

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 8th July 2019 in the Village Hall, Skirmett

PRESENT: Mr J Jackson (Chair), Mrs S Walker-Allies, Mr C Hussey, Mrs J Nixey, Mr D Broad, Mr G Rowley.

Mrs L Coldwell – Clerk

2 members of the public (both part)

Minute 9184 Public Question Time

- Mr Tebbot, the Churchwarden for Hambleden and Frieth attended to discuss the sinking drain on the Common Land in Frieth, and to see if the Church can be of any assistance.
- A representative from Frieth Village Society said a revised quotation for 26 oak posts to be installed and painted has been received for £4200. This should be 20 posts, rather than 26. FVS to go back to the contractor to amend.
The verge from the horse pond up to Rowleys on Frieth Hill needs to be cut back, this is not and has not been carried out by the Parish Council previously. Advised to speak with Bucks County Council.

Action:Clerk - HA11 is overgrown, Clerk to organise for the Chiltern Society to cut it back.

Minute 9185 Apologies for Absence

Cllrs Mann and Webb – apologies accepted.

Minute 9186 Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

None declared.

Minute 9187 To confirm and sign the minutes of the Ordinary meeting held 10th June 2019

The minutes for the meeting held in June were agreed by the Councillors as a true record and signed by the Chairman.

Minute 9188 To Report on Matters Arising from Previous Minutes which are not on the Agenda

Minute 9159 Royal Mail came back with a new location for a postbox on Colstrope Lane which has not been agreed by the landowner due to its position. Clerk is speaking with the landowner and Royal Mail to see if an agreement can be reached.

Action:Clerk
Minute 9175 Clerk has sent the paperwork to SSE about the upgrade of street lighting to LEDs and is waiting to hear back about commencement dates.

Minute 9176 Clerk completed the paperwork for the District Councillors Ward Bursary and forwarded to WDC.

Minute 9181

1. Cllr Rowley spoke with the owner of the car parked by the Church path in Hambleden.
2. Clerk spoke with the English Rural Housing Association about installing a hand rail by the footpath at Ridgewood, who have said they will assess the risk and consult with the residents to see if there is a general consensus that a handrail is needed to be installed.

7. Clerk reported the overgrown hedges to Transport for Bucks, the Local Area Technician visited at the end of last week to assess but was unable to see the signs in question. Cllr Webb has advised that this is because they are completely covered by foliage! Clerk to liaise with TfB.

Action:Clerk
Clerk has displayed the Notice of Public Rights regarding the annual return on the noticeboards and website.

Clerk has reported various potholes around the parish to TfB.

Minute 9141 Cllr Hussey advised that another survey carried out next week at Ellery Rise with a representative from the Environmental Record Centre hopefully in attendance.

Minute 9189 Correspondence received from 11th June to 8th July 2019

1. Invite to Transport for Bucks conference – forwarded to Cllrs.
2. BCC News: Bucks joins national campaign to cut plastic waste – forwarded to Cllrs.
3. Information relating to attempted break ins in Hambleden – forwarded to Cllrs, note put on the website.

4. CPRE South Oxfordshire District AGM – forwarded to Cllrs.
5. Birthday Honours 2020 nomination form – forwarded to Cllrs.
6. Clerks and Councils Direct magazine – brought to meeting.
7. Keeping it Local: Design Workshop slides – forwarded to Cllrs.
8. Email from a Frieth resident – forwarded to Cllrs.
9. NHT Online survey – forwarded to Cllrs.
10. Heathrow expansion briefing – forwarded to Cllrs.
11. The Clerk magazine – brought to meeting.
12. Email asking if there is any literature that the PC sends out to new residents in the parish – Clerk advised of various organisations

Minute 9190 To receive updates from any meetings attended since the previous ordinary meeting including any sub-committees

Transport for Bucks Stakeholder Conference – Clerk attended 2 sessions about how roads are selected for maintenance programmes and the defect repair policy.

Design Workshop for Town and Parish Councils - Unitary Authority – attended by Clerk following Cllr Hussey's attendance at a previous session.

WDALC – attended by Cllr Jackson. It was not well attended again. A representative from the Shadow Authority for the new Unitary Council was there who said that the Community Boards will be very important going forward and a good point of contact between parish councils and the new authority. Planning applications should remain exactly the same for the foreseeable future due to systems that are already in place in the different districts. Most things will, at least to start with, run very similarly to now. There was also a CIL presentation – any monies should be spent in 5 years and the items the money can be spent on is broad. Any CIL expenditure must be reported to WDC. If WDC are informed that money is allocated for a project but will not be spent within 5 years this will be sufficient and would not have to be paid back.

Wycombe District Rural Farm Tour – Cllrs Nixey and Hussey attended. This was a very interesting visit and talk from the farmer at Hampden Bottom Farm.

Minute 9191 To discuss the drain in the Common Land, Frieth and the issue of it sinking

A representative from the Church attended and spoke during public question time. The culvert is in very good condition. Cllr Broad spoke with Meakes to see how much some sort of galvanised cage would cost, which would be approximately £500 for installation only. Cllr Jackson proposed to put extra white wooden posts on the grass between the track and the drain to alert cars to the drop, Cllr Walker-Allies seconded. 4 in agreement. To add 2 x posts to the quotation for FVS, at the corner of the drain between the track and the grass.

Action:Clerk

Minute 9192 To discuss the highway resurfacing in Hambleton and the next stages to be carried out by Transport for Bucks – update to be provided if available

At the Transport for Bucks Stakeholder Conference Clerk spoke with the Area Manager who had originally been dealing with this matter. He advised it has been passed to the Asset Team. Clerk met with a member of this team at the conference and discussed the situation. The works are scheduled for next financial year.

Minute 9193 To discuss the white posts in Frieth – an update to be provided by Frieth Village Society if available

Cllr Mann before the meeting has suggested that a representative from the PC meets with FVS to have a tour of the posts to discuss what is needed. Clerk to check if Cllr Mann is happy to carry this out. Clerk has received a quotation from a local handyman to pass on to FVS to supply, install and paint 26 oak posts at a cost of £4200. Clerk will liaise with FVS also for a revised quote.

Action:Clerk
Future agenda item

Minute 9194 To discuss environmental factors when considering planning applications

Cllr Walker-Allies raised this at the June meeting. There is central government legislation and directives about climate change and planning which states local planning departments should be looking at what is being proposed in the application with wider environmental concerns. Suggestion that the PC write to WDC Planning Department to ask why these factors are not taken into consideration in the New Local Draft Plan. All in agreement, Clerk to draft letter.

Action:Clerk

Minute 9195 To discuss the Land Use Notice erected by Buckinghamshire County Council at Land at Fingest Lane, Fingest

A notice has been put up by Bucks County Council on Fingest Lane heading towards Turville. Clerk has spoken with the Definitive Map Officer from BCC who has advised that this is protection for the landowner against any future Rights of Way and Common Land claims on their land. It means that they are happy for the public to use footpath HAM51/1 But this is the only route available. The landowner would be protected against any future claim if the public use a different way across the land and want to declare it as a public right of way.

Minute 9196 To discuss the solicitors questions regarding the purchase of the fields at Ellery Rise

Clerk has spoken with the solicitor and to carry out a local search, enquiries of the local authority, an environmental search and possibly a water search would cost £450.

Action:Clerk All in agreement to proceed with this. Clerk to advise.

Minute 9197 To discuss the Clerk's working hours

Currently any overtime accrued is paid annually in January. Clerk regularly works more than the contracted 40 hours per month. The CiLCA qualification suggests an extra 2 hours per week to cover study time. Clerk proposes an additional 4 hours per month, to combine study time and extra work. All in agreement. Letter to be signed at this meeting to Lloyds bank to reflect the changes, and the salary increase resolved at the June meeting.

Action:Clerk

Minute 9198 To review the Standing Orders and Financial Regulations

All in agreement that the Standing Orders and Financial Regulations are still satisfactory. Next to be reviewed in July 2020.

Minute 9199 To approve the accounts for July 2019; signing of cheques – see Appendix 2: Accounts paid in July 2019

Mrs L Coldwell – salary (via standing order)	548.10
BCC Pension Fund (via standing order)	171.68
Mrs L Coldwell – expenses and mileage	107.61
CG Balkwell & Son – annual payment for hedge cutting	76.80
Pheasants Hill	
Skirmett Village Hall – hire	35.00
CPRE subs	36.00
Total	975.19
Balance as at 1st June 2019	75759.71
Less June payments	(1820.18)
Balance as 30th June 2019	73939.53
Of which CIL Funds	25748.88
Church Wall reserve	10000.00
Unrestricted Reserves	38190.65

Film Fund

Total of all funds at 1 st June 2019	6245.87
Money ring-fenced for Frieth Village Hall clock works	(1000.00)
Balance as at 30 th June 2019	5245.87

Minute 9200 Members questions: including any items for the next agenda

1. **Cllr Nixey** – HA11 in Frieth needs to be cut which was mentioned previously in the meeting.

Action:Clerk

2. (clerk on behalf of) **Cllr Webb** – a resident has complained about an overgrown footpath in Hambleden behind the Old Schoolmaster House – Clerk to write to landowner.

Action:Clerk

3. A resident in Mill End would like help from the Parish Council to get a traffic safety mirror to enable them to pull out of the shared track. Transport for Bucks have said the PC would have to do this. Clerk to speak with the LAT as this is not what has previously been said about mirrors.

Action:Clerk

Minute 9201 Planning

19/06494 – OS Parcel 6659 Rockwell End Hill Rockwell End – Erection of open shelter with hardstanding base for use of local Scouts Group (Retrospective) – **objection. This could set a precedent for future buildings at this and similar sites and is out of context as a fixed permanent structure in what is essentially a field in the AONB.**

19/06398/FUL – Kiln House Frieth Hill Frieth – Householder application for a single storey timber orangery – **no objection**

18/08223/FUL – Lower Goddards Farm Shogmoor Lane Skirmett – Householder application for installation of PV panels to provide micro generation of electricity to Lower Goddards Farm – **no objection**

Planning Decisions Made

19/05687/FUL – Inglenook Frieth Hill Frieth – Householder application for construction of part two storey, part single storey side and rear extension – **Application Permitted**

19/05919/TPO – St Johns Church Frieth Hill Frieth – prune one limb back to suitable secondary growth point in line with the canopy and reduce the remaining canopy by 2-2.5m to 1 x Horse Chestnut as the branch is resting on the adjacent Yew Tree – **Application Permitted**

19/05810/FUL – Greenlands Farm Dairy Lane Mill End – Demolition of existing barn and sheds within Use Class B2 (general industrial) and construction of 2 x commercial buildings within Use Class B1c (light industrial) or B8 (storage and distribution) and associated alterations – **Application Permitted**

19/05963/FUL – 66 Hambleden Village Hambleden – Householder application for construction of two storey rear extension and associated internal alterations following the demolition of the existing single storey lean-to and garden shed – **Application Refused**

Minute 9202 Date of Next Meeting

The date of the next meeting was confirmed as Monday 9th September 2019, 8pm at the Village Hall, Hambleden. The meeting was closed at 22.06.

Signed Date