coldwell – Clerk

2 members of the public (part)

Minute 9165 Public Question Time

- A representative from Frieth Village Society discussed the white posts in the village. The chains are fine but some of the posts are rotten. They have a quotation from a local handyman who has carried out a survey and has identified 14 posts on Frieth Hill that would need replacing with soft wood posts and repainting at a cost of £1650. The current posts are oak posts which would be preferable as these would last longer. FVS will return to ask for a quote for oak posts, and to include the posts at the top of the village opposite Shogmoor Lane.
- Drainage on the Common Land outside Frieth Church. There have been cars that when turning around on the hardcore towards the gate and have “fallen” towards the drain. Is it possible to level it out? At night time it can be quite dangerous. The hardcore was laid by the Parochial Church Council several years ago without permission from the parish council.

Minute 9166 Apologies for Absence

Cllrs Armstrong and Nixey – apologies accepted.

Minute 9167 Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None declared.

Minute 9168 To confirm and sign the minutes of the Annual Parish Meeting, the Annual Parish Council Meeting and the Ordinary meeting held 13th May 2019

The minutes for the three meetings held in May were agreed by the Councillors as a true record and signed by the Chairman.

Minute 9169 To Report on Matters Arising from Previous Minutes which are not on the Agenda

Minute 9112 Clerk met with the Covenants Officer from the National Trust who confirmed that work is being undertaken about the allotment wall. Discussions were had about various planning applications around the parish at the same time.

Minute 9158 Cllr Webb approached a parishioner who is a solicitor who has agreed to act on behalf of the parish council regarding the purchase of the fields in Ellery Rise. This is currently with WDC solicitors who are drawing up the paperwork.

Minute 9159 Clerk spoke with Royal Mail and gave the suggestions for alternate locations for the postbox. Royal Mail are looking into removing the post, although this is mainly hidden by the hedge now.

Minute 9160 An article will be in the next Hambleton Valley magazine about visitors utilising the car park in Frieth.

- Minute 9162
1. Clerk has reported the road past Dovers Farm on the way to Fingest to Transport for Bucks. This has been added as an area in need of jet patching however there are no funds left so it is not clear when this will happen.
 2. Cllr Armstrong tidied and removed the fallen sign in Pheasants Hill
 3. Clerk spoke with the contractor who advised his machine had broken and he was waiting for a new part which is why the playing field had not been cut. This has since been done.
 4. TfB have confirmed that if the mirrors are on private property then they are unable to take action. If they are on the highway they have the ability to remove them.
 5. A letter was sent to the Bridge Club asking members to be aware and considerate in their parking in Hambleton village.

Minute 9141 Cllr Hussey confirmed that a survey at Ellery Rise did take place by BMKERC but no report has been produced as of yet. Frieth Natural History Society carried out a further survey here at the beginning of June.
Clerk will be attending the Frieth CEC School Travel Plan meeting, the Clerks meeting and Transport for Bucks Stakeholder conference later this month and the CILCA training course also begins.
Clerk has reported various potholes and blocked gullies around the parish to TfB.

Minute 9170 Correspondence received from 14th May to 10th June 2019

1. War Memorials Bulletin – brought to the meeting.
2. Request from Frieth Brownies – forwarded to Cllrs and agenda item.
3. Poster advertising Bucks and Milton Keynes Armed Forces Day – displayed on noticeboard.
4. Chiltern Society magazine – brought to the meeting
5. BMKALC training schedule – forwarded to Cllrs.
6. WDALC agenda – forwarded to Cllr Jackson.
7. Rural Farm Tour – forwarded to Cllrs.
8. HS2 e-update – forwarded to Cllrs
9. Revised SSE quotation – forwarded to Cllrs.
10. Cancellation of BMKALC Liaison meeting – forwarded to Cllrs.

Minute 9171 To receive updates from any meetings attended since the previous ordinary meeting including any sub-committees

Neighbourhood Action Group – attended by Cllr Walker-Allies. She reported that a PC and a new PCSO were also in attendance. Cyclists and their impact on the road infrastructure was discussed, Thames Valley Police were asked to send a letter to cycling clubs to remind them of rules of the road. Travellers were discussed following an incursion in Ibstone recently. The first port of call should this happen is to call the police, and it may ultimately need bailiffs to remove them. The police recommend that all gates are locked with heavy duty locks to deter. An article to be placed in the Hambleden Valley magazine about the process. The police are visiting local secondary schools with sniffer dogs to look for illegal substances.

JCC meeting – Cllr Broad attended. Heli Air have left and moved to another location so there will be less helicopter movement from Booker airfield. Cllr Hussey mentioned that all air parks should work to being carbon neutral.

Design Workshop for Town and Parish Councils - Unitary Authority – attended by Cllr Hussey. A presentation was given followed by a workshop where 2 questions about Community Hubs and devolution were debated. There will be “service delivery points” which will consist of offices and access points for residents with community boards that have a designated budget. They will be made up of local ward councillors, parish councillors and partners such as the police and will replace the Local Area Forums. There will be potentially 11 of these but up to 19. This is still in very early stages with no plans finalised. The feedback from all these meetings will be collated and a formal consultation will happen in late summer or early autumn. Devolution offers to parish and town councils (which do not have to be accepted) will be made by the winter. Concerns were raised about budget setting and the elections being held next year. Clustering for rural parishes, and larger town councils acting on behalf of rural parishes was also discussed.

Minute 9172 To discuss the highway resurfacing in Hambleden and the next stages to be carried out by Transport for Bucks – update to be provided if available

Clerk has chased Bucks County Council and the County Councillor for an update but none has been given. Clerk will continue to try to find out further information. Cllr Webb is attending the Local Area Forum this week and will speak to County Councillor Teesdale and Clerk to ask the National Trust to speak with Transport for Bucks in support of the heritage style surface.

Action:Clerk/
Cllr Webb

Minute 9173 To discuss the drain in the Common Land, Frieth and the issue of it sinking

Frieth Village Society have flagged this matter to the Parish Council, concerned that the green has sunk considerably over the past few dry summers and is a significant hazard especially in the winter. When the path was built up by the Church Parochial Society it was made much higher than the land originally would have been. Cllr

Action:Clerk/
Cllr Broad

Broad will attend to look. Agenda item July. Clerk to write to the Church Parochial Council to bring it to their attention.

- Minute 9174** To discuss the recent tree survey carried out at Pheasants Hill Common
Following high winds in recent month a survey was carried out, with recommendations forwarded to Cllrs. A rough estimate for all works as recommended to be carried out has been given as £1000 plus VAT. This excludes 3 items that need to be discussed whilst out on site.
Action:Clerk All in agreement to proceed with carrying out all the suggested works. Clerk to advise.
- Minute 9175** To discuss altering the street lighting in the parish to LED lighting following the quotation from SSE
A revised quotation has been received which is still not quite right. Clerk to alter number of lights at Ellery Rise from 2 to 1 and then accept quotation.
Action:Clerk
- Minute 9176** To discuss suggestions for the Ward Bursary for “good cause projects” in the parish from District Councillor Whitehead
District Cllr Whitehead has a small sum of money each year that can be spent. The Parish Council to nominate the garden project at Parmoor in Frieth – all in agreement.
Action:Clerk
- Minute 9177** To discuss a request from Frieth Brownies regarding reinstating a garden area on Shogmoor Lane
Frieth 1st Brownies are celebrating their 80th year in the village with various activities. The leader has been told that there was once a garden on Shogmoor Lane that they would like to reinstate and make into an area the Brownies can tend to. Clerk to offer some land in the field in Ellery Rise for the Brownies to cultivate once it is owned by the parish council.
Action:Clerk
- Minute 9178** To discuss the Clerk’s annual review
All happy with the Clerk’s performance and agreed a salary increment to LCP 31 on the NALC National Salary Scale. Clerk will review her hours worked to see if it would be beneficial to increase them rather than overtime paid annually. Future agenda item.
- Minute 9179** To confirm renewal of subscription to the Chiltern Society
Action:Clerk All in agreement to renew subscription at a cost of £30. Cheque to be signed.
- Minute 9180** To approve the accounts for June 2019; signing of cheques – see Appendix 2: Accounts paid in May 2019
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| Mrs L Coldwell – salary (via standing order) | 548.10 |
| BCC Pension Fund (via standing order) | 171.68 |
| Mrs L Coldwell – expenses and mileage | 52.73 |
| Parish Online – annual subs | 108.00 |
| BMKALC – Planning enforcement training course | 41.10 |
| ACL Armstrong – grass cutting 1 of 7 installments | 668.57 |
| Ridgeway Woodlands – tree survey Pheasants Hill Common fees | 180.00 |
| Chiltern Society – subs renewal (if agreed) | 30.00 |
| Frieth Village Hall – hire 10/06/19 | 20.00 |
| Total | 1820.18 |
| Balance as at 1st May 2019 | 77836.53 |
| Less May payments | (2076.82) |
| Balance as 31st May 2019 | 75759.71 |
| Of which CIL Funds | 25748.88 |
| Church Wall reserve | 10000.00 |
| Unrestricted Reserves | 40015.83 |
| Film Fund | |
| Total of all funds at 1 st May 2019 | 6245.87 |
| Money ring-fenced for Frieth Village Hall clock works | (1000.00) |
| Balance as at 31 st May 2019 | 5245.87 |
- Minute 9181** Members questions: including any items for the next agenda

1. **Cllr Hussey** – a resident has complained about a car for sale being left on the gravelled area by the lychgate in Hambleden village daily as it detracts from the beauty of the area. Cllr Rowley will speak with the individual concerned.
Action: Cllr Rowley
2. At the far end of Ridgewood, Hambleden there are brick steps which a resident is concerned may be dangerous in the wet and a metal railing would be beneficial. This is not on a public footpath, and would likely be the responsibility of the housing association. Clerk to speak with them.
Action: Clerk
3. **Cllr Broad** – the hedges at Watery Lane, Skirmett have not been cut back. It is now bird nesting season so nothing can be done until September. Cllr Jackson will speak with the contractor again then. He will cut some stray branches back in the interim.
Action: Cllr Jackson
4. **Cllr Mann** mentioned a footpath that has been cut back, likely by the Chiltern Society.
5. **Cllr Walker-Allies** – feels that there needs to be an environmental focus on planning applications received which recent planning applications have not had. There are no obligations as of yet by WDC Planning for this. Future agenda item.
Action: Clerk
6. **Cllr Rowley** – request from a resident to advertise the car wash that raises funds for Hambleden Church on the parish council website. All in agreement, resident to contact Clerk to arrange.
7. **Cllr Webb** – on the road from Henley to Mill End the sign that warns motorists of the narrowing road is obscured by vegetation. Clerk to report to TFB.
Action: Clerk
8. **Cllr Jackson** – asked if the MYSI located in Hambleden is working as it is turned a different way – confirmed.

Minute 9182 Planning

19/06056/FUL – Honeywood Hayles Field Frieth – Householder application for construction of single storey front, side and rear extensions, conversion of garage to habitable accommodation, fenestration alterations and creation of dropped kerb – **no objection**

19/06280/FUL – The Cottage Innings Road Frieth – Householder application for construction of single storey rear extension – **The Parish Council object, the proposed extension will be on the boundary line of the neighbouring property and it appears that there is an issue with it encroaching on Common Land, can this be clarified**

19/05915/LBC – The Chequers Fingest Lane Fingest – Listed Building application for construction of single storey side and rear extension to the public house to provide an increased trading area and internal alterations to the main public house. Extensions/enlargement of existing accommodation block (letting rooms) and associated external alterations – **no objection**

19/05914/FUL – The Chequers Fingest Lane Fingest – Construction of single storey side and rear extension to the public house to provide an increased trading area and internal alterations to the main public house. Extensions/enlargement of existing accommodation block (letting rooms) and associated external alterations – **no objection**

Planning Decisions Made

19/05629/LBC – Lace Cottage Frieth Hill Frieth – Listed Building application for erection of single storey rear extension, alterations to fenestration & internal alterations (Retrospective) – **Application Permitted**

19/05925/CTR – Colliers Farm Innings Road Frieth – Fell 2 x Cypress Trees (T1 & T2) – **Not to make a Tree Preservation Order**

18/07652/FUL – White Gates Frieth Hill Frieth – Demolition of existing dwelling and construction of 5 bed detached dwellinghouse - **Application Permitted**

19/05764/FUL – Bakery Lodge Skirmett Road Skirmett – Householder application for construction of single storey rear extension to form conservatory - **Application Permitted**

Minute 9183 Date of Next Meeting

The date of the next meeting was confirmed as Monday 8th July 2019, 8pm at the Village Hall, Skirmett. The meeting was closed at 22.02.

Signed Date