

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 13th May 2019 in the Village Hall, Hambleden following the Annual Parish Meeting
and the Annual Parish Council Meeting

PRESENT: Mr J Jackson (Chair), Mr A Armstrong, Mrs J Nixey, Mr C Hussey, Cllr S Webb, Mr D Broad, Mrs L Mann, Mr G Rowley.

Mrs L Coldwell – Clerk

2 members of the public

Minute 9148 Public Question Time

None.

Minute 9149 Apologies for Absence

Cllr Walker-Allies – apologies accepted.

Minute 9150 Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

Cllrs Webb, Armstrong and Hussey declared an interest in agenda item number 16, planning application 19/05995/FUL Coombe Cottage, Pheasants Hill. A dispensation request was received by all and granted by the Clerk. Cllr Rowley declared an interest in the same planning application as his personal residence.

Cllr Armstrong declared a personal interest in planning application 19/05963/FUL 66 Hambleden Village, Hambleden.

Minute 9151 To confirm and sign the minutes of the Ordinary meeting held 8th April 2019

The minutes for the ordinary meeting held in April were agreed by the Councillors as a true record and signed by the Chairman. A slight alteration to minute 9141 was made to the draft minutes originally circulated.

Minute 9152 To Report on Matters Arising from Previous Minutes which are not on the Agenda

Minute 9112 A response from the National Trust was received about the allotment wall in Hambleden village, advising that a fee was necessary. Clerk has asked Culden Faw when works will be carried out, but no date has been given.

Minute 9141 Clerk has organised for a tree survey at Pheasants Hill Common to be carried out. Cllr Hussey confirmed that a survey Bucks Milton Keynes Environmental Record Centre will carry out a survey at Pheasants Hill Common later this week. Cllr Hussey will take the representative to the field at Ellery Rise at the same time.

Minute 9145 2. The grit bins around the parish will be refilled by BCC in October, and not before this time.

4. A letter was sent to the homeowners regarding mess left on the road following building works, no reply has been received.

6. Clerk has advised the Jensen's' that the Community Bus is no longer functioning. The Clerk has reported various potholes and blocked gullies around the parish to TfB. Clerk has confirmed with The Chiltern Society to carry out the cutting schedule as per previous years.

Clerk has met with the new LAT who has previously worked for the Street Permits department so is familiar with the area.

Clerk and Cllr Hussey are attending meetings in June about how parish and town councils will work with the new unitary authority.

Action:Clerk Clerk will book on to the Planning Enforcement training session held by BMKALC if all in agreement? All agreed, Clerk to book.

Clerk is on annual leave from Tuesday May 21st until Tuesday 28th May with no access to emails.

Minute 9153 Correspondence received from 9th April to 13th May 2019

1. HS2 Forward Look List - Feb 2019 – forwarded to Cllrs.
2. Road closure notice for Spurgrove Lane, Frieth – forwarded to Cllrs.
3. Rural Forum minutes and presentation – forwarded to Cllrs.
4. Countryside Voice magazine – brought to the meeting.
5. Email from BCC re calls on Government to delay HS2 – forwarded to Cllrs.

6. Email from BMKALC – news and updates from TfB – forwarded to Cllrs.
7. Money from Government to regenerate village halls – forwarded to Cllrs and village halls in the parish.
8. BMKALC report following parish liaison meetings about unitary authority – forwarded to Cllrs.
9. Clerks and Councils Direct magazine – brought to the meeting.
10. Keeping it Local: Design Workshops for Town and Parish Councils – forwarded to Cllrs.
11. Email re: Recent Changes to Officer Support for Local Area Forums – forwarded to Cllrs Armstrong and Webb as representatives.
12. VE Day celebrations 2020 email – forwarded to Cllrs.
13. Planning Enforcement training session – forwarded to Cllrs.
14. The Clerk magazine – brought to the meeting.
15. JCC agenda – for info.

Minute 9154 To receive updates from any meetings attended since the previous ordinary meeting including any sub-committees

No meetings have been attended since the last parish council meeting.

Minute 9155 To discuss the website for the parish council – updates to be received from the sub-committee and any others as appropriate

Clerk and Cllr Hussey have been updating as and when necessary. The sub-committee has been stood down now that the task has been fulfilled. Cllr Mann suggests putting some information on the planning page for residents to let them know how to comments on planning applications on the Wycombe District Council planning portal – Cllr Hussey will draft copy for this.

Cllr Hussey

Minute 9156 To discuss the highway resurfacing in Hambleton and the next stages to be carried out by Transport for Bucks – update to be provided if available

Clerk has been told by the Local Area Technician that this is now with the Asset Team, but there is still no date given. The white line road markings have been re-instated.

Minute 9157 To discuss altering the street lighting in the parish to LED lighting following the recent quotation from SSE

A quotation was provided from SSE and forwarded to Cllrs.

Action:Clerk All in agreement to proceed. Clerk to speak with SSE to switch around 2 of the brackets in the quotation.

Minute 9158 To discuss Wycombe District Council's offer for Hambleton Parish Council to purchase the 2 rented fields in Ellery Rise, Frieth – update to be provided if available

Action:Clerk WDC responded to the Parish Council's offer with a counter offer of £1000 for both fields, with each party paying for their own solicitor's fees. All in agreement to proceed with this offer. A local solicitor will be found if possible.

Minute 9159 To discuss a new postbox location following the removal of the postbox from the bottom of Colstrove Lane, at the junction with the Skirmett Road

The postbox was removed following a collision with a vehicle. Despite Royal Mail telling the Clerk it would be replaced, it has been permanently removed for health and safety reasons. Clerk to suggest by Colstrove Farm as an alternative location for a replacement postbox to be sited, assuming it was a like for like traditional postbox and any landowner is in agreement.

Action:Clerk

Minute 9160 To discuss parking and surrounding issues on Frieth Hill, Frieth

A resident has contacted the parish council complaining about the amount of cars parking on Frieth Hill rather than using the car park that often has available spaces. They have asked if signs can be provided to direct people to the car park. The parish council are against more signs in the AONB, and if signs were attached to the white posts they may be covered anyway by parked cars. There are signs advising that the car park is public parking by the village hall. Clerk to place an article in the Frieth Village newsletter and Hambleton Valley magazine to advise that the car park is public and can be used by visitors.

Action:Clerk

Minute 9161 To approve the accounts for April 2019; signing of cheques – see Appendix 2; Accounts paid in May 2019

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| Mrs L Coldwell – salary (via standing order) | 548.10 |
| BCC Pension Fund (via standing order) | 171.68 |
| Mrs L Coldwell – expenses and mileage | 97.14 |
| Skirmett Village Hall – hire 08/04/19 | 35.00 |
| AED Locator UK – defib annual costs | 235.20 |
| Zurich Municipal – insurance renewal | 959.70 |
| Hambleden Village Hall – hire 13/05/19 | 30.00 |
| Total | 2076.82 |

All approved

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| Balance as at 1st April 2019 | 56853.70 |
| Less April payments | (5201.80) |
| WDC – Precept | 16000.00 |
| WDC – CIL | 8775.00 |
| BCC – Devolved services | 1409.63 |
| Balance as 30th April 2019 | 77836.53 |
| Of which CIL Funds | 25748.88 |
| Church Wall reserve | 10000.00 |
| Unrestricted Reserves | 42087.65 |

Film Fund

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| Total of all funds at 1 st April 2019 | 6245.87 |
| Money ring-fenced for Frieth Village Hall clock works | (1000.00) |
| Balance as at 30 th April 2019 | 5245.87 |

The Internal Auditor's report was noted, which concluded that "all is in order with current regulations". Sections 1 and 2 of the Annual Governance and Accountability Return were agreed and completed. The accounts for 2018/2019 were adopted and approved. The dates for the period for the exercise of public rights were confirmed as 17/06/19 – 26/07/19.

Minute 9162 Members questions: including any items for the next agenda

1. **Cllr Broad** – downhill of Dovers Farm the road is in a poor state on the way towards Fingest. Clerk to report to TfB. This is in need of jet patching rather than pothole filling.
Action:Clerk
2. **Cllr Nixey** – there is a Neighbourhood Watch sign and an attached post lying on its side in Pheasants Hill. Cllr Armstrong will attend to remove.
Action:Cllr Armstrong
3. **Cllr Mann** – the grass in the playground at Ellery Rise needs cutting, Clerk to speak with the contractor.
Action:Clerk
4. Whilst driving around the parish there seems to have been an increase in mirrors at the end of driveways. Clerk to speak with TfB about the legalities of them.
Action:Clerk
5. **Cllr Webb** – parking on a Friday afternoon in the village when bridge club is running is causing problems again. Clerk to send a reminder letter to Bridge Club asking them to remind members to park considerately of others and the emergency vehicles and in the car park when possible.
Action:Clerk
6. **Cllr Jackson** – requests that the Clerk's annual review to be an agenda item at the June meeting.
Action:Clerk

Minute 9163 Planning

19/05919/TPO - St Johns Church Frieth Hill Frieth – Prune one limb back to suitable secondary growth point in line with the canopy and reduce the remaining canopy by 2-2.5m to 1 x Horse Chestnut as the branch is resting on the adjacent Yew Tree – **no objection**

19/05925/CTREE – Colliers Farm Innings Road Frieth – Fell 2 x Cypress Trees (T1 & T2) – **no objection**

19/05782/FUL - Yard & Buildings Rockwell End House Farm Rockwell End Lane Rockwell End – Change of use & alterations to existing barns from Agricultural to create 3 x 4-bed, 2 x 3-bed & 1 x 2-bed (with study room) dwellings (6 in total) with associated car parking & bin stores – **no objection**

19/05995/FUL – Coombe Cottage Pheasants Hill Hambleden – Householder application for demolition of existing garage and erection of replacement detached garage with ancillary accommodation in roofspace – **no objection**

19/05963/FUL – 66 Hambleden Village Hambleden – Householder application for construction of two storey rear extension and associated internal alterations following the demolition of the existing single storey lean-to and garden shed – **The Parish Council strongly object. The property is in the heart of the village and should remain as a modest sized property which are important to keep in the village. The scale of the proposed development is not at all in-keeping with the rest of the cottages. It will alter the street scene completely, and appears to way exceed the limits for permitted development. It will also impact on neighbouring properties, particularly with regards light. It does not follow the guidance for properties in Hambleden which are protected under a restrictive Covenant with the National Trust. It neither preserves nor enhances the character of the Hambleden Conservation area and would harm the character of neighbouring listed buildings.**

Clerk will also speak with the National Trust about this application and confirm with the planning officer that they have been consulted.

Planning Decisions Made

19/05460/CTR – Pumping Station At Mill End Henley Road Hambleden – Crown lift and cut back to clear boundary fence and building site only to 1 x Group of various trees (GC006311) – **Not to make a Tree Preservation Order**

18/06795/FUL – The Hyde Bagmoor Lane Hambleden – demolition of existing cottage and stable. Erection of replacement 2-bed dwelling and swimming pool. Construction of agricultural store - **Application Permitted**

19/05320/FUL – Copville Fingest Road Fingest – Householder application for construction of front entrance porch – **Application Permitted**

18/08218/VC – Murrage Farm Fingest Road Fingest – Variation of condition 2 (plan numbers) attached to PP 18/06415/FUL (Demolition of an existing house and garage/store and erection of two storey 4-bed detached dwelling with detached double garage) to reflect changes to the design - **Application Permitted**

18/08357/FUL – The Old Parsonage Frieth Hill Frieth – Householder application for single storey rear extension to link main dwelling to detached garage and conversion of garage to habitable accommodation – **Application Permitted**

19/05472/FUL – Little Colstrove Colstrove Lane Hambleden – Erection of a single storey rear extension and remodelled single storey side extension (alternative to planning permission 18/07759/FUL) – **Application Permitted**

19/05843/MIN – Mijenin Spurgrove Lane Frieth – Proposed non-material amendment to permission for demolition of an existing dwelling and construction of replacement 5 bed dwelling and car port with alterations to access granted under planning reference 18/05800/FUL – **Application Refused**

Minute 9164 Date of Next Meeting

The date of the next meeting was confirmed as Monday 10th June 2019, 8pm at the Village Hall, Frieth. The meeting was closed at 21.08.

Signed Date